

**Pacific Swimming Board of Directors Meeting**  
**22 August 2007**  
*(Subject to Board of Directors approval)*

The meeting was called to order at 7:05 p.m.

The Minutes of the meeting of 25 July 2007 were approved with the following correction in the Treasurer's report: "The audit has not been completed as a decision needs to be made on the type of audit to be performed. Following the meeting, the General Chair, the Treasurer and the Chair of Finance & Audit determined that a mid-range audit is appropriate."

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Don Power	x	Katie Reeves		Harrison Race	x	1N-Sage Hopkins		<i>Team Reps Present</i>
Owen Melroy		Alexa Powers	x	Laurie Benton		1S-Mike Piccardo	x	
Scott Shea		Tammy Hopkins		Fred Siegrist		2-Kent Yoshiwara	x	
Darwin Takaki	x	Jon Pallesen		Rick Beebe		3-Warren Lager	x	
Nancy Shaw	x	Clint Benton		Susi Jackson	x	4-Joe Stubnar		
Fred Vogelgesang	x	Gwenn Chong	x	Jerry Koch				
Judy Siegrist		Millie Nygren	x	Mike Metcalf		<i>Zone Alternates:</i>		
George Cleveland	x	Gary Hinderliter		John Geary				<i>Guests present</i>
Larry Rice	x	Dave Cottam	x	Kim Jew	x			Marvin Lanphere
Darryl Woo	x	Joyce Lanphere	x	Joe Woo	x			
Lloyd Yoshida		Elias Totah		Dean Dillingham				
Mary Yoshida		Gerry Ng	x	Rick Waterhouse				

**Announcements and Correspondence:**

- The September meeting of the Board of Directors will be held one week early, September 19, to avoid conflict with the USA-S Convention.
- The annual Budget Meeting will be held Saturday, October 13, at 10:00a at the San Lorenzo Community Church; the meeting is expected to last approx. two hours.
- Minutes of both Board of Directors meetings and House of Delegates meetings are posted on the website under Documents.

**Officer's Reports:**

**Chair –**

- Don attended the first North American Challenge Cup meet, a tri-meet between teams from the Southern California Swimming, Canada and Mexico, held at USC. Pacific Swimming has been formally invited to attend the next meet which will be held in Edmonton in August 2008. The following year the meet will be held in Mexico, possibly in Monterrey (at sea level). Canada won the meet this year, which seemed to be faster than Western Zone. Costs will be included in the 2008 Budget, so that PacSwim attendance can be funded if PC decides to pursue this event.
- Morgan Hill Parks & Rec has contacted PacSwim, seeking a partner for maintenance of the Morgan Hill Aquatic Park. Morgan Hill has a similar relationship for maintenance of their soccer fields.

**Treasurer –**

- Net Worth, adjusted for the USA -S Liability, is \$1,626,095 as of 8/18/07.
- Unspent budget is \$70-80,000 as we approach the end of the year.
- The new process for reimbursement of senior coaches is working; however, requests for reimbursement under senior program subsidies need to be submitted.
- The Treasurer will be on vacation August 25 through Labor Day (two weeks).

**Age Group –**

- The Western Zone meet was very successful – Pacific brought home the First Place trophy and Colorado placed second. 19 records were set overall with PC setting three. Pacific had five high point winners. Farmington did a good job of hosting the meet; they recognized the potential for athlete distress due to unfamiliarity with high altitude (5300') and had accommodations in place. Many swimmers needed oxygen; one Pacific swimmer had to go home but this was due to a virus, not altitude. Costs will come in higher than budgeted due to expenses for extra food! Note: our copay was \$550; two other LSCs reported their copays as \$650 and \$850. We anticipate that Hawaii will bid for the 2009 meet; they have a new 10-lane pool in Central Oahu Regional Park.
- A sports psychology clinic was held in Fremont on Sun, August 19. It was well attended by parents and swimmers. Sessions were split between Parents & Coaches and Athletes, with different presentations for each. Both were well received; we should consider hosting such clinics again. The manual prepared for athletes concerning mental preparation prior to competition has been posted on the PC website.

**Senior** – the meet held at Santa Rosa went well. The Sectional Meet held at Clovis went very well.

**Registration –**

- Regular athlete registration is 12,936 thru 8/19/07. Summer season (April 7 - September 3) registration to date is 2,742. Total registration is 15,678. Registration remains up from last year.
- Re-registration packets for 2008 have been mailed. Athlete registration forms can be found on the PacSwim website.

**Standing Committees:**

**Membership–**

- Non-athlete membership is 1,420 thru 8/19/07. We have 110 clubs and 6 organizations.
- Forms for club and non-athlete registration can be found on the PacSwim website.

**Budget** – every officer and committee that wishes to be budgeted in the coming year must submit a budget request and planning. The submittal should be made by October 1<sup>st</sup> to the Finance & Audit committee chair (to be named in September). The annual Budget Meeting will be Saturday, October 13, at 10:00 a.m. at the San Lorenzo Community Church.

**Motions and Resolutions – Action on Pending Motions and Motions Held Over –**

- 0706-GC1 M/S/ Carried (G. Cleveland, J. Lanphere) Create a new Section XVIII in the Competition and Athlete Development Division of the Policies & Procedures Manual entitled Diversity & Outreach, which shall read as follows:

- 1.0 The primary purpose of the Diversity & Outreach Program shall be to increase multicultural, ethnic, and socioeconomic diversity and to foster an inclusive environment at all levels of the sport of competitive swimming. It is intended that this program will reach out to underrepresented groups in the overall community.
- 2.0 The Diversity & Outreach Committee shall develop and administer programs which are aimed at encouraging existing clubs and related organizations to expand opportunities to provide a competitive swimming experience to those individuals currently lacking such opportunities.
- 3.0 Committee membership shall include representatives from the Age Group, Senior, and Coaches Committees, each Zone, and at least one athlete.
- 4.0 The committee shall evaluate proposals and make recommendations to the Board of Directors for the allocation of funds to those programs which show promise of achieving their objectives.
- 5.0 Clubs and organizations requesting support from Pacific Swimming shall submit a written Program Plan which includes the purpose, plan description, test metrics, schedule, budget, funding requested from Pacific Swimming, and manpower expectations. The Committee shall evaluate the requests based on the following criteria:
  - Fulfillment of the USA Swimming Outreach Program Mission, (i.e. Provide opportunities in swimming to the underrepresented and economically disadvantaged youth in the United States)
  - Fulfillment of the Pacific Swimming Mission (i.e. Encourage participation and the pursuit of excellence in swimming)
  - Benefit to the athletes
  - Innovation
  - Likelihood of success
  - Other sources of funding
  - Available funding from Pacific SwimmingUpon approval by the committee and the Board of Directors, the requesting organization shall be advised to enact the Program Plan and upon completion or reaching appropriate milestones, provide a written report to the committee outlining the results. Documented expenses up to the amount allocated for the program shall be reimbursed; however, an advance may be considered prior to submittal of final reports. The committee in its report to the Board of Directors may recommend discontinuance, further evaluation, or approval for continuation and/or expansion of the program.
- 6.0 To be eligible to receive funding, the organization and athletes must be registered members of USA Swimming and Pacific Swimming. Organizations shall provide a copy of IRS documentation of their eligibility for tax deductible donations.
- 7.0 The committee may recommend limits to funding or time periods for fund availability for any organization requesting funds.
- 8.0 This program is intended to address innovative new opportunities and is not expected to continue ongoing programs after they have been initially been developed.
- 9.0 The Committee shall prepare a draft of the annual Diversity & Outreach budget for submittal to the Finance & Audit Chairman, Board of Directors, and House of Delegates.

**Motions and Resolutions – New Motions:**

- 0708-WL1 M/S/Carried (W. Lager, J. Lanphere) ) Zone 3, Pacific Swimming, shall be allowed to set its own time standards for the closed meet Zone 3 Championships in January 2008.

- 0708-DT1 (M/S/Carried (D. Takaki, J. Lanphere) Allow the Nevada State Championship meet (hosted by the Carson Tigersharks) to use their own time standards (as used in past years).
- 0708-DT2 M/S/Carried (D. Takaki, J. Lanphere) Approve the request from Carson City to use the same fee structure at the 2007 Nevada State Champs as has been charged in past years. (\$5.00/entry, \$12.00/relay entry, \$10.00 splash fee) The PC portion is equal to Sr. T&F fees.
- 0708-JW1 M/S/ (J. Woo, L. Rice) Amend the Rules and Regulations, Section 1, B. Classes and Time Standards, 2. Time Standards, to add:
  - i. Closed meets, such as Zone Championships, League Championships, and City and State Championships, may set their own time standards.***30-Day Motion to be considered at the September meeting.***

**Zone Reports –**

Zone 1N – no report.

Zone 1S – no report.

Zone 2 – Meeting held 7/16/07. Next meeting 9/17/07 (no meeting in August).

Zone 3 – New Zone officers were recently elected; the new Zone Chair is Lee Rosichan .

Zone 4 – no report .

There being no further business, the meeting was adjourned at 8:20 p.m.

The next Board of Directors meetings will be held on the following Wednesdays:  
September 19, 2007, October 24, 2007, and November 28, 2007.

Respectfully submitted,  
Nancy Shaw, Secretary