



2020 Pacific Swimming House of Delegates
Fall Meeting Rules

- 1) Delegates (voting members) shall be indicated by a "D" and a space preceding their name on the list of participants, along with their club affiliation. Athlete Voting Delegates shall add Ath between their name and their club affiliation. Non-delegate participants shall be indicated by a "N" with a space preceding their name
 Delegate Example: D Robert Smith, (ABC)
 Athlete Delegate Example: D Jill Smith, Ath (XYZ)
 Non Delegate Example: N Chris Smith, (ABC)
 Athlete Non Delegate Example: N Joe Smith, Ath (XYZ)
- 2) Participants shall remain on mute to ensure there is no disruptive background noise.
- 3) The Meeting Administrators may disconnect or mute a member's connection if it is causing undue interference.
- 4) Each member is responsible for his or her connection to the meeting; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the meeting.
- 5) A quorum shall consist of the members present and voting during the meeting.
- 6) Any person wishing to address the assembly shall use the "Raise Hand" feature in Zoom. After being recognized by the Meeting Administrator, he or she shall begin by clearly and slowly stating their name and affiliation.
- 7) Votes shall be taken by using the "Yes/No" feature in Zoom unless otherwise required by the rules or ordered by the General Chair.
- 8) When a vote is taken by ballot or by roll call, the General Chair shall describe the specific procedure.
- 9) Votes may be taken by unanimous consent.
- 10) The General Chair may, at any time, authorize a brief and appropriate break in order to deal with matters of immediate importance.
- 11) Any of these rules can be suspended for a particular specified purpose by a majority vote. Any of these rules can be rescinded or amended by a two-thirds vote.