

**Meeting Title: Pacific Swimming Board of Directors Meeting**

**Date: May 20, 2020**

**Attendance:**

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

David Cottam	X	Michael Allegretti	X	<b>Zone Reps</b>		<b>Athlete Reps</b>		<b>Guests</b>		Marcus Daene	X
Leo Lin	X	Kent Yoshiwara	X	1N – Laura Mitchell		Jivana Nagpal	X	Millie Nygren	X	Valerie Rudd	X
Veronica Hernandez	X	Kelly Schott	X	1N- Larry Rice		Taylor Rohovit	X	Christopher Lam	X	Alexis Misine	X
Daniel Cottam	X	Mike Davis	X	1S – Mark Taliaferro	X			Lisa Blackwell	X		
Kyle Kikuta	X	Don Bautista		2 – Peter McNamara	X	<b>Office</b>		Robert Mitchell	X		
Marie Lin	X	David Benjamin	X	3 – Kevin Twohey		Cindy Rowland	X	Wayne McIntosh	X		
Mary Ruddell	X	Debbi Tucker	X	4 - Jerry Rudd	X	Laurie Benton	X	Brett Rauscher	X		
William Chong	X	Mike Piccardo	X	4 - Jim Morefield	X	Diana Fetterman	X	Jonathan Smith	X		
Don Heidary	X	Jay Rowland	X			Jeannette Soe		Skyler Smith	X		
Carlene Takaki	X	Clinton Benton	X			Annie Stein	X	Lehla Irwin	X		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
<b>Meeting Called to Order</b>	Meeting was called to order by David Cottam 7:02 PM		
<b>Conflict of Interest</b>	Meeting opened with question of any member having a financial conflict of interest. Clint Benton and Jay Rowland reminded us that they have spouses that are staff.		
<b>Minutes from Previous Meeting</b>	April 15, BOD minutes approved.		
<b>Officer's Reports</b>			
<b>Chair</b>	David Cottam: <ol style="list-style-type: none"> <li>1. Has been involved in numerous Zoom Meetings dealing with different aspects of handling the impact of COVID19 on Pacific Swimming</li> <li>2. Has been meeting weekly, on Thursdays with the 5 California LSC chairs to consider what might be helpful dealing with the COVID19 crisis. They worked on a letter they sent to Governor Newsome regarding opening pools for competitive teams (letter is posted on Pacswim website)</li> <li>3. Established and Hosted the first Town Hall Meeting regarding the status of Pacific Swimming -drafted a letter from Pacific Swimming to the local governmental leaders regarding opening of the local pools. 19 letters were emailed to County Public Health Officers and 2 responses received. Both responses indicated that the issue should be addressed to the State governing board.</li> </ol>		

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	<ol style="list-style-type: none"> <li>4. Larry Rice indicated that he wanted to resign the Chairmanship of the Governance Committee. David accepted the letter of resignation. Larry agreed to remain as a regular member serving the Governance Committee</li> <li>5. Because of the situation caused by the COVID19 virus we plan to have the HOD meeting in October (and not reschedule the May HOD which we postponed) with the hope we will be able to meet in person. At that meeting the revisions required by USA Swimming to our submitted By Laws will be brought up for approval. (USA Swimming determined that the changes they requested are all housekeeping changes, but David still would like the HOD to approve them)</li> <li>6. Provisions need to be made to make sure our present By-Laws, and the new revised By Laws USA Swimming required, will allow voting on line if we are unable to meet face-to-face.</li> </ol>		
<b>Vice Chair – Program Operations</b>	Leo Lin: <ol style="list-style-type: none"> <li>1. Attending various focus meetings via Zoom for several task forces, including Budget, and grants.</li> <li>2. Working on the draft of Pacific Swimming's position paper regarding AB5 distinguishing employee status (which require workmen's compensation, social security, etc.), and Independent Contractor (which does not require workmen's compensation, social security, etc.)</li> </ol>		
<b>Vice Chair – Program Development</b>	Veronica Hernandez - Working on various Task Forces and Committees which are reported elsewhere <ol style="list-style-type: none"> <li>1. Grant Meetings - prepped the applications ( with help of Cindy Rowland) for the 2 grant task force meetings which have taken place - determining the criteria for funding the different requests, and preliminary sorting of the grant applications have been completed in those meetings. Next meeting will focus on the funding of the grants.</li> <li>2. Athlete Meetings - support of Athletes as they plan for the one day leadership summit, and deal with their concerns regarding when and how the pools will reopen.</li> </ol>		
<b>Treasurer</b>	Mary Ruddell: <ol style="list-style-type: none"> <li>1. Explained the financial reports</li> <li>2. The financial reports for April were approved</li> </ol>		
<b>Age Group</b>	Kyle Kikuta : <ol style="list-style-type: none"> <li>1. Continued work on Awards criteria for the Awards Banquet</li> <li>2. Met with South County Officials and governing personnel regarding opening of pools to competitive teams' use. Realized that a lot of work needs to be done to help the governing personnel understand that practices for competitive swimmers led by a coach for a USA team are structured, highly disciplined, and able to deal with the safety requirements of social distancing, as opposed to free swimming in public recreational swimming.</li> </ol>		
<b>Sr. Committee</b>	Dan Cottam: <ol style="list-style-type: none"> <li>1. Attending the meetings of the 5 LSC Chairs for California</li> <li>2. Received information that San Mateo and Napa County will be opening all outdoor pools in their county. Contra Costa County will follow it's openings in a couple of weeks..</li> </ol>		

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Registration	Laurie Benton - No report		
Report/Recom - Staff	Cindy Rowland: <ol style="list-style-type: none"> <li>1. Staff reports are posted</li> <li>2. Staff is meeting weekly</li> <li>3. Working on the grants and grant applications</li> </ol>		
Consent Calendar	Consent Calendar approved - With Athlete and Officials Committees providing supplementary oral reports.		
Athletes	Jivana Nagpal and Taylor Rohovit <ol style="list-style-type: none"> <li>1. Elections will be held for a Junior Athlete Rep. The Senior Rep position will be split between Jivana, and Taylor because they are supposed to have a 2 year term. There are two candidates for Junior Athlete Rep. Applications will remain open until May 30th.</li> <li>2. They are working on holding a one day Leadership Summit and continue to aim to have it coincide with the October HOD meeting.</li> <li>3. They will meet tomorrow to figure out topics and get panels set up which will include panels of BOD Committee chairs so athletes can learn where they can contribute to the LSC via the committees.</li> <li>4. Athlete confirmed their Mission Statement: "Developing Leaders in the Pool to Promote Leaders in the World"</li> </ol>		
Officials	Mike Davis: <ol style="list-style-type: none"> <li>1. Officials Chairs have met by Zoom and were glad to have David Cottam join with them.</li> <li>2. As a result of the Town Hall Meeting - USA Swimming informed Mike Davis that the Official's Committee has determined that for normal sanctioned meets you must have 4 officials. However, they are allowing dual meets, and intrasquad meets to be sanctioned with only 3 Officials. The meet referee should be certified in the referee position, and Mike hopes that the Starter and Admin will also be certified in their positions. However, the Meet Referee can serve as a mentor for up and coming Starters and Admins.</li> <li>3. USA Swimming is looking to provisionally certifying Stroke and Turn Officials who have completed all requirements, except deck experience. These would be temporary until the person can get deck experience under mentorship of meet referee, or until the situation caused by the COVID19 virus is resolved.</li> <li>4. Minimum age for an official is 18 - one obstacle to having younger age official's is the requirement of a background check.</li> </ol>		
Zone Reports			
Zone 1N	No report		
Zone 1S	No report		
Zone 2	No report		
Zone 3	No report		

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Zone 4	No report		
Old Business	<b>Phillips 66 Outstanding Service Award</b> Discussion postponed for now		
	<b>Videotaping Swimmers from Underwater for Retail</b> See Motion 2005CL01 Underwater Video Recording During Swim Meet		
	<b>Budget</b> Mary Ruddell reports that: <ol style="list-style-type: none"> <li>1. Budget Committee have worked on trimming the budget and managed to decrease it by 26%. However as it stands presently we will still have a \$90,000 deficit,</li> <li>2. Many of the figures are moving targets, because we expect a lower number of registrations as a result of the COVID19 virus impact, much less revenue from the loss of swim meets (our major source of income), and spending from our Investment Account for grants to assist teams impacted by COVID19</li> <li>3. We will have a better estimate of our figures as pools begin to be opened and our swimmers start training again.</li> <li>4. Plan is to present a revised budget for BOD approval in September, and HOD approval in September</li> </ol>		
Old Motions	<b>Motion 2004AG1 All Star Meet Name Change</b> Zone All Star Meet will be changed to a new name Pacific Swimming Zone Challenge Kyle Kikuta (Age Group) (P&P, 30 days) Passed	Passed	
New Business	<b>Athlete Petition - Skyler Smith (see attached document to minutes)</b> <ol style="list-style-type: none"> <li>1. Skyler presented the Athlete Petition for review and possible endorsement from Pacific Swimming</li> <li>2. It was agreed that Skyler should be supported in presenting the swimmer's point of view and we applaud her courage in articulating what the athletes might feel and want</li> <li>3. It was also agreed, that Pacific should provide support by having this athlete petition posted on the website, as an athlete's perspective</li> <li>4. Skyler was also encouraged to get in touch with Madison Blackwell from Orinda Swim Club. Maddie also circulated an athlete's petition and has gathered a large numbers of signatures</li> <li>5. See Motion 2005CB02: Athlete's Petition</li> </ol>		
New Motions	<b>Motion 2005CB01: Underwater Video Recording During Swim Meets</b>  Video Recording Services <ol style="list-style-type: none"> <li>1. At the discretion of the meet director, a vendor may be authorized to provide video recording services during a sanctioned swim meet.</li> <li>2. Video Recording will be performed in a manner consistent with current MAAPP guidelines taking care</li> </ol>	Referred to BOD July, 15, 2020	

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	<p>to protect swimmers privacy (eg. Password protected access).</p> <p>3. Such videos shall be offered for distribution at the meet or online, for commercial or noncommercial purposes. Distribution service shall be set up such that individualized videos of swimmers shall be accessible only by the swimmer, the swimmer's parents or legal guardians. The swimmer's coach may access the video with the written permission of the swimmer, the swimmer's parents or legal guardians. Any unpurchased individualized video recordings of swimmers shall be destroyed within one year of the swim meet. Storage of videos shall be according to the best commercially reasonable, industry standard security settings to prevent unauthorized access.</p> <p>4. The camera(s) recording the video shall be placed around the pool in such a way so as to not interfere with meet operations. If the cameras are to be located under the water, they shall be placed such that they not interfere with swimmers, either in the normal course of competition or during warm-up/warm-down. By way of example, cameras may be placed along a wall in a buffer space out of the competition course, or in a buffer lane closed to swimmers. Under no circumstances shall cameras be placed in a position that poses a credible SafeSport threat to athlete's privacy, such as behind the starting blocks or in changing areas.</p> <p>5. The cameras shall be in fixed positions and not continually manned by camera operators while competition is in progress. Cameras shall not be connected together by any external wiring in order to minimize any possibility of electrical hazard.</p> <p>6. At any point during the course of the meet operations, the meet director and/or the meet referee shall have the authority to terminate the video recording in whole or part. If the video recording is terminated, the meet referee shall document the reason for this action in his/her referee meet report.</p> <p>Clint Benton, Veronica Hernandez 2nd (P&amp;P, 30 days)</p> <p>Discussion from BOD, April 15, 2020:</p> <ol style="list-style-type: none"> <li>1. The Athlete Committee raised concerns about how this might be unfair to swimmers who could not afford this service, and that it might interfere with some swims - none the less, they were in favor of going ahead</li> <li>2. Senior Committee felt it was unnecessary and spoke against it</li> <li>3. Age Group Committee were in favor of having it go forward</li> <li>4. Leo Lin reminded everyone that one caveat is that the host team should have the right to decide not to have it at their meet</li> <li>5. Clint reports that this proposal should be brought back with a motion that delineates a policy and procedure, such as it has to be located..., it should be placed ...the lane, etc.</li> <li>6. Dave Cottam will work with Bob Griswold to develop that, and bring it back to the BOD in May</li> </ol>		
	<p><b>Motion 2005CB02 Athlete Petition</b></p> <p>We support our athletes' expressing their passion and their views about returning to the water and we will put the</p>	Passed	

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	athlete's statement on the Athlete's Page on the Pacific Swimming Website. Clint Benton, Mark Taliaferro, 2nd  Discussion: 1. See discussion in new topic Athlete Petition Passed		
	<b>Motion 2005TR01 Transfer \$1 Million for Investment Account to cover Grants to Assist Teams Impacted by COVID19</b> Transfer up to \$1,000,000 from the investment account to fund Pacific Swimming's Disaster Grants Mary Ruddell, Clint Benton, 2nd Passed	Passed	
Next Meeting	BOD July 15, 2020 will meet via teleconferencing. HOD meeting in October, 2020		
Meeting Adjourned	<b>8:38PM</b>		

RESPECTFULLY SUBMITTED BY  
 MARIE LIN  
 SECRETARY , PACIFIC SWIMMING BOARD OF DIRECTORS

### Athlete Petition

Hello, my name is Skyler Smith, I live in Santa Clara County, and I am one of over 14,000 swimmers in Pacific Swimming who have not been able to train. My hope is to get us all back to doing what we love now. During these last few months, I have witnessed much heartache and disappointment. My friends were denied the chance to race at the NCAAs, one of the fastest meets in the world. My teammates and others lost the opportunity to compete for their high schools this season, many of whom were seniors, and it was their last time. Our younger swimmers were not able to get their first taste at what a big national meet is like at Far Westerns Championships. My idols, who had been training for the past four years to compete for Team USA this summer at the Olympics games, are not able to. I, along with 1600 other swimmers, was deprived of competing in the Olympic trials this summer. The cancelation/postponement of all college and professional sports was devastating to us athletes and our spectators. We've all had to learn how to accept and adapt to this bump in the road. We have tried to keep up our rigorous swim training by doing creative workouts outside of the pool. It has been an enormous challenge since our normal is 8-9 practices a week. At this point in the pandemic, the bay area has done our part to flatten the curve, which we have accomplished.

The data and research that have been publicized should now make it so competitive swim teams such as Club/year-round, NCAA, and professional teams can resume training.

The data analysis on the CDC website shows from the ages of 5-24\* there have been a total of 52 deaths due to COVID-19, but at the same time, there have been 181 pneumonia-related deaths reported. In a swimming world magazine article\*, Craig Lord reported from the CDC website, that, “*There is no evidence that COVID-19 can be spread to humans through the use of pools and hot tubs.*” These findings argue that swimming is one of the safest sports to do while we are still dealing with this pandemic. One team in Southern California has gotten back into the water following strict guidelines\*. Both swimmers and coaches will ensure precautionary measures are taken. For example, instead of the old 4-6 people per lane, there would be 1-2 people swimming from opposite ends of the 8-foot wide lanes to ensure safety. The So-Cal team’s progress shows we can get back in the pool safely following new protocols, reviewed by physicians, and recommended by United States Swimming as ways to safely return to swim practice. Countries like Italy\* and Sweden have opened up pools to allow their professional athletes to start training for the 2021 games. USA Swimming has already put together special community guidelines\*, for ALL clubs to follow in order to remain social distance guidelines. Lastly, let’s not forget that a healthy body, mind, and immune system change to help fight off such viruses like COVID-19. By allowing athletes to resume in-water training, we will allow them to rebuild their immune systems and help flatten the curve future.

This time is very hard for everyone, especially kids who were forced to end their school year and all extracurricular activities. Please allow us to get back to the things that we love, and allow us to train so we can hopefully have a chance at making that next big meet, or even competing in the Tokyo 2021 Olympics.

#### Sources \*\*\*\*

1. CDC website. “Provisional COVID-19 Death Counts by Sex, Age, and State.” Centers for Disease Control and Prevention, Centers for Disease Control and Prevention, 2020, [data.cdc.gov/NCHS/Provisional-COVID-19-Death-Counts-by-Sex-Age-and-S/9bhg-hcku/data](https://data.cdc.gov/NCHS/Provisional-COVID-19-Death-Counts-by-Sex-Age-and-S/9bhg-hcku/data).
2. Lord, Craig. “Coronavirus And Swimmers: CDC Issues Guidance On Water Transmission & COVID-19.” *Swimming World News*, 12 Mar. 2020, [www.swimmingworldmagazine.com/news/coronavirus-and-swimmers-cdc-issues-guidance-on-water-transmission-covid-19/](http://www.swimmingworldmagazine.com/news/coronavirus-and-swimmers-cdc-issues-guidance-on-water-transmission-covid-19/).
3. Sutherland, James. “Mark Schubert Details Rules & Guidelines As Mission Viejo Returns To Practice.” *SwimSwam*, 4 May 2020, [swimswam.com/mark-schubert-details-rules-guidelines-as-mission-viejo-returns-to-practice/](http://swimswam.com/mark-schubert-details-rules-guidelines-as-mission-viejo-returns-to-practice/).
4. Keith, Braden. “Federica Pellegrini Returns to Training With Playful Pantomime.” *SwimSwam*, 6 May 2020, [swimswam.com/federica-pellegrini-returns-to-training-with-playful-pantomime/](http://swimswam.com/federica-pellegrini-returns-to-training-with-playful-pantomime/).
5. Sutherland, James. “USA Swimming Releases Guidelines On Reopening Facilities.” *SwimSwam*, 4 May 2020, [SWIMSWAM.COM/USA-SWIMMING-RELEASES-GUIDELINES-ON-REOPENING-FACILITIES/](http://SWIMSWAM.COM/USA-SWIMMING-RELEASES-GUIDELINES-ON-REOPENING-FACILITIES/).

