

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: April 18, 2018

Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

David Benjamin	X	Coach Senior		Judy Siegrist		2 – Peter McNamara	X	Ex Officio -John Bitter		Athlete Reps - open	
Debbi Tucker	X	Rick Beebe		Don Bautista		3 – Kevin Twohey					
Veronica Hernandez	X	Pam Redding		Leo Lin	X	4 - Jerry Rudd	X	Office			
Allison Beebe	E	Kent Yoshiwara	X	Curtiss Kikuta	X	4 - Jim Morefield	X	Cindy Rowland	X		
Kyle Kikuta	X	Finance Chair		Mike Piccardo	E	Athlete Reps		Traci Benton		Guests	
Marie Lin	X	Invest Chair		Larry Rice		Senior -Calla Richards		Diana Fetterman	X	Millie Nygren	X
Mary Ruddell	X	Governance Chair		Jay Rowland	X	1N--		Laurie Benton	X	Ray Kwan	X
Paul Reidl		Clint Benton	X			1S -		Jeannette Soe		Valerie Rudd	X
Brian Potts		Safety Chair		Zone Reps		2 - Brandon Shi	X	Annie Stein	X	Guiselle Morrone	X
Don Heidry	X	Open Water		1N - Jim Stretch		3-				Andy Wedaman	X
Coach Age Group		Mike Davis	X	1S – Cliff Reyda	X	4-				Dan Cottam	X

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting was called to order by David Benjamin at 7:30PM		
Conflict of Interest	Meeting opened with reading of the USA-S Conflict of Interest Statement: <i>Is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addressed under Pacific Swimming Conflict of Interest Policy? No affirmative answers. If a board member determines there is to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.</i>		
Minutes from Previous Meetings	The February 21., 2018 BOD minutes were approved		
Executive Committee Report	Actions of the January 17, 2018, and February 11, 2018 Executive Committee Meetings approved		
Officer's Reports			
Chair	David Benjamin: 1. Reminder: June 16th, Saturday, is reserved for the first Strategic Planning Strategy Session with Arlene McDonald, USA Swimming Consultant. All Board Members (approximately 40 people) are invited. The workshop will start at 8 am and end 5 pm, with continental breakfast, and working lunch provided. It will be scheduled at the Court Yard at Marriott, San Jose North/Silicon Valley, 111Holger Way. We may have a block of rooms available for \$99 a night.		

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	<ol style="list-style-type: none"> 2. William Chong has been appointed to be Finance/Audit Chair - appointment approved. 3. Long Course JO's set for July 6-8, 2018, dual venue West (Independence High, San Jose) and TERA (Cowell Pool, Concord) <ol style="list-style-type: none"> a) Repair work on the Cowell Pool which the City had promised would be completed in March, 2018 has continued to be delayed with repeated dates of completion that were not met. Presently TERA has been told that it would probably could get confirmation by June 11, 2018 on the exact date of completion. b) Because this is one of Pacific's major meets, and teams will need to travel and book hotels we need to address what to do. c) Team representatives (West - Guiselle Morrone, and Ray Kwan, TERA - Dan Cottam) were present and consulted regarding the options to consider <ol style="list-style-type: none"> 1) TERA could provide their venue at Soda Aquatic Center, in Moraga, but the days would need to change to Thursday July 5 thru Saturday July 7. 2) West would provide a single venue, and the meet would be open to 14 and under only - (15-18 would still have an opportunity to swim at the Pacific Senior 2 T&F meet the following week and also be eligible to swim Far Westerns the week after) 3) We could wait till June 11, when TERA might get confirmation about availability of the Cowell pool. d) There was discussion regarding the difficulty in getting Officials for Thursday and Friday, especially as this is right after July 4,, to cover a double ended pool, difficulty in booking hotel reservations if we wait till June 11th, and the fact that the 15-18 year olds would not be that greatly impacted if they were not eligible to swim JO's e) Motion: 1804MR1 JO's be at one Venue, West on July 6-8, 2018, open to 14 & Unders only Mary Ruddell, Mike Davis, 2nd - voted and passed 	<p>William Chong approved as Finance Chair</p> <p>See Motion 1804MR1 below</p>	
Vice Chair – Program Operations	<p>Debbi Tucker:</p> <ol style="list-style-type: none"> 1. Working with Governance Committee on Safe Sport in Pacific Swimming 2. Working with Age Group to revise wording on start time of finals on JO's and Far Westerns in the P&P 		
Vice Chair – Program Development	<p>Veronica Hernandez</p> <ol style="list-style-type: none"> 1. Working on Age Group Suit Policy 2. Working with Athletes on Awards for the Awards Banquet 		
Treasurer	<p>Mary Ruddell:</p> <ol style="list-style-type: none"> 1. Financial reports all approved 		
Age Group	<p>Kyle Kikuta:</p> <ol style="list-style-type: none"> 1. Withdrawing the Motion on Tech Suits 2. Will be producing a proposal to revise wording on start time of finals on JO's and Far Westerns in the P&P* 3. Request, where possible for JO's and Far Western's that warm ups start at 7 instead of 7:30 AM, and that 	Motion should be brought to Executive	

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	<p>auxiliary warm up pools, if available will open at 7:30 AM</p> <p>4. Age Group also asks that Meet Referees consider closing all but 2 lanes at Far Western's, during the last 10 minutes of warm up and make those closed lanes diving lanes.</p> <p>5. For Spring Short Course Far Westerns, Age Group is considering adding a B finals for all 14 & Under events, and making finals for 15- 16, and 16-17s a single age group 15-18, with an A and B final.</p> <p>* Provision for this change for this July JO's, and Far Westerns must be made in the Executive Board meeting in May, with a P&P change to be voted on in the July , 2018 BOD.</p>	Committee in May and voted on in July BOD	
Sr. Chair	Allison Beebe: See Report		
Registration	<p>Laurie Benton; - See Report</p> <p>1. All Coaches, Officials, and Meet Administrators will be required by California law to complete a course on Concussions. Laurie will be sending out the link, and it should be completed as soon as possible. It only needs to be taken once (not annually).</p>		
Report/Recom - Staff			
	<p>Cindy:</p> <p>1. Staff requests that all BOD members who have not taken the Leadership course, do so as soon as possible. We are trying to meet the Leap requirements. by May. If you did not receive an email it means you have already completed it.</p>		
Standing Committees			
Diversity	<p>Kent Yoshiwara:</p> <p>1. Western Zones Diversity Camp has posted the camp roster. We were able to get 4 swimmers into the camp: Rea Smith, Malcom Mackey, Kylie Juan, and August Garcia</p> <p>2. Request for nominations for the National Diversity and Inclusion Awards - please send them to Kent</p>		
Officials	<p>Mike Davis:</p> <p>1. The 1st issue of the Pacific Swimming Official's Newsletter will be posted tonight</p>		
Representative to Special USA Swimming Safe Sport Task Force	<p>Don Heidary:</p> <p>1. This Special Meeting of the USA Swimming Board met to evaluate how they handled all past reports of Sexual Abuse.</p> <p>2. The meeting went for 8 hours and 4 hours were devoted to evaluating how USA Swimming handled all the cases brought to their attention.</p> <p>3. The meeting was a closed meeting with all actual items remaining confidential.</p> <p>4. However, the tone was very positive and since the institution of Safe Sport , that program has become the State of the Art for addressing Sexual Abuse in Youth Sports</p> <p>5. News reports primarily went back in history and were not a reflection of where we are today.</p> <p>6. They continue to work on improving how to handle sexual abuse cases.</p>		
Adhoc Committees			
	None		

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Zone Reports			
Zone 1N	No report		
Zone 1S	See Report		
Zone 2	No report		
Zone 3	No report		
Zone 4	See Report		
Consent Calendar			
	All items approved	Approved	
Consent Agendas Discussed			
	None	Approved	
Old Business			
Old Consent Agenda	None	Approved	
Old Items for Discussion	None		
Old Motions	<p>1802SC1: Add Prelims and Finals option to the Senior Open Meet Class Section 5 of the Pacific Swimming Rules and Regulations will be modified as shown below:</p> <p>SECTION 5</p> <p>SENIOR COMPETITION</p> <p>A. Qualifying – Senior Competitions</p> <ol style="list-style-type: none"> 1. Senior Circuit <ol style="list-style-type: none"> a. The minimum age shall be thirteen years old b. Meets to be Preliminaries and Finals and to include Time Trials 2. Senior 2 <ol style="list-style-type: none"> a. The minimum age shall be twelve years old (except High School Walk-On Meets, where athletes shall have been in high school or be a minimum of 15 years) b. Meets shall be either Timed Finals or Preliminaries and Finals and may include Time Trials. 3. Senior Open <ol style="list-style-type: none"> a. The minimum age shall be eleven years old b. Meets shall be Timed Finals only with no Time Trials Meets shall be either Timed Finals or Preliminaries and Finals and may not include Time Trials. 	Passed - to HOD on May 19, 2018	HOD May 19, 2018

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>Leo Lin, Scheduling Committee (R&R, 30 day Motion) Rationale:</p> <p>Currently there are 3 classes of Senior Competitions being offered in Pacific Swimming.</p> <ul style="list-style-type: none"> • Senior Circuit - Prelims and Finals meet • Senior 2 meets - Can be Timed Finals and Prelims and Finals • Senior Open - Timed Finals only <p>This motion proposes to add Prelims and Finals option to the Senior Open class. When Senior 2 Prelims and Finals meets are offered in geographical regions of the LSC where the population density is lower. Senior 2 Prelims and Finals meets being offered in these areas continue to face low subscription of swimmers, most likely due to population density. Meet hosts have financial difficulties when Senior 2 Prelims and Finals meets were offered. A typical example of such a meet is the Senior Circuit meet being offered on Presidents weekend in Santa Cruz. The Senior Circuit meet was successful in the past with many Pacific teams treating the meet as a travel meet and spending the weekend in Santa Cruz. A gradual decline of entries (for a myriad of reasons) forced the meet host to down grade the meet to Senior 2 P/F, often requesting for special dispensation to extend the entry deadline to attract more swimmers (the last 2 years). The Senior 2 P/F last summer being offered in RENO experienced similar low numbers of entries.</p> <p>The Scheduling committee voted to allow the meet class to be changed to Senior Open P/F as an effort to help the meet host offer a P/F senior meet (on Presidents Day weekend) in the 2018-19 season. This is aimed to allow the meet host to continue to offer a P/F meet without financial hardship. It also offers an opportunity for less accomplished seniors swimmers to participate in a P/F class.</p> <p>Passed - to go to HOD in May</p>		
	<p>1802SC2: Modify Entry Fees Structure for Senior Meets Rationale:</p> <p>Section 2 of the Pacific Swimming Rules and Regulations will be modified as shown below:</p> <p style="text-align: center;">SECTION 2</p> <p style="text-align: center;">SWIM MEET PREPARATION</p> <p style="text-align: center;">B. Entry Fees</p> <p>1. Entry fees shall be charged for each meet category. The meet host is not required to accept entries</p>	Passed - to HOD on May 19, 2018	HOD May 19, 2018

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	that do not include applicable fees. Participation fees cannot be charged unless entry fees are charged.							
	Meet Category	Individual Entry Fees			Relay Entry Fees			
		Total Fee	To Host	Due PC	Total Fee	To Host	Due PC	
		LSC MEETS						
	Senior Circuit Preliminaries and Finals Senior Meets	\$7.50	\$5.25	\$2.25	\$20.00	\$14.00	\$6.00	
	Senior Open and Senior 2 Timed Finals Senior Meets	\$6.50	\$4.55	\$1.95	\$20.00	\$14.00	\$6.00	
	JO Championships	\$7.50	\$5.25	\$2.25	\$20.00	\$14.00	\$6.00	
	FW Championships	\$10.00	\$7.00	\$3.00	\$20.00	\$14.00	\$6.00	
		AGE GROUP MEETS						
	Other Preliminaries and Finals Meets	\$5.50	\$3.85	\$1.65	\$16.00	\$11.20	\$4.80	
	Age Group Meets	\$4.00	\$2.80	\$1.20	\$9.00	\$6.30	\$2.70	
		“OTHER”						
	Time Trials	\$50.00 flat fee (includes sanction fee)						
	<p>Leo Lin, Scheduling Committee (R&R 30 day)</p> <p>Currently There are 2 meet categories of Senior meets with 2 different Entry Fees. They are Senior Circuit Meet charging \$7.50 per individual event, Senior Open and Senior 2 meets charging \$6.50 per event.</p> <p>This motion proposes to change the Senior meet categories to Preliminaries and Finals meet and Timed Final meets with the following Individual Entry Fee structure. Individual Entry Fees for all Preliminaries and Finals meets will be \$7.50 and Timed Finals meets will be \$6.50.</p> <p>Pool cost is the major driving factor in this proposed change. Longer pool hours is required to host a Preliminaries and Finals meet compared to that of a Timed Finals meet. We should not be penalizing a Meet Host of a Senior P/F meet who not only have to bear the higher operating cost of pool rental and hospitality in addition to having to provide longer volunteer hours to support a P/F Senior meet.</p>							

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	<p>The current Entry Fees structure for Pacific Swimming Age Group Meets allows for a higher entry for Preliminaries and Finals Age Group Meet. The proposed Senior meet fee structure change will bring in line the philosophy of entry fee structure for Senior and Age Group Meets.</p> <p>Passed - refer to HOD in May</p>		
	<p>1802OC1 Change Seniors P&F to Scratching</p> <p style="text-align: center;">SECTION 5 SENIOR COMPETITION</p> <p>C. Conduct of Meets</p> <p>4. Positive Check In Scratching from Bonus and Consolation Finals and Finals</p> <ul style="list-style-type: none"> a. Athletes may check in or declare their intent to compete in finals for that day at the beginning of competition for that day. Athletes may scratch or declare their intent to scratch a final event, or multiple final events at the beginning of competition for that day. b. Athletes shall check in or declare their intent to compete in consolation finals or finals within 30 minutes of the announcement of qualifiers. In the case where an athlete declares their intent to compete they shall declare their final intention within 30 minutes after the announcement of qualifiers for their last individual preliminary event. Athletes not returning to declare their intention shall be seeded into the event. Any athlete qualifying for any level of finals in an individual event who does not wish to compete shall scratch within 30 minutes after the announcement of qualifiers. During this period, qualifiers may also notify the referee that they may not intend to compete in consolation finals or finals. In this case, they shall declare their final intention within 30 minutes after the announcement of qualifiers following their last individual preliminary event. c. In the event of a withdrawal or barring of an athlete from competition, the referee shall fill the consolation final or final when possible with the next qualified athlete(s). First and second alternates shall be announced with the final qualifiers. Alternates shall not be penalized if they are unavailable to compete in the finals. In the event of a withdrawal or barring of an athlete from competition, the referee shall fill the bonus final, consolation final or final when possible with the next qualified athlete(s). First and second alternates shall be announced along with the final qualifiers. These alternates shall not be penalized if they are unavailable to compete in the finals. d. Where bonus or consolation finals have not yet been swum and barring or withdrawal is known to the referee, the referee shall reseed the bonus final, consolation final and the final, if necessary, to insert the alternate(s) in the appropriate lane(s), filling all lanes in the final. 		

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	<p>e. If a bonus and consolation final has already been contested, the Championship final shall be swum without reseeding for the empty lane(s).</p> <p>d. f. In a Preliminaries and Finals meet, for final heats where athletes are not provided any recognition other than an opportunity to compete, alternates may be inserted into empty lanes regardless of order that finals are swum. USA Swimming Rules and Regulations Article 102.5.6(B)</p> <p>1. Penalty for No-Show at Finals</p> <p>a. In a positive check in Preliminaries and Finals meet any athlete checking in Any athlete qualifying for a bonus final, consolation final or final race in an individual event who fails to report to the blocks in said consolation final or final race prior to calling the alternate shall be barred from further competition for the remainder of the meet.</p> <p>b. If the No-Show occurs on the last day that the athlete is entered in an individual final event in the meet, and no other individual event penalty is applicable, the athlete shall be fined \$100.00. The fine shall be increased to \$150.00 if after 30 days of receiving the letter of notification the party has not made the payment.</p> <p>2. Exceptions – No penalty shall apply for failure to withdraw or compete in an individual event if:</p> <p>a. The referee is notified in the event of illness or injury and accepts the proof thereof.</p> <p>b. It is determined by the referee that the No-Show is caused by circumstances beyond the control of the athlete.</p> <p>c. The athlete is an alternate for any level of finals</p> <p>3. Relay Scratch Rule – Any relay team entered in a relay event that fails to compete in or report for that event shall not be penalized.</p> <p>Officials Committee - Mike Davis (R&R, 30 days)</p> <p>Discussion:</p> <p>1. This will create less confusion for the swimmers so they do not have to remember that whether it is positive check-in, or scratch for finals</p> <p>2. There will be more holes in the finals (the positive check-in was to prevent having empty places in finals)</p> <p>3. It will involved much more work for the Admins but Mike Davis feels that there could be a learning curve</p> <p>4. Please note in previous discussion John Bitter's recommendation: that it is doable if the Meet Referees are reasonable and set a cap on how far down the list the Admin Referees must go in filling a finals event. The example he gave was to go down to the 32nd spot, when finals has 24 spots.</p>		

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	Passed - to be referred to HOD in May		
	<p>1803VCO1 Coach/Manager Code of Conduct (Appendix B R&R) 2. The possession or use of alcohol, tobacco or any non-prescription drugs controlled substances is prohibited. Debbi Tucker, Vice Chair Operations (R&R, 30 days)</p> <p>Amendment that it reads :....or any non-prescription controlled substances is prohibited. Marie Lin, Peter McNamara 2nd. Amendment passes.</p> <p>Passes with Amendment - to be referred to HOD in May</p>	Passed with amendment - to HOD on May 19, 2018	HOD May 19, 2018
	<p>1803CC1 Section XIII Camps, A, 1. The per athlete co-pay for one day camps held within Pacific Swimming shall be \$15- \$40. Brian Potts, Camps Chair (P&P, 30 days)</p> <p>Passed</p>	Passed - Change in P&P	
New Business			
New Information	<p>Budget Mary Ruddell and Cindy Rowland presented the proposed budget for 2018-2019.</p> <p>Discussion: Peter McNamara pointed out that this budget shows deficit spending, about \$55,000. He wonders why we are doing that. Mary reports that we usually can come up with the money to make up for deficits because not all money that is budgeted is spent. Peter reports that with a portfolio of almost \$4,000,000 we should be able to have a line in the budget reflecting use of some of our money to cover that amount rather than scrimping on any non-budgeted items that will come up.</p> <p>To be taken up in the Executive Committee Meeting</p>	Refer to Executive Committee May, 2018	Exe Committee Meeting May, 2018
New Motions	<p>1804BC1: Awards Banquet Fee Change the amount charged for the Awards Banquet in Section XII Awards and Banquets A. 9 of the Policies and Procedures as follows: B. All other banquet attendees shall be charged as follows: 1) Adults (19 and Over): \$25.00 \$32 2) Children (3-18 years): \$15.00 \$22 3) 6 and Under: Free of charge Mary Ruddell, Budget Committee (P&P, 30 days)</p> <p>Reason: The current amount that Pacific Swimming is charged per person is \$60, even children. The increase will</p>	Refer to Exe Com , May 16, 2018	Exe Com May, 2018

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	<p>offset a larger portion of the meal cost. Pacific would continue to pay for all nominees, speakers, staff, and BOD members</p> <p>Refer to Executive Committee May, 16, 2018</p>		
	<p>1804BC2: Zone All Star Meet CoPay Increase the co-pay for the Zone All Star Meet from \$65 to \$70 per athlete. Mary Ruddell, Budget Committee</p> <p>Reason: The cost of bus transportation has increased. Pacific now orders and pays for the Bag Tags as well. A \$70 co-pay for a travel all-star meet with an overnight stay is still a good deal</p> <p>Passed</p>	Passed	
	<p>180AC1 Awards for Awards Banquet Revise Section XII Awards and Banquet A.1.d from the Policies and Procedures</p> <p>A. Awards and Banquet</p> <ol style="list-style-type: none"> 1. There shall be an annual dinner at which the follow awards shall be presented: <ol style="list-style-type: none"> a. The Outstanding Male and Female athlete in each age-group (10 and Under, 11, 12, 13, 14, 15, 16, 17) from the selection criteria provided in Section XII 3 separately for short and long course achievements. b. The Outstanding Senior Male and Female Athletes as determined in accordance with the provisions of Section XII 4. c. The Male and Female Race of the Year (Age-Group and Senior) d. d. The Male and Female Relay of the Year (Age-Group and Senior) (10&Under, 11-12, 13-14, 15-18) e. Coach of the Year (Age-Group and Senior) f. Impact Award <p>Brandon Shi, Athlete Committee (P&P, 30 days)</p> <p>Reasoning: The Athlete Committee recommends breaking up the Relay of the Year into 4 age categories (10&Under, 11-12, 13-14, 15-18) making the nominations and comparisons more equitable. Nominees will come from the Top Relays in that Age Group at the end fo the season (SC and LC)/</p> <p>The Athlete Committee recommends keeping the Age Group and Senior Race of the Year awards with the nominations coming from the top 5 highest nationally-ranked swims for the swim year (SC and LC) in either the Age Group category or the Senior category.</p> <p>Refer to Executive Committee May 16, 2018</p>	Refer to Exe Com May 16, 2018	Exe Com May, 2018

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	<p>1804AG1: Age Group Meet Tech Suit Restriction Policy 2018 PC AGE GROUP MEET-TECH SUIT RESTRICTION POLICY NOT PERMITTED IN PC AGE GROUP MEETS (except Far Westerns Championships) for 11/Over *NO SUITS WITH BONDED SEAMS, KINETIC TAPE, MESHED SEAMS *FEMALES NO SUITS PAST THE HIP TO THE KNEES *IF a suit has these items, it is not allowed, even if not on Restricted List Meet Referees will include this in the Coaches meeting, give out copies, and DQ violators. Coaches should meet, explain and educate their swimmers and parents. Senior meets are not restricted. TECH SUIT RESTRICTED LIST BLUE SEVENTY: NERO JAKED: J12 WATER ZERO, LIMITED EDITION J11 STEEL, J11 WATER ZERO, JKATANA, JKEEL, JRUSH, JKOMP SPEEDO: LZR X, LZR ELITE, LZR ELITE 2 TYR: TRACER SERIES, AVICTOR, AVICTOR PRELUDE, AP12 COMPRESSION NIKE: NG ARENA: POWERSKIN OPEN BACK, ALL ARENA CARBON SERIES (AIR, PRO, ETC) DOLPHIN: TITANIUM, LIGHTSTRIKE AQUASPHERE: MP EXPRESSO FINIS: VAPOR, ONYX, RIVAL, FUSE HUUB: FINA TECHNICAL ADIDAS: ADIZERO A3: VICI, LEGEND, ENGINE: ARMOUR WINGSKIN FUNKY TRUNKS: APEX PREDATOR HAMMERHEA: POWERGLIDE, SILVER ARMOR COMPETITION SUITS APPROVED TO WEAR (classic hip cut) SPEEDO: AQUABLADE (male & female), FASTSKIN 2/FSII (male & female), LZR PRO (male & female) ARENA: POWERSKIN ST (male & female), POWERSKIN XP TYR: FUSION 2, THRESHER DOLPHIN: GRAPHLITE SERIES, LTF PRO SERIES, PLATINUM 2PRO Kyle Kikuta, Age Group Chair</p> <p>Motion was withdrawn</p>	Withdrawn	
	Cliff Reyda brought a motion regarding Clarity which HOD meeting is protected but it was proposed less than 72 hours before the meeting and did not receive 2/3s vote to consider today - referred to Executive Committee, May	Refer to Exe Com May 16, 2018	Exe Com May, 2018
Closing Comments	None		
Next Meeting	Next BOD meeting is July 18, 2018, Next HOD meeting is May 19, 2018		
Meeting Adjourned	Meeting adjourned at 9:30 PM		

RESPECTFULLY SUBMITTED BY,
MARIE LIN

