

Board of Directors Minutes from 2/24/2010
(submitted by Brie Marhenke, Coaches' Rep)

Meeting began at 7:30 pm.

- 1) No approval of the minutes was taken from the January 2010 meeting, as Don Power was excused.
- 2) Change to the agenda, introduction of Debbie Potts, Head Coach MSJA.
Debbie came to speak about their club's upcoming pool project. The facility is currently called the Real Aquatic Center and it will be located on Automall Parkway, Fremont, California. The facility will be climate controlled with two pools, one 50 meter with a magnetic bulkhead. The core objectives of the project are to build a base, promote the sport, and achieve competitive success for the Bay Area. The purpose of Debbie presenting the project before the BOD of Pacific Swimming was to secure a letter of support for the project and identifying that Pacific Swimming will utilize such a facility for its meets.
- 3) Comments or amendments to reports filed on web site,
General Chair, John Bitter
Please continue to get your reports into Don Power and to Rick Beebe by Sunday evening for posting on the web site. I appreciate all who have done so and continue to push for all to do so.
Admin Vice Chair, Millie Nygren
Introduced Chris Acker as the new Pacific Swimming Sanctions Chair replacing the departed Paul Amog.
Age Group Chair, Jon Pallensen
Introduced Mission Statement for Age Group programming, talked about moving to separate time standards for Winter/Spring J.O.'s versus Summer J.O. (Was asked to work with Time Standards Committee to introduce as a formal motion by the General Chair.), Asked the question whether portable heaters were allowed on pool decks to help out the winter meets (This is something that is not seen as a viable option and most cities and counties do not allow for such devices on their pool deck.).
- 4) Old Business, Motion 1001-AG1 (Age Group Committee); Action: Motion Passed to allow FWLC 2010 (host: Terrapin) to be a "full five-day" meet.
- 5) New Business, Motion 1002-BM1 (Official's Committee); No Show Rule
Drop requirement to re-check after first no show (one freebie), the no show slip will still go to the coach and count as the freebie.
Action: Taken off the table as written prior to the meeting.
- 6) Motion 1002-MN1(Millie Nygren); Amend Scratch Procedure
Swimmers in finals, consolations, and/or bonus finals must scratch 30 minutes prior. Wording from original motion changed to "Any swimmer qualifying for any level of finals in an individual event. Action: Motion Passed

*Clarification of order of swim of finals must be in the meet information sheet.

- 7) Motion 1002-RW1 (Travel Committee, Rick Waterhouse); Travel Assistance for National Youth Team members traveling to Barcelona this summer from Pacific Swimming.

USA Swimming presented a letter of support for all Youth Team Members to ask that the LSC's assist them with their travel this summer to the National Youth Team meet in Barcelona. Pacific Swimming agreed to pay 65% of the cost that USA Swimming is passing along to the team members, \$487 a person, with the team members responsible for 35% of the cost. USA Swimming has agreed to pick up all costs minus \$750 for each team member. Action: Motion Passed

- 8) Return to Motion 1002-BM1 (Official's Committee); Motion on the table was Amended by Gerry Ng to read as follows:

At age group timed finals meets there is no penalty for missing an event. This rule applies to timed final events at age group meets such as J.O.'s and Far Westerns. This change does not apply to senior program meets, currently Junior and Senior meets. Action: Motion Passed

Next BOD Meeting is March 24, 2010 at 7:30 pm. Meeting adjourned at 8:43 pm.

Attendance:

- | | |
|--------------------|---------------------|
| 1) John Bitter | 27) Tisha Steimle |
| 2) Millie Nygren | Guests: |
| 3) Clint Benton | 1) Debbie Potts |
| 4) Judy Siegrist | 2) Izzy Real |
| 5) Laurie Benton | Excused: |
| 6) Rick Waterhouse | 1) Fred Vogelgesang |
| 7) Tyler Nollette | 2) Don Power |
| 8) Linda Nollette | |
| 9) Janet MacAulty | |
| 10) Darwin Takaki | |
| 11) Chris Acker | |
| 12) Edward Mallick | |
| 13) Brian Mallick | |
| 14) Mike McCombs | |
| 15) Valerie Rudd | |
| 16) Jerry Rudd | |
| 17) Gerry Ng | |
| 18) Leo Lin | |
| 19) Mary Ruddell | |
| 20) Gwenn Chong | |
| 21) Elias Totah | |
| 22) Joe Woo | |
| 23) Marie Wise | |
| 24) Darryl Woo | |
| 25) Karyn Kikuta | |
| 26) Brie Marhenke | |



**PACIFIC
SWIMMING**

Minutes of the Pacific Swimming Board of Directors Meeting
March 24 2010

(Subject to Board of Directors Approval)

The meeting was called to order at 7:30 PM; a quorum having been established.

The minutes of the meeting January 27, 2010 were approved, as amended.

The minutes of the meeting February 24, 2010 were approved, as amended.

Officer's Reports (Attached)

Motions and Resolutions – Unfinished Business

Motion 1003-RW1 (Travel//Passed)

The Pacific Swimming Board of Directors shall approve Travel Assistance in the amounts:

US Open Water Nationals (Long Beach, CA)

\$150, with the exception of \$235 from Reno

US National Championships (Irvine, CA)

\$185, with the exception of \$245 from Reno

US Junior National Championships (Irvine, CA)

\$185, with the exception of \$245 from Reno

Motion 1003-MN1 (Nygren/Power//Passed)

The Pacific Swimming Board of Directors shall approve a budgeted expense of \$12,443 for Housing Deposits for NACC.

Motion 1003-LR1: (Z3//Passed)

Amend the Pacific Swimming Rules & Regulations § 1.C.1.b

All swim meets scheduled and awarded by the Zones of Pacific Swimming shall be submitted to the Pacific Swimming Scheduling Committee prior to the submittal of the final draft for the publication of the Pacific Swim Guide. All meets on the combined list of LSC- and Zone-awarded meets will be recognized as swim meets involving under the jurisdiction of Pacific Swimming. Any additions to this schedule teams from more than one Zone must be submitted to the Pacific Swimming Meets Scheduling Committee for review, and approval. Examples are Invitational meets at a pool inside the boundary of another Zone. Exempted from this rule are meets offered by teams based in the Zone-3 city of Fort Bragg and counties north of Mendocino County, or Zone 4.

Motion 1003-JM1: (Z4//Referred to the Age Group and Officials' Committees)

Amend R&R re: No Show Rule. **To be reconsidered at the September 2010 Meeting.**

Motions and Resolutions – New Business

Motion 1003-GN1: (Scheduling//Postponed until 28 April 2010)

The Pacific Swimming Board of Directors shall approve the Age Group Meet Selection Criteria, (attached).

Motion 1003-WL1 (Senior// Postponed until 28 April 2010)

Designation of Junior and Senior Meets (see appendix for text and description)

DRAFT

Motion 1003-AG1 (Age Group//Passed)

The Pacific Swimming Board of Directors shall approve a payment of \$500 to ALMA to defray the costs of contracting Swimming World to broadcast FWSC2010 via streaming video on the internet.

Adjourned at 9:00 PM.

Don Power
Secretary

DRAFT

Pacific Swimming Board of Directors Meeting March 24, 2010

Senior Committee motion to change designation of Junior and Senior meet qualifying times and clarify language surrounding entry in Junior meets.

Currently, the Jr./Jr. T&F/Snr/Snr T&F qualifying times have little to do with the meet format. These times are largely used to manage meet size. This motion proposes that we refer to this entire classification of meets as “Senior meets” and re-name the standards to reflect their actual usage:

Senior I	Formerly Senior T&F
Senior II	Formerly Senior
Senior III	Formerly Junior T&F
Senior IV	Formerly Junior

Changes to sections 1.B.1.a; 2.B; 3.A.8.b; 5.A.1; 5.A.3 and 9.C.1.c reflect these changes.

The language surrounding the ability for a 13 and over swimmer to enter a (formerly) Junior or Junior T&F meet without qualifying times is unclear and in places redundant. Changes to section 5.B.1.a; 5.B.1.b; 5.B.1.c reflect this.

New additions are italicized and underlined. Language that is removed is stricken. Changes are as follows:

SECTION 1 **ADMINISTRATION OF THE SWIMMING PROGRAM**

B. Classes and Time Standards

1. Classes of Swimming Competition

a. Swimming competition shall be conducted by various classes. The classes of swimmers are:

- (1) Senior
- (2) ~~Junior~~
- (3) Age Group — 18 years of age and younger, grouped by ages
- (4) Post Age Group — 19/over (5) Novice

SECTION 2 **SWIM MEET PREPARATION**

B. Entry Fees

1. The following are entry fees which shall be charged for each class of meet. The meet sponsor is not required to accept entries that do not include applicable fees. Participation fees cannot be charged unless entry fees are charged.

1. The following are entry fees which shall be charged for each class of meet. The meet sponsor is not required to accept entries that do not include applicable fees. Participation fees cannot be charged unless entry fees are charged. **Class of Meet**

Meet	Individual Entry Fees			Relay Entry Fees		
	Total Fee	To Host	Due Pacific	Total Fee	To Host	Due Pacific
Senior I	\$6.50	\$4.70	\$1.80	\$20.00	\$14.30	\$5.70
Senior II, III, IV	\$5.50	\$4.00	\$1.50	\$16.00	\$11.70	\$4.30
Far Westerns	\$5.50	\$4.00	\$1.50	\$20.00	\$14.30	\$5.70
AA+ Trials and Finals, Pacific JO Champs	\$5.00	\$3.65	\$1.35	\$16.00	\$11.70	\$4.30
C/B and C/B/BB	\$2.50	\$2.20	\$0.30	\$8.00	\$6.00	\$2.00
All other age group meets	\$2.75	\$2.00	\$0.75	\$9.00	\$6.60	\$2.40

SECTION 5 SENIOR COMPETITION

A. Qualifying

1. A swimmer will qualify for Senior ~~I (1), II (2)~~ or Junior competition when he or she has equaled or bettered the published time standard for the event. **Thirteen and over swimmers may qualify for Senior level III (3) and Senior level IV (4) meets without qualifying times. These events should be entered at the entry time. Twelve and under swimmers must meet Senior level III (3) and Senior level IV (4) times to qualify for level III (3) and IV (4) meets.**

2. A swimmer may qualify in any sanctioned or approved competition, or in an observed swim.

3. A swimmer who qualifies Senior ~~or Junior~~ in a specific stroke and distance will be considered qualified in the same stroke and distance in all courses. For all Senior ~~and Junior~~ meets enter your time for the course that you qualified.

3.A.8.b

Level 2 - Primary system: Semi-automatic with 3 buttons Age group meets with qualifying times of A or higher (including multi-class meets) and ~~Junior and/or~~ Senior meets must have at least a Level 2 primary timing system with a minimum backup system of at least one watch; **timing system guidelines will be outlined in the minimum criteria Senior meet document established by the Senior committee.**

9.C.1.c

The coach/team must attend at least three (3) of the designated Pacific Swimming ~~Junior and~~ Senior level meets during the previous twelve (12) month period. There shall be a limit of two (2) national level meets for which a coach/team may receive travel assistance per year. The Senior Committee will determine eligibility.

SENIOR COMPETITION

A. Qualifying

1. A swimmer will qualify for Senior ~~or Junior~~ competition when he or she has equaled or bettered the published time standard for the event.
2. A swimmer may qualify in any sanctioned or approved competition, or in an observed swim.
3. A swimmer who qualifies ***for*** Senior ~~or Junior~~ ***competition*** in a specific stroke and distance will be considered qualified in the same stroke and distance in all courses. For all Senior ~~and Junior~~ meets enter your time for the course that you qualified.

B. Eligibility

1. Senior Meets

- a. In all meets with trials and finals, swimmers are eligible to enter all events in which they have equaled or bettered the listed time standards, but may not swim more than three (3) individual events per day.
- b. In all timed finals meets, swimmers are eligible to enter all events in which they have equaled or bettered the listed time standard, but may not swim more than five (5) individual events per day.
- c. In all Senior meets, a swimmer that is able to prove their time in one or more events may enter two (2) additional (bonus) events along with the provable event(s). Performance penalties will not apply to the bonus event(s). The swimmer must enter their actual time for the bonus event(s) and circle the time on the entry form to indicate that it is a bonus event.

e. A swimmer who qualifies **for a Senior meet** or Junior in a specific stroke and distance will be considered qualified in the same stroke and distance in all courses. If the time was made SCY and it is a SCM or an LCM meet, enter your SCY time. If the time was made SCM and it is a SCY or an LCM meet, enter your SCM time. If the time was made LCM and it is a SCY or an SCM meet, enter your LCM time. When entering a meet, if your qualifying time is in yards enter the yards time and put a Y after the time. If the qualifying time is in Short Course meters enter that time with an S after it. If the qualifying time is in long course meters then enter that time with an L after it.

f. No time conversions will be accepted.

2. Junior Meets

a. **1. Swimmers, thirteen years and older will be considered entered in Senior level III (3), IV (4) meets without proof of time. These events should be entered at the entry time.** are eligible to enter all events in Junior meets in which they have equaled or bettered the listed Junior time standards. They may not swim in more than five (5) events per day. Swimmers 13 years of age or over will be considered qualified for these meets without proof of time. Swimmers 12 years of age and under must meet the time standard (**bonus events excepted**) and will be subject to proof of time per B.1.d. above.

b. A Junior swimmer shall maintain that classification for the duration of a meet. Even if a swimmer qualifies for Senior competition in a stroke and distance, he or she may still enter a Junior relay event in that stroke and distance in the same meet.

c. Once swimmers attain the Senior Time standard in a particular event in a Junior meet, or any other meet, they may not enter the same event in another Junior meet unless the meet is designated Junior +.

C. Conduct of Meets

1. Senior and Junior meets shall offer all events that are swum in the National Championship meets. Relay events are optional.

2. **Senior meet formats (2/2.5/3 day events, prelims/finals or timed finals) will be outlined in the minimum criteria Senior meet document established by the Senior Committee.** Senior meets, short course or long course, which are of three days duration shall be operated on the trials and finals system with consolation finals, and the championship shall precede the consolation heat. Two day Senior meets may be operated on the trials and finals system. Qualifying meets and Junior meets may be operated on the timed finals system.

3. In two-day timed finals Senior meets and Senior qualifying meets there are no pre-entry requirements. Entries will be made and heats established on the deck at the meet. Swimmers must bring filled out entry cards to the meet.

4. Two day Senior and Junior meets shall be flexible and conducted in accordance with recommendation of the Senior Committee.

D. Awards

1. **Award criteria for all Senior level meets will be outlined in the minimum criteria Senior meet document.** In Senior meets having heats and finals, awards for finalists are optional.
2. Award criteria will be outlined in No awards shall be given in two-day timed finals Senior meets or in Senior qualifying meets.
3. In Junior meets awards are optional; however, if offered, there shall be a minimum of six individual awards for each event and team awards are recommended.

DRAFT

Position	Name	Guests Present	Name
General Chairman	John Bitter	X	Joyce Lanphere
Admin. Vice Chairman	Millie Nygren	X	Marvin Lanphere
Senior Vice Chairman	Warren Lager	X	
Age Group Vice Chairman	Jon Pallesen		
Secretary	Don Power	X	
Treasurer	Fred Vogelgesang	X	
Athlete Representative (Sr.)	Eddie Malick	X	
Athlete Representative (Jr.)	Katie Howard		
Athlete (Z1N)	Joe Wise		
Athlete (Z1N)	Vacant		
Athlete (Z1S)	Lucia Huang		
Athlete (Z1S)	Tyler Nollette	X	
Athlete (Z2)	Piankhi Gibson		
Athlete (Z2)	Pearson Henri		
Athlete (Z3)	Nick Johnson		
Athlete (Z3)	Anne-Marie Boisseau		
Athlete (Z4)	Alex Brown		
Athlete (Z4)	Katie Pettibone		
Athlete (Z4)	Mary Kate Short		
Camps	Jennifer Malick		
Camps	Linda Nollette	X	
Coach (Sr.)	Scott Shea	E	
Coach (Jr.)	Brie Marhenke		
Club Development	Cathy Manthey		
College	Phil Harter		
Communications	Rick Beebe		
Disability Swimming	Marie Wise	X	
Diversity & Outreach	Kent Yoshiwara		
Finance and Audit	Mary Ruddell	X	
High School	Elias Totah	X	
Local Legislation	Ken Brown	X	
Marketing/Promotions	Mary Ruddell	X	
Membership	Laurie Benton	X	
National Legislation	Ken Brown	X	
Newsletter (Webmaster)	Rick Beebe		
Officials	Brian Malick	X	
Open Water	Marcia Benjamin		
Open Water	David Benjamin		
Records	Rick Beebe		
Registration	Judy Siegrist	X	
Safety	Mike Metcalf		
Sanctions	Chris Acker		
Scheduling	Gerry Ng	X	
Time Standards	Tish Steimle		
SWIMS Database Administrator	Frank Suchomel		
Travel	Rick Waterhouse		
BOD At-Large (1)	Lehla Irwin		
BOD At-Large (2)	Karyn Kikuta	X	
BOD At-Large (3)	Leo Lin	X	
BOD At-Large (4)	Darwin Takaki	X	
BOD At-Large (5)	Darryl Woo	X	
Past General Chairman	Joe Woo		
Zone 1 North Chairman	Ricky Silva		
Zone 1 South Chairman	Veronica Hernandez	X	
Zone 2 Chairman	Clint Benton	X	
Zone 3 Chairman	Lee Rosichan		
Zone 4 Chairman	Jim Morefield		
Zone 4 Representative	Jerry Rudd		
Board of Review Chairman	Gwenn Chong	X	



**PACIFIC
SWIMMING**

Minutes of the Pacific Swimming Board of Directors Meeting
April 28 2010

(Subject to Board of Directors Approval)

The meeting was called to order at 7:30 PM; a quorum having been established.

The minutes of the meeting March 24, 2010 were approved.

Report: The Executive Committee met and authorized expenditures, not to exceed \$3850, for the Pacific Swimming 10&Under Camp.

Officer's Reports (Attached)

Motions and Resolutions – Unfinished Business

Motion 1003-GN1 (Scheduling//Passed)

The Pacific Swimming Board of Directors shall approve the 2011 Age Group Meet Selection Criteria, (attached).

Motion 1003-GN2 (Scheduling//Passed)

The Pacific Swimming Board of Directors shall approve the 2011 Senior Meet Selection Criteria, (attached).

Motion 1003-GN3 (Scheduling//Passed with July 14-17 Schedule Excluded)

The Pacific Swimming Board of Directors shall approve the 2011 Meet Schedule, (attached).

Note: After conferring with the Age Group and Senior Committees, the Executive Committee shall meet to resolve the July 14-17 Schedule prior to the May 22 HoD Meeting.

Motion 1003-WL1A (Senior//Passed)

The Local Legislation Chairman shall amend the Pacific Swimming Rules & Regulations Re: Designation of Junior and Senior Meets – Part 1, (attached).

Motion 1003-WL1B (Senior//Passed)

The Local Legislation Chairman shall amend the Pacific Swimming Policies & Procedures Re: Designation of Junior and Senior Meets – Part 2, (attached).

Motions and Resolutions – New Business

Motion 1004-FV1: (Vogelgesang/C. Benton//Passed)

The Local Legislation Chairman shall amend the Pacific Swimming Policies & Procedures Manual, Section II, by adding item 11:

11. Prior to the payment to any individual, organization or corporation for services provided, regardless of the amount paid, it is required that the proper tax id and current address be provided to the Treasurer (or delegate) or Zone Treasurer. These services may be described as honorariums or stipends and/or for providing services such as timing, computer operations or similar activities.

Motion 1004-FV2 (Vogelgesang/Power/Passed)

The BOD shall approve the re-imbursement of up to \$650.00 each (\$1,300 Total) for the Treasurer and one other delegate to attend the USA Swimming – LSC Workshop in Minneapolis, MN on June 25-27, 2010. The amount will be recorded under the Treasurer Expense Category 55550 – USAS Workshop.

Motion 1004-JB1 (Bitter/Power/Passed)

The Pacific Swimming Board of Directors shall approve funding, (not to exceed \$5000) to administer the Coach Education Grant Program, (program description attached).

Motion 1004-JB2 (Bitter/Power/Referred to the Local Legislation Committee)

The Local Legislation Chairman shall amend the Pacific Swimming Policies & Procedures Manual to include a Document Transfer Policy.

The Local Legislation Chairman and the Audit Committee are to present a draft Document Retention Policy at the May 26, 2010 BoD Meeting.

Motion 1004-JB3 (Bitter/Power/Passed)

The Pacific Swimming Board of Directors shall donate \$500 in memory of Carol Cleveland, wife of long-time Pacific Swimming official, Board Member and volunteer, George Cleveland.

Motion 1004-DP1 (Power/Benton/Postponed until May 26, 2010)

The Local Legislation Chairman shall amend the Pacific Swimming Policies & Procedures Manual Section I 5.0:

Motions that require 30 days wait are:

- a. Any motion that changes ~~present policy~~ the Rules & Regulations.
- b. Motions which affect the operation and/or rights of the Zones.
- ~~c. Any changes that will affect clubs, athletes, and other members.~~
- ~~d.~~ c. Motions that are introduced on the floor of the Board of Directors Meeting without having been posted on the Pacific Swimming web-site at least 72 hours prior to the meeting.

Motion 1004-AG1 (Age Group//Passed)

The Pacific Swimming Board of directors shall approve expenditure of the remaining budgeted amounts for the 2010 North American Challenge Cup, (NTE \$53,000) and the Western Zone All-Star Team, (NTE \$78,411).

Motion 1004-DC1 (Diversity//Passed)

The Pacific Swimming Board of Directors shall approve the following Grants as recommended by the Diversity Committee:

- Carson City Tigersharks - \$6000
- Fort Bragg Aquatics - \$4000
- Oakland Undercurrents - \$5000

Motion 1004-MN1 (Nygren/Power/Passed)

The Pacific Swimming Board of Directors shall authorize expenditures, not to exceed \$2000, for the May 22, 2010 House of Delegates Meeting.

Adjourned at 9:00 PM.

Don Power
Secretary

Position	Name	Guests Present	Name
General Chairman	John Bitter	X	Joyce Lanphere
Admin. Vice Chairman	Millie Nygren	X	Marvin Lanphere
Senior Vice Chairman	Warren Lager	E	Valerie Rudd
Age Group Vice Chairman	Jon Pallesen	X	Bob Rodriguez
Secretary	Don Power	X	
Treasurer	Fred Vogelgesang	X	
Athlete Representative (Sr.)	Eddie Malick	X	
Athlete Representative (Jr.)	Katie Howard		
Athlete (Z1N)	Joe Wise		
Athlete (Z1N)	Vacant Athlete		
(Z1S)	Lucia Huang		
Athlete (Z1S)	Tyler Nollette		
Athlete (Z2)	Piankhi Gibson		
Athlete (Z2)	Pearson Henri		
Athlete (Z3)	Nick Johnson		
Athlete (Z3)	Anne-Marie Boisseau		
Athlete (Z4)	Alex Brown		
Athlete (Z4)	Katie Pettibone		
Athlete (Z4)	Mary Kate Short		
Camps	Jennifer Malick		
Camps	Linda Nollette		
Coach (Sr.)	Scott Shea		
Coach (Jr.)	Brie Marhenke	X	
Club Development	Cathy Manthey		
College	Phil Harter	X	
Communications	Rick Beebe		
Disability Swimming	Marie Wise		
Diversity & Outreach	Kent Yoshiwara		
Finance and Audit	Mary Ruddell	X	
High School	Elias Totah		
Local Legislation	Ken Brown	X	
Marketing/Promotions	Mary Ruddell	X	
Membership	Laurie Benton	X	
National Legislation	Ken Brown	X	
Newsletter (Webmaster)	Rick Beebe		
Officials	Brian Malick	X	
Open Water	Marcia Benjamin	X	
Open Water	David Benjamin		
Records	Rick Beebe		
Registration	Judy Siegrist	X	
Safety	Mike Metcalf		
Sanctions	Chris Acker	X	
Scheduling	Gerry Ng	X	
Time Standards	Tish Steimle		
SWIMS Database Administrator	Frank Suchomel		
Travel	Rick Waterhouse		
BOD At-Large (1)	Lehla Irwin		
BOD At-Large (2)	Karyn Kikuta	X	
BOD At-Large (3)	Leo Lin		
BOD At-Large (4)	Darwin Takaki	X	
BOD At-Large (5)	Darryl Woo		
Past General Chairman	Joe Woo		
Zone 1 North Chairman	Ricky Silva		
Zone 1 South Chairman	Mike McCombs		
Zone 2 Chairman	Clint Benton	X	
Zone 3 Chairman	Lee Rosichan		
Zone 4 Chairman	Jim Morefield		
Zone 4 Representative	Jerry Rudd	X	
Board of Review Chairman	Gwenn Chong	X	



**PACIFIC
SWIMMING**

Minutes of the Pacific Swimming Board of Directors Meeting
May 26 2010

(Subject to Board of Directors Approval)

The meeting was called to order at 7:30 PM; a quorum having been established.

The minutes of the meeting April 28, 2010 were approved.

Officer's Reports (Attached)

Motions and Resolutions – Unfinished Business

Motion 1004-DP1 (Power//Passed)

The Local Legislation Chairman shall amend the Pacific Swimming Policies & Procedures Manual Section I 5.0:

Motions that require 30 days wait are:

- a. Any motion that changes ~~present policy~~ the Rules & Regulations.
- b. Motions which affect the operation and/or rights of the Zones.
- c. ~~Any changes that will affect clubs, athletes, and other members.~~
- d. Motions that are introduced on the floor of the Board of Directors Meeting without having been posted to the Pacific Swimming web-site at least 72 hours prior to the meeting.

Motions and Resolutions – New Business

Motion 1005-JB1 (Bitter//Passed)

The Local Legislation Chairman shall amend the Pacific Swimming Policies & Procedures Manual to add a new section, Section XIX Records Management Policy. The proposed text of the new section is attached.

Motion 1005-RW1 (Waterhouse//Passed)

The Local Legislation Chairman shall amend the Pacific Swimming Policies & Procedures Manual, Section 9: Travel Assistance. The proposed text of the section is attached.

Motion 1005-AU1 (Audit//Passed)

All Elected and Appointed Pacific Officers and Committee Chairs, (excluding Athlete Representatives), are to complete the Document Survey, (attached). The survey should be returned in hard copy or electronic format to the Audit committee by the next Board meeting, June 23, 2010.

Motion 1005-IN1 (Investment//Passed)

The BOD shall adopt the attached Investment Policy, effective upon signing and receipt by the Wells Fargo Advisor Investment Advisor, replacing the most recent investment policy, adopted by the BOD on June 27, 2008.

Motion 1005-4Z1 (Zone 4//Passed)

The Douglas Dolphins Swim Team, as host of the closed-league trials-and-finals championship meet approved by the Zone-4 BOD to be held August 6-8, 2010, is authorized to use the same entry fee structure and Pacific portion as for AA+/JO+ trials/finals meets (\$5.00 individual, \$16.00 relay, \$5.00 splash fee).

Motion 1005-RW2 (Waterhouse/Power/Passed)

The Pacific Swimming Board of Directors shall authorize Travel Assistance to the 2010 USA Swimming Convention in Dallas in the amount of \$415.

Motion 1005-AG1 (Age Group//Postponed until August 25, 2010)

The qualifying times (SCY/SCM/LCM) for 2011 FWSC shall be unchanged from those used in 2010.

The qualifying times (SCY/SCM/LCM) for 2011 FWLC shall be modified. The 2010 qualifying time shall be multiplied by 0.98 and then rounded to the next higher 0.09 seconds, (For example: 59.90 → 58.79).

The qualifying times for FWSC shall be designated SprFW. The qualifying times for FWLC shall be designated SumFW.

Adjourned at 9:00 PM.

Don Power
Secretary

Position	Name	Guests Present	Name
General Chairman	John Bitter	X	Joyce Lanphere
Admin. Vice Chairman	Millie Nygren	X	Marvin Lanphere
Senior Vice Chairman	Warren Lager		Danica Burge
Age Group Vice Chairman	Jon Pallesen	X	
Secretary	Don Power	X	
Treasurer	Fred Vogelgesang	X	
Athlete Representative (Sr.)	Eddie Malick		
Athlete Representative (Jr.)	Katie Howard		
Athlete (Z1N)	Joe Wise		
Athlete (Z1N)	Vacant		
Athlete (Z1S)	Lucia Huang		
Athlete (Z1S)	Tyler Nollette		
Athlete (Z2)	Piankhi Gibson		
Athlete (Z2)	Pearson Henri		
Athlete (Z3)	Nick Johnson		
Athlete (Z3)	Anne-Marie Boisseau		
Athlete (Z4)	Alex Brown		
Athlete (Z4)	Katie Pettibone		
Athlete (Z4)	Mary Kate Short		
Camps	Jennifer Malick		
Camps	Linda Nollette		
Coach (Sr.)	Scott Shea		
Coach (Jr.)	Brie Marhenke		
Club Development	Cathy Manthey		
College	Phil Harter		
Communications	Rick Beebe	X	
Disability Swimming	Marie Wise		
Diversity & Outreach	Kent Yoshiwara	X	
Finance and Audit	Mary Ruddell	X	
High School	Elias Totah	X	
Local Legislation	Ken Brown		
Marketing/Promotions	Mary Ruddell	X	
Membership	Laurie Benton	X	
National Legislation	Ken Brown		
Newsletter (Webmaster)	Rick Beebe	X	
Officials	Brian Malick	X	
Open Water	Marcia Benjamin		
Open Water	David Benjamin		
Records	Rick Beebe	X	
Registration	Judy Siegrist	X	
Safety	Mike Metcalf		
Sanctions	Chris Acker		
Scheduling	Gerry Ng	X	
Time Standards	Tish Steimle		
SWIMS Database Administrator	Frank Suchomel		
Travel	Rick Waterhouse	X	
BOD At-Large (1)	Lehla Irwin	X	
BOD At-Large (2)	Karyn Kikuta	X	
BOD At-Large (3)	Leo Lin	X	
BOD At-Large (4)	Darwin Takaki	X	
BOD At-Large (5)	Darryl Woo		
Past General Chairman	Joe Woo		
Zone 1 North Chairman	Ricky Silva		
Zone 1 South Chairman	Mike McCombs		
Zone 2 Chairman	Clint Benton	X	
Zone 3 Chairman	Lee Rosichan		
Zone 4 Chairman	Jim Morefield		
Zone 4 Representative	Jerry Rudd		
Board of Review Chairman	Gwenn Chong		



**PACIFIC
SWIMMING**

Minutes of the Pacific Swimming Board of Directors Meeting
June 23 2010

(Subject to Board of Directors Approval)

The meeting was called to order at 7:30 PM; a quorum having been established.

The minutes of the meeting May 26, 2010 were approved.

Officer's Reports (Attached)

Motions and Resolutions – Unfinished Business

None

Motions and Resolutions – New Business

Motion 1006-BM1 (B. Malick//Passed)

The Pacific Swimming BoD shall authorize expenditure, not to exceed \$1400, for travel assistance to Officials traveling to perform National Certification Evaluations at FWLC.

Motion 1006-BM2 (BMalick//Passed)

The Pacific Swimming BoD shall authorize expenditure, not to exceed \$500, for travel assistance to Officials traveling to perform National Certification Evaluations at SCSC International.

Motion 1006-JM1 (JMalick//Passed)

The Pacific Swimming BoD shall authorize expenditure, not to exceed \$11,850, for the 13-18 Leadership Camp.

Motion 1006-MR1 (Ruddell//Passed)

The Pacific Swimming BoD shall authorize expenditure, not to exceed \$4800 payable to Swimming World, to produce Internet streaming video broadcasts of FWLC.

Motion 1006-GN1 (Scheduling//Referred Back to the Scheduling Committee)

The Pacific Swimming BoD shall authorize the 2010 Meet Schedule as presented. **(The Meet Schedule was referred back to the Scheduling Committee. A Meet Schedule has subsequently been approved by action of the Executive Committee.)**

Motion 1006-BM3 (Malick//Postponed until the August 25, 2010 Meeting)

Modify the Pacific Swimming No Show Rule, as described..

Adjourned at 9:00 PM.

Don Power
Secretary



**PACIFIC
SWIMMING**

Minutes of the Pacific Swimming Board of Directors Meeting
August 25 2010

(Subject to Board of Directors Approval)

The meeting was called to order at 7:30 PM; a quorum having been established.

The minutes of the meeting June 23, 2010 were approved.

Officer's Reports (Attached)

Motions and Resolutions – Unfinished Business

1005-AG1 (Withdrawn)

Amend Far Western Qualifying (as posted)

1006-BM3 (Officials//Passed)

Amend No Show Rule (as posted), the effective date shall be January 1, 2011.

Motions and Resolutions – New Business

1007-FV1 (Vogelgesang//Withdrawn)

W9 Master Vendor File

1007-FV2: (Vogelgesang//Passed)

Amend Policies & Procedures re: Convention Travel Assistance:

Individuals to receive 'Actual Cost of Transportation,' not to exceed the amount authorized by the BOD, 'Actual Cost of Hotel,' and 'Actual Expenses' not to exceed the amount approved by the BOD. Applications must be received by the Treasurer (or designee) within 60 days of the last day of Convention. (C. Benton abstains).

1007-BM1 (Officials//Passed)

Authorize the Officials' Committee to spend 2,300 of its remaining 2010 Budget to begin replacing two-way radios used at LSC Meets.

1007-4Z1 (ZA//Passed)

Authorize non-standard entry fees for Nevada State Championships, (\$5.50 individual/ \$20.00 relay/ \$5.00 splash fee)

1007-AG1 (Age Group//Postponed until the October 27, 2010 Meeting)

The host responsibilities for Far Western Short Course and Far Western Long Course shall not be awarded to the same club for more than two successive years unless there is no qualified bidder for the subsequent year.

1008-JM1 (Morefield/Power/Failed)

Amend the No Show Rule (as posted)

1007-MN1: (Nygren//Postponed until the September 22, 2010 Meeting)

Amend Pacific Swimming Rules & Regulations re: Open Competitions
Section 1.B.1.a:

Add: (6) Open events: the minimum age for open events shall be 11 years. The qualifying time shall be no slower than the 11-12 PC-B standard for that event. Times must be certified.

1007-GN1 (Ng/Postponed until the September 22, 2010 Meeting)

Amend Conflict of Interest Policy – No text given

1007-MR1 (Ruddel/Vogelgesang/Passed)

Authorize per diem for expenses at USA Swimming House of Delegates Meeting and Convention at \$20 per day, (up to 5 days). Receipts required. (C. Benton abstains)

Adjourned at 9:00 PM.

Don Power
Secretary

Position	Name		Club Representatives	Name
General Chairman	John Bitter	X		
Admin. Vice Chairman	Millie Nygren	X		
Senior Vice Chairman	Warren Lager			
Age Group Vice Chairman	Jon Pallesen	X		
Secretary	Don Power	X		
Treasurer	Fred Vogelgesang	X		
Athlete Representative (Sr.)	Eddie Malick			
Athlete Representative (Jr.)				
Athlete (Z1N)				
Athlete (Z1N)	Vacant		Guests Present	Name
Athlete (Z1S)	Stephanie Scannell	X	Valerie Rudd	Valerie Rudd
Athlete (Z1S)	Tyler Nollette	X		Joyce Lanphere
Athlete (Z2)	Lucas Lin	X		Marvin Lanpher
Athlete (Z2)	Pearson Henri			
Athlete (Z3)	Nick Johnson	X		
Athlete (Z3)				
Athlete (Z4)				
Athlete (Z4)				
Athlete (Z4)				
Camps	Jennifer Malick			
Camps	Linda Nollette	X		
Coach (Sr.)	Scott Shea			
Coach (Jr.)	Brie Marhenke			
Club Development	Cathy Manthey College			
	Phil Harter			
Communications	Rick Beebe	X		
Disability Swimming	Marie Wise			
Diversity & Outreach	Kent Yoshiwara	X		
Finance and Audit	Mary Ruddell	X		
High School	Elias Totah	X		
Local Legislation	Ken Brown			
Marketing/Promotions	Mary Ruddell	X		
Membership	Laurie Benton	X		
National Legislation	Ken Brown	X		
Newsletter (Webmaster)	Rick Beebe	X		
Officials	Brian Malick	X		
Open Water	Marcia Benjamin	X		
Open Water	David Benjamin			
Records	Rick Beebe	X		
Registration	Judy Siegrist			
Safety	Mike Metcalf			
Sanctions	Chris Acker			
Scheduling	Gerry Ng	X		
Time Standards	Tish Steimle			
SWIMS Database Administrator	Frank Suchomel			
Travel	Rick Waterhouse			
BOD At-Large (1)	Lehla Irwin	X		
BOD At-Large (2)	Karyn Kikuta	X		
BOD At-Large (3)	Leo Lin	X		
BOD At-Large (4)	Darwin Takaki	X		
BOD At-Large (5)	Darryl Woo	X		
Past General Chairman	Joe Woo	X		
Zone 1 North Chairman	Ricky Silva			
Zone 1 North Representative	Larry Rice			
Zone 1 South Chairman	Mike McCombs	X		
Zone 2 Chairman	Clint Benton	X		
Zone 3 Chairman	Lee Rosichan			
Zone 4 Chairman	Jim Morefield			
Zone 4 Representative	Jerry Rudd	X		
Board of Review Chairman	Gwenn Chong	X		

Minutes for the Pacific Swimming BOD Meeting ---- September 22, 2010

- 1) Minutes of the August 25, 2010 were approved.
- 2) Officer's Reports:
 - a) General Chair: (from John Bitter) Report was posted on the Pacific Swimming web site. Highlights reviewed at the meeting were as follows:
 - 1) The new USA Swimming Athlete Protection Policy.
 - 2) Encouragement to the BOD to review the Motion made by Don Power to expand Pacific Swimming's Policies to include increased athlete protection within our LSC.
 - 3) Completion of LEAP level 1 has been done and submitted to USA Swimming for review on Thursday, September 23.
 - 4) Congratulations to the Pacific Swimming athletes who represented USA Swimming at the Jr. Pan-Pac meet this summer.
 - 5) Asked that the BOD carefully review the Investment Statement of Purpose prior to the October meeting for discussion to move it forward to the HOD in November for adoption.
 - 6)

At the October BOD meeting the proposal for the new Administrative Office will be made to the BOD for discussion and approval to move to the HOD meeting in November for adoption.

- b) Administrative Vice-Chair: (from Millie Nygren) Sanctions are back with Millie Nygren until January 1, 2011.
- c) Treasurer: Report has been submitted and posted on-line.
- d) Senior Committee: (from John Bitter) There will be a teleconference on Monday, September 27 at 7:00 pm; further details of the issues to be discussed are posted in the report posted on the web site.
- e) Age Group Committee: (from Jon Pallesen) Awards banquet is November 21, 2010 at 6:30 at the Pleasanton Hilton. The Pacific All-Star Meet is in Oregon this year and is scheduled for January 8 and 9, 2011. Applications are being accepted for coaching assignments. An initial breakdown of how clubs would be distributed for next summer's two Junior Olympics was presented. Currently the LSC has only one club who has bid on next summer's Junior Olympics. The General Chair, John Bitter gave a drop dead date of the January 2011 BOD meeting for the LSC to have found another club to host the second meet. If no other host can be found the LSC will move forward for 2011 with one Junior Olympic for the summer of 2011.

f) Diversity Chair: (from Kent Yoshiwara) The Western Zone is looking into conducting a Diversity Zone Camp in 2011. Applications for Pacific Swimming Diversity Grants are due October 1, 2010. The Diversity Committee will be reviewing these grants to bring forth as a motion to approve at the November BOD/HOD meetings.

g) Scholastic All-American: (from Joyce Lamphere) It was reported that the applications for this year were up nationwide by 2% over last year. The Western Zone had 412 applicants who qualified and Pacific Swimming had 88 athletes qualify for this year.

h) Western Zone summary: (from Darwin Takaki) Western Zones congratulated West Coast Aquatics for an excellent job done on this summer's Western Zone Age Group Meet. The Western Zone fees have increased for next summer's meet. Individual entries will now be \$7, relays will be \$16 per entry. A task force was formed to look into the possibility of moving the Western Zone meet to late June or early July in 2013. Next summer Clovis will be hosted both the Western Zone Age Group Meet and the Western Zone Senior Meet. Grand Junction received the bid to host the 2012 Age Group Meet. Western Zone will remain in August for 2011 and 2012. Legislation was also past to change the numbering on the entries and to make the entry procedure electronic.

i) Athletes: (from Tyler Nolette) The athletes who attended the USA Swimming Convention enjoyed their time in Dallas and learned much about the workings USA Swimming.

j) USA Convention: (from Darwin Takaki and Millie Nygren) Pools must be certified in order for records to count. There was discussion about pushing to make only times done in pools that are certified eligible for SWIMS, but that discussion is only in its beginning stages right now.

k) Audit Chair: (from Mary Rudell) Pacific Swimming will be doing an internal audit of its books on October 3. There will be a conference call with the Zone Treasurers and Zone Chairs on October 13. The Budget Committee will be meeting on Sunday, October 17 at 6 pm at Millie Nygren's home. The initial budget request worksheet was handed out to the BOD members present at the meeting. A copy of this worksheet will be posted on the protected part of the Pacific Swimming web site. Any questions, concerns, etc. about the submitted requests for next year's budget to be address to the committee chairs prior to this time. The 2011 Pacific Swimming Budget will be presented to the BOD at the October BOD meeting for approval to be sent to the HOD for adoption in November at the HOD meeting.

l) Registration: (from Laurie Benton) Registration is slightly done at this point compared to last year. Coaches can renew their application at this time, but all other Non-Athlete registrations are on hold until January 1 pending the new policies adopted by USA Swimming at the recent convention.

Unfinished Business:

1007-MN1: Open Competition was pulled until further discussion and rewriting could be done. To be re-presented at the October BOD meeting

1007-GN1: Conflict of Interest was also pulled until the October BOD meeting. Gerry Ng and Ken Brown were still to meet to construct the language they wanted to submit for BOD approval into the Pacific Swimming Policies and Procedures. Discussion was made as to enforcement and monitoring of completion and this is going to be proposed along with and in addition to in regards to the creation of the Administrative Office proposal at the October BOD meeting.

New Business:

1009-FV1: Adoption Statement of Purpose --- Investing (30-day motion)
Motion was seconded, no discussion at this point, but all Zones and clubs were encouraged to read through the statement and offer feedback prior to the October BOD meeting for adoption by

HOD at the November meeting.

1009-KK1: Western Zone Recognition Jackets (30-day motion)

Motion was seconded and opened for discussion. Anyone Interested in the costs associated with this summer's Western Zone meet can contact Fred Vogelgesang.

1009-FV2: Motion to prevent the using of the Pacific Swimming logo on any jackets purchased outside of Pacific Swimming funds for the previous motion until the BOD either approves or denies the previous motion 1009-KK1. Motion was seconded and approved

1009-DP1: Athlete Protection (60-day motion) Motion was seconded. Any questions or clarification concerning this motion should be addressed to Don Power at this time.

1009-LL1: Reimbursement for Background Checks was tabled at this time pending further review of the costs and clarification from USA Swimming.

1009-JP1: Motion to release the funds of up to \$4500 for awards for this year's banquet. Motion was approved.

1009-JP2: Motion to break ties for awards was presented by Jon Pallesen as follows: In the case of a tie for third place after following the existing policies for awards the athletes who are tied the tie will be broken by utilizing the FINA Power Points for the athlete's best swim. Motion was moved to a 30-day motion.

1009-MN1: For the Disability Committee, a motion was made to release

funding of up to \$12,000 to run the Pacific Swimming

Disability Meet and Clinic being held at the Santa Clara Swim

Club October 1-3, 2010. Motion was approved.

New Business: The General Chair, John Bitter appointed the Scheduling Committee to create Policies and Procedures for the bidding and the awarding of LSC meets for Pacific Swimming's Policy and Procedure Manual. The goal is to make the process transparent and without any call for question from clubs bidding for meets each year through the LSC. The due date for this is the January 2011 BOD meeting for discussion and approval.

The next Pacific Swimming BOD meeting will be Wednesday, October 27, 2010 at 7:30 pm.

Pacific Swimming Board of Directors
Meeting
01 Dec 2010
(Subject to Board of Directors approval)

The meeting was called to order at 7:35 p.m.

The Minutes of the meeting of October 2010 not presented for approval.

Board members attending are noted by an 'x' in the table below; board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

John Bitter	x	Steve Hurko	Marcia Benjamin	Darryl Woo	x
Millie Nygren		Scott Shea	Judy Siegrist	Gwenn Chong	x
Warren Lager		Phil Harter	Mike Metcalf		
Jon Palleson	x	Rick Beebe	Gerry Ng	x	
Don Power		Marie Wise	Tish Steimle	x	Joe Woo
Fred Vogelgesang	x	Kent Yoshiwara	x	Rick Waterhouse	
Nick John		Mary Ruddell	x	Lehla Irwin	<i>Zone Reps</i>
Tyler Nolette		Elias Totah	Karyn Kikuta	x	1N-Ricky Silva
Mike McCombs		Ken Brown	Leo Lin	x	1S-A Salles-Cunha <i>Team Reps Present</i>
Jennifer Malick		Carlene Takaki	Darwin Takaki	2-Clint Benton	x Veronica Hernandez
Linda Nolette		Brian Malick	Laurie Benton	3-Lee Rosichan	
Danica Burge		David Benjamin	Steve Hurko	x	4-Jim Morefield

Announcements and Correspondence: None

Officer's Reports:

Chair:

Motion – for approval for Gwenn Chong to replace Don Power
Motion – Carlene Takaki to replace Mary Ruddell in the Marketing position.

Admin Vice Chair: None

Treasurer - Report as posted.

Investment Committee meeting to be held first Monday in February 2011.
Committee members needed from zones 1N, 3, 4; meets held via quarterly conference calls.

Age Group – the Pacific Coast All Star Meet coaches have been selected (5 coaches from 1S).

Summer JO meets – 2 meets. Currently only 1 venue – WEST

Looking for new logo for PC – to be brought forward.

Awards – All Star swimmers awards – “Most Outstanding Swimmer” should be different.

Review how coaches are notified as to which of their swimmers are receiving awards. Need to send list to coaches of swimmers' names and awards prior to banquet.

Jon to set up committee to report PC annual banquet and report back in February 2011 (on committee – Jon, Tish, two more coaches and two athletes). Address above items.

Membership – Report posted, including a new club.

Diversity – Club to be awarded grant was put on hold pending investigation.

Motion from committee/passed – MLK Blue dolphin \$3000 grant (Hunter Points area)

Diversity Camp – Diversity Awareness (Information posted on line) Speaker – Anthony Ervin.

Motion from committee/passed for \$850 to run one day camp.

Executive Committee – Approved not to exceed \$9800 for 2011 swim guides, and to charge clubs \$1 per copy.

Discussion – spending of funds for FW (sc) Webcast with Swimming World.

Finance and Audit – Posted negative budget by (\$4,445).

Sr. Committee – None

John Bitter – creation of Mission and Vision Statement Committee. Would like a member from each zone.

Standing Committees:

Camps None.

Officials None.

Travel None

Disability Swimming None

Board of Review None

Zone Reports:

Zone 1N – None reported

Zone 1S – None reported

Zone 2 – None reported

Zone 3 – None reported

Zone 4 – None reported

Old Business

1009DP1 – Athlete Protection - Don is ok with it being a guideline. No further discussion on it – pulled and submitted as guidelines.

1010CB1 – Sanctioning of Meets – all additions of meets must go through zones prior to obtaining PC sanction. This matter needs to be looked at for proper wording

Motion/passed. To approve concept with proper wording – to come back to board with wording. Clint ok with clarification of wording to come. Gerry to follow up with Ken Brown.

New Business:

Motions and Resolutions – New Motions:

1012FV1 M/ C (F Vogelgesang – from Investment Committee) Pool Improvement Grant Program. Procedure set forth, to include any unused funds will remain in the Investment Fund

0112MR1 M/S/C (M Ruddell, G Ng) – Approve expenditure not to exceed \$5200 for Annual Officials' Clinic

0112MR2 M/S/C (M Ruddell, T Steimle) – Approve expenditure not to exceed \$7000 for Far Western, short course Swimming World contract.

0112MR3 M/S/C (M Ruddell, T Steimle) – Approve expenditure not to exceed \$16,805 for 2-11 OTC Distance Camp with co-pay of \$245 from each swimmer. (out of 2010 budget)

Developmental All Star Committee members:

1N – Andy Clifford

1S – Darwin Takaki

2 – Leo Lin

3 – Lehla Irwin

4 – Matt Benedict (?)

Fred Vogelgesang

There being no further business, the meeting was adjourned at 8:25 p.m.

The next Board of Directors meeting will be held on the following
Wednesday 26 January 2011.

Respectfully submitted,
Gwenn Chong
Secretary