

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: October 24, 2012

Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

John Bitter	X		Gerry Ng	Zone Reps	Athlete Reps	Guests
Mike Rianda		Rick Beebe	Tish Steimle	1N - Larry Rice	X Brittney Malick	X Valerie Rudd
Lehla Irwin		Marie Wise	Rick Waterhouse	1S – Mike Picardo	X Natalie Tang	X Millie Nygren
Ron Heidary		Kent Yoshiwara	X Warren Lager	2 - Clint Benton	X Maxime Rooney	X
Don Heidary		Peggy Ramirez	X Leo Lin	X 3 – Debbie Tucker	X	
Veronica Hernandez		Elias Totah	Izzy Real	4 - Jerry Rudd	X	
Marie Lin	X	Phil Harter	Darwin Takaki	4 - Jim Morefield		
Mary Ruddell	X	Brian Malick	X Fred Volgelgesang	X		
Jennifer Malick	X	Marcia Benjamin	Darryl Woo		Office	
Danica Burge		David Benjamin	Joe Woo		Jill Ruppenstein	X
Scott Shea		Judy Siegrist			Laurie Benton	X
Steve Hurko		George Cleveland	X			

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting was called to order by John Bitter at 7:30PM		
Conflict of Interest	Meeting opened with reading of the USA-S Conflict of Interest Statement: <i>Is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addressed under Pacific Swimming Conflict of Interest Policy? No affirmative answers. If a board member determines there is to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.</i>		
Minutes from Previous Meeting	Minutes from September 26, 2012 BOD meeting amended and approved		
Executive Committee Report	See Minutes 10/13/12 meeting Main Items Addressed: <ol style="list-style-type: none"> 1. Approved Governance Committee's recommended Schedule for meetings, which was subsequently passed by the HOD (10/13/2012 -1210GC1- BOD & HOD schedule for 2013) 2. Approved 4 year budget projection 3. Approved name change for AMA Dorados to Calaveras County Aquatiks 		
Officer's Reports			

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Chair	John Bitter: <ol style="list-style-type: none"> John expressed his thanks and appreciations to the committees, staff and volunteers who worked so hard on behalf of Pacific Swimming, helping to achieve the many accomplishments Pacific Swimming completed this year. Special thanks to Mary Ruddell Treasurer, Peggy Ramirez and all the members of the Finance and Investment Committee, Leo Lin and all the members of the Governance Committee, Jill Ruppenstein, Laurie Benton, and Amy Smith for their stellar service Asks that all the Zone Chairs remind the teams at their next Zone meeting that USA Swimming has issued their anti-bullying and social media policy. All teams must either come up with their own policy or by default the USA Swimming policy will take effect. 	Zone Chairs announce the need for an Anti-bullying and social media policy for all teams	
Admin Vic Chair – Operations	No Report		
Admin Vice Chair – Programs	No Report		
Treasurer	Mary Ruddell: <ol style="list-style-type: none"> See the financial reports posted – Note they are slightly different from those posted for the HOD because they reflect the latest accrual data Mary will need updated information on equipment and location of the equipment from each Zone because the insurance policy will be up for renewal 	Zones to send Mary Ruddell information on the Zone Equipment	
Age Group	No Report		
Sr. Committee	No Report		
Registration	Laurie Benton: <ol style="list-style-type: none"> Registration Reports Posted All Registration Packets have gone out 		
Diversity	Kent Yoshiwara: <ol style="list-style-type: none"> See report from the two meetings the committee had in October 1st meeting was used to review all the applications for grants 2nd meeting was used to make decisions on the applications. All applicants received funding except one club which did not pass the 501c filter. A total of \$19K was awarded MLK Team received money to help with their initial project that could not be fully funded last round Oakland Undercurrent (recipients of Pacific Swimming support for over 10 years) received a grant for building the base, a change in focus to younger swimmers. All applicants are not solely reliant on funding from Pacific Swimming. All have applied and been granted funding from other outside sources as well. 		
Camps	Jennifer Malick <ol style="list-style-type: none"> We will not be going to the Olympic Training Center this year, as USA swimming has put on a number of camps and taken the spots. 11-12 Camps are still in the works 		

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Officials	No Report – See Motion		
Time Standards	No Report		
Club Development	No Report		
Travel	Report Posted		
Disability	No Report		
Board of Review	No Report		
Open Water	No Report		
Finance & Auditing	Peggy Ramirez: <ol style="list-style-type: none"> 1. Presented the 4 year budget projection – Age group is left blank because the costs fluctuate so much depending on the locations of the various meets that are supported by Age Group. However, the totals at the bottom of each have an excess of \$250K+ which is the amount of money available to address the Age Group Programs and any other unanticipated new expenses. 2. This is a relatively conservative projection – conservative on income and expenses 		
Scheduling	George Cleveland welcomed to his new position		
Athlete	No Report		
Governance Committee	Leo Lin: <ol style="list-style-type: none"> 1. Report Posted 2. Completed the restructure of the Executive Committee 3. Working on the restructure of Board of Directors 4. Working on getting the proper wording on all the changes in the by-laws to be submitted to USA swimming 5. Working on defining the roles and responsibilities of the Zones 		
Investment Committee	Mary Ruddell <ol style="list-style-type: none"> 1. Next meeting will be November 6, 7 PM 2. The New Pool Improvement Grant Program is posted and applications are due by December 31st <ol style="list-style-type: none"> a. The committee will review the applications in January and bring the recommendations to the Executive Committee, so that awards can be made by February. b. Grantees from previous Pool Improvement Grants can apply in this cycle provided they have completed their report on the results of the previous grant 		
Adhoc Committees	No reports		
Zone Reports			
Zone 1N	Larry Rice <ol style="list-style-type: none"> 1. Next meeting will be November 17th 		
Zone 1S	Mike Picardo: <ol style="list-style-type: none"> 1. Next meeting will be 2nd Wednesday in November 		
Zone 2	Clint Benton: <ol style="list-style-type: none"> 1. Met October 15th 2. Completed 3rd round of bids for Zone 2 meets 		

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	<ol style="list-style-type: none"> 3. Almost completed job sign ups for the Zone 2 Champs 4. Discussed how the recent Zone 2 meets have been oversubscribed and had to close within 5 days of being opened for entries. 		
Zone 3	Debbie Tucker: <ol style="list-style-type: none"> 1. All of Zone 3's equipment is working well 2. Zone 3 Champs took place in Vallejo and 600 swimmers participated 3. Zone 3's management team for the All Stars has been formed 4. Meet Referees will need to more actively address the fact that there are a large number of unattached swimmers (mostly from Zone 3 teams) who come to meets without certification regarding their diving ability, and without a coach responsible. Meet Referees are contacting the coaches of these swimmers prior to the meet requesting they handle these issues before the swimmers appear at the meet. This should be addressed by the coaches automatically. 		
Zone 4	Jerry Rudd: <ol style="list-style-type: none"> 1. Elections held and one position has a new replacement – Vice Chair, Matt Benedict 2. 4 Officials clinics have been scheduled – 2 in November, and 2 in December 3. Next meeting will be November 13th 		
Old Business	See HOD 1210GC1 for the 2013 schedule of BOD and HOD meetings (approved by Executive Committee and passed by the HOD 10/13/12)		
Old Motions	1209FV1- Prepare Quadrennial Budget: Move that the BOD direct the Executive Committee, working with the Budget Committee, prepare a four year 2013-2016 Quadrennial Budget for review by the BOD and approval at the Spring 2013 HOD meeting (Fred Vogelgesang, 2 nd Elias Totah) (30 day motion)	Pulled – because 4 year budget projection has been produced	
New Business	None		
New Motions	1210FV1-Prepare Quadrennial Budget Annually: Move that Budget Committee, prepare a four year Quadrennial Budget annually for review by the BOD (Fred Vogelgesang, 2 nd Larry Rice) (30 day motion)	(30 day motion) Referred to 11/28/12 BOD	BOD 11/28/12
	1210OC1-No Show Motion The officials committee puts forward the following motion in order to clear up contradicting rules within the "Individual Scratch Rules" and to eliminate the no-show penalty at zone awarded meets. The officials committee motions to make the following changes to the present scratch rule penalty (R&R Sec 3B5b): b. Individual Scratch Rule — Swimmers shall inform themselves of the meet starting time and shall report to the proper meet authorities promptly upon call. (1) Pre-Seeded Meets — Swimmers shall report promptly to the starting blocks when their event/heat is called. (a) Any swimmers not reporting for or competing in an individual timed final event shall not be penalized. (b) Any swimmers not reporting for or competing in a preliminary heat when finals are scheduled shall not be penalized. (2) In Zone awarded Meets that are Deck Seeded – (a) Close of check-in for all events shall be no more than 60 minutes before the estimated time of the start of the first heat of the event. No event shall be closed more than 30 minutes before the scheduled start of	(30 day motion) Referred to 11/28/12 BOD	BOD 11/28/12

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	<p>the meet. Swimmers who do not check-in will not be allowed to compete in the event. (b) Any swimmers not reporting for or competing in an individual timed final event shall not be penalized. (3) In all Age Group and Senior Meets - LSC Awarded Meets (a) Close of check-in for all events shall be no more than 60 minutes before the estimated time of the start of the first heat of the event. No event shall be closed more than 30 minutes before the scheduled start of the meet. Swimmers who do not check-in will not be allowed to compete in the event. (b) Swimmers entered in a timed final individual event that is seeded on the deck who have checked in for that event, must swim in the event unless they notify the clerk of the course before seeding for that event has begun that they wish to scratch. Failure to swim an event will result in being barred from their next individual event in which the swimmer is entered on that day or the next meet day, whichever is first. (c) Swimmers entered in an individual event in a Trials and Finals meet that is seeded on the deck who have checked in for that event, must swim in the event unless they notify the clerk of the course before seeding for that event has begun that they wish to scratch. Failure to swim an event will result in being barred from rest of his/her events that day including relays. If the swimmer qualified for a final before missing an event they may swim that final. (Brian Malick, Officials Committee) (30 day motion)</p> <p>Discussion:</p> <ol style="list-style-type: none"> 1. This motion is to provide clarity regarding the scratch rule for different types of meets and to remove the No Show Penalty for all Zone awarded meets 2. All LSC awarded meets (Age Group, including 10 & U Champs, and Senior Meets) will continue to have a penalty as described. 		
	<p>1210GC2-Executive Committee Composition: Motion to change membership of the Executive Committee: (By-laws 5.8) Current Executive Committee: General Chair, Administrative Vice Chair, Senior Vice Chair, Age Group Vice Chair, Treasurer, Senior Athlete Representative, Senior Coach Representative Quorum = 4 members present</p> <p>Proposed Executive Committee: General Chair, Vice Chair-Program Development, Vice Chair-Program Operations, Treasurer, 5 Zone Chairs, 2 Athlete Representatives, Secretary Quorum = 7 members present (Leo Lin, Governance Committee) (By-Laws, 30 day motion)</p> <p>Discussion:</p> <ol style="list-style-type: none"> 1. The restructure is aimed at having the Executive Committee more broadly represent the needs of the different branches of Pacific Swimming because its primary function will no longer be to deal with emergency issues but rather it will function as a standing committee to manage many issues that were previously managed by the larger BOD. 2. It reflects the change in the Vice Chair position into 2 Vice Chair positions with division of duties 3. It was decided to table this motion until the Governance Committee presents the restructure plan for the BOD and includes the formal change of the Vice Chair position into 2 positions. 	Tabled	BOD 11/28/12

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	<p>1210SC&TC1-Rewrite of Section 9 Travel Assistance to Senior Travel Support (R&R) SECTION 9 SENIOR TRAVEL SUPPORT</p> <p>A. Purpose 1. To help defray the travel costs of Pacific teams/clubs with athlete members competing in "national" level meets as determined by the Board of Directors. 2. To help defray the travel costs of Pacific Swimming coaches attending "national" level meet as determined by the Board of Directors.</p> <p>B. Control of Funds 1. The Treasurer shall have control of disbursements. The disbursements shall be managed in accordance with Article 6.7.6 of the Pacific Bylaws. 2. A Travel Committee shall be established consisting of the Travel Chairman, Senior Vice-Chairman, Treasurer and a coach representative. The committee shall recommend, for approval of the Board of Directors, airfares on which the travel assistance shall be based. 3. No payment for the coach will be made if the coach or club is indebted to Pacific Swimming. No payment will be made until the indebtedness has been resolved. 4. All swimmers representing a Pacific Swimming registered club at a "national" level meet must not be indebted to Pacific Swimming. 5. Clubs that fail to report and transmit collected Pacific meet fees by October 1, from meets held during the prior period from September 1 through August 31, shall not receive travel assistance until such reports and fees are received. 6. All disbursements shall be paid to Pacific Swimming registered teams/clubs.</p> <p>C. Eligibility 1. Representation a. The swimmer shall compete attached to a Pacific team or compete unattached as a Pacific member. b. Swimmers attending the Open Water Nationals must have achieved a Winter Junior National standard in the 800/1000 or 1500/1650 to be eligible for Pacific Travel support. c. Relay-only swimmers will not be eligible for travel support. d. For coach's travel support - the coach/team must attend at least three (3) of the designated Pacific Swimming Senior level meets during the previous twelve (12) month period. There shall be a limit of two (2) national level meets for which a coach/team may receive travel support per year. Pacific Swimming's Membership Office will determine eligibility. e. During Olympic and World Championship years, a coach/team may apply for travel support for the Olympic Trials or World Champ Trials in addition to the reimbursements outlined in Section C 1.d.</p> <p>2. Registration a. The level of travel assistance is based upon a swimmer holding continuous Pacific registration on the following schedule with each swim year will be made up of two Championship meet periods. The first shall be from September 1 to February 29. The second shall be from March 1 to August 31. b.</p> <table border="1" data-bbox="348 1242 1362 1463"> <thead> <tr> <th></th> <th>Season 1</th> <th>Season 2</th> <th>Season 3</th> <th>Season 4</th> <th>Season 5</th> </tr> </thead> <tbody> <tr> <td>Grand Prix type meets</td> <td>None</td> <td>Full</td> <td>Full</td> <td>Full</td> <td>Full</td> </tr> <tr> <td>Sr, Jr, US Open, Open H20</td> <td>None</td> <td>One-half</td> <td>Full</td> <td>Full</td> <td>Full</td> </tr> <tr> <td>World Champs Trials</td> <td>None</td> <td>None</td> <td>One-half</td> <td>Full</td> <td>Full</td> </tr> <tr> <td>Olympic Trials</td> <td>None</td> <td>None</td> <td>None</td> <td>One-half</td> <td>One-half</td> </tr> </tbody> </table> <p>c. Once a swimmer qualifies for full travel support at a particular level of meet, the swimmer remains eligible for full travel support at that level as long as continuous Pacific registration is maintained.</p>		Season 1	Season 2	Season 3	Season 4	Season 5	Grand Prix type meets	None	Full	Full	Full	Full	Sr, Jr, US Open, Open H20	None	One-half	Full	Full	Full	World Champs Trials	None	None	One-half	Full	Full	Olympic Trials	None	None	None	One-half	One-half	(30 day motion) Referred to 11/28/12 BOD	BOD 11/28/12
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	<p>d. To be eligible for travel support, swimmers must have been registered with a Pacific Swimming team/club and competed in Pacific sanctioned meets during their senior year of high school.</p> <p>f. A swimmer may register with, or transfer to, their college's LSC during the school season. Such registration shall not be considered an interruption of the continuous registration so long as the swimmer immediately transfers to, or registers in, Pacific Swimming at the end of his/her school swim season and before further competition in USA-S sanctioned events.</p> <p>e. Once a collegiate swimmer who was previously ineligible (based on the rule) has exhausted their college swimming eligibility, they become eligible for travel support on the same schedule as described in the above chart.</p> <p>3. Travel Support Requirements</p> <p>a. A copy of the team's/club's Travel Policy must be on file with Pacific Swimming's LSC Office – Membership</p> <p>b. A signed Code of Conduct for all athletes attending the meet must be on file with Pacific Swimming's LSC Office – Membership</p> <p>c. The coach must be a USA Swimming registered coach in good standing.</p> <p>4. Citizenship</p> <p>a. To be eligible for travel support, a swimmer must be a United States citizen or have a U.S. permanent resident visa.</p> <p>5. Appeals</p> <p>a. A Club can appeal the decision of the Travel Committee</p> <p>D. Disbursement Policy</p> <p>1. Pacific Swimming's Membership Office must receive applications for travel support by the end of sixty (60) days following the last day of the attended meet.</p> <p>2. The travel support for teams taking swimmers to compete in Olympic Trials, World Champs Trials, Senior National Championship, U.S. Open, Junior National Championships, and Open Water National Championships will be the determined airfare plus a stipend to be determined by the Board of Directors. Swimmers attending back-to-back National Championship meets held in the same city will be eligible for travel assistance of the determined airfare plus an increased stipend.</p> <p>3. The travel support for coaches will be the same amount as determined by the Board of Directors for airfare only.</p> <p>4. Travel support for swimmers at Grand Prix type meets, in addition to the current travel support for USA Swimming National and Junior National Championships, is provided per the following guidelines and criteria:</p> <p>a. One disbursement per year. The amount of the disbursement will be determined annually by the Senior and/or Travel committees and approved by the annual budget at the House of Delegates.</p> <p>b. To qualify for support a swimmer must have USA Swimming December Junior National Qualifying time. The time may be achieved at the meet.</p> <p>c. Meet must be held outside of Pacific Swimming boundaries.</p> <p>d. Meet must be high-level Senior competition. Pre-approved meets: any foreign travel meet approved by FINA, USA Swimming Grand Prix Meets, NCSA Jr. Nationals, TX All-American Meet, Mission Viejo Meet of Champions. Senior Committee must approve all other meets.</p> <p>(Don Heidary and Rick Waterhouse, Senior Committee and Travel Committee – presented by Mary Ruddell) (30 day motion) R&R</p> <p>Discussion:</p> <p>1. Consolidated the travel support sections so it is more concise</p> <p>2. Reimbursement will be issued by Pacific Swimming to the Teams. The Teams will be responsible for gathering the documentation and receipts and issuing the reimbursement to their athletes and coaches.</p>		
Next Meeting	Next meeting will be on November 28, 2012 at the Marriott in San Ramon		
Meeting Adjourned	Meeting adjourned 8:35 PM		

RESPECTFULLY SUBMITTED BY,
MARIE LIN
SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS