

## AGENDA - SEPTEMBER 11, 2023

[July Meeting Minutes](#) - Review and Approved

### **Start of meeting: 8:03 PM**

In attendance: Jon Ho (LAMVAC), Bob Hill (SUNN), Sylvain Flamant, Katherine Ng-Suen, Larry Rice, Sam Chuang, Vivian Hurney, Tammy Hopkins (DACA), Tom Mcrae (SOLO), Melina Gold, Jensen Wong (UCSF), Ben Chung (BAC), Laura Mitchell (ALTO), Gaku Ito (PSL), Martin Plummer (PASA), Kayla Tom (LO), Jon Riley (BGC), Dana Kirk (PASA), Joey Sementelli (ALTO), Paige Griffis

Reports:

Chair – Bob -

Vice Chair – Laura - nothing new except try to get new staff members on the Z1N email list

Secretary – Martin - nothing new to report

Treasurer – Jose - absent

Sanctions – Kayla - nothing new to report

Schedule – Joey - nothing new to report

Athlete Reps – Zach Silverman & Paige Griffis - nothing new to report

Safe Sport – Jonathan - nothing new to report

Officials – Katherine and Sylvain - nothing new to report

Old Business:

None

New Business:

Zone needs to purchase a new laptop and quickbooks. A few options have been already discussed on emails

- Laura has a laptop that the Zone could purchase from her,
  - She bought one about a year ago for running team manager and meet manager that hasn't been used or set up yet. If the zone wants to buy that one here's the receipt / information - [link here](#) - it was \$417
- Jose brought up these ideas:
  - [link one](#), [link two](#)
- **Zone notes**: Motion to approve purchasing Laura's laptop (above) by Jenson, seconded, by Larry
- **Motion APPROVED!** Zone will be purchasing the laptop from Laura to use for Quickbooks

These items were brought to me from other zone members and will be open for discussion at the meeting.

- Zone Sponsored Official Clinics - the idea is that the Zone would select like 2-3 Fridays before CBA Meets to do a Zoom official's clinics so the participants could then shadow at

the CBA Meet that weekend. This way smaller teams don't have to try to do an official's clinic for 2-3 parents and larger teams could always sponsor their own clinics if they can't fit into the zone ones.

- Meeting notes:

- Dana: we have officials clinics to be done, and doing them and going right into shadowing would go well, PASA can run one with 20ish people but if the Zone ran them it would benefit the smaller teams who may not be able to get as many people
- Kathryn: we have been doing online training as well
- Sylvain: We get 50-60 people online applying but not sure how much they pay attention and the retention rate is small after that, when we have training in person it is much better
- Laura: don't you think the retention rate is secondary and the goal is getting more officials
- Sylvain: yes
- Bob: so we want to run a clinic that is at least a week out before the meet, a Zone sponsored clinic
- Sam: other feel that the time commitment is too long to be an official, PASA does a new officials coffee to get to know new parents and others to help out
- Kathy: I understand your point, we have cut the shadow session times to 4 sessions (16 hours) which is more reasonable, but we don't random's on deck, we want to keep the quality and quantity
- Jason: currently we are using stricter standards than USA Swimming, my question is why?
- Sylvain: what we have been told by the Zones is that Pacific Swimming likes the way we are training and having officials, USA Swimming is in discussion to make things like we are doing as well
- Larry: the requirements are trying to protect the kids as well, which is why its strict
- Laura: I think it would be helpful on our end if we are communicating to clubs that there has been a change
- Sylvain: there is a document now that states what is required: [linked here](#)
- Bob: if we run our clinic before the SUNN meet they have a few weeks to get ready for the DACA meet
- Tammy: DACA is hosting a clinic during their CBA meet from 7-9 AM on Saturday
- Sylvain: there are also limitations on how many people we can evaluate on a meet basis

- Increasing participation of 8-un and 10-un swimmers in Zone 1 North Championships, Maybe adjust the time standards to a B time for 8 & Unders and 9 - 10s, or have no standards for 8 & Unders.

- Meeting notes:

- Laura: yes, we need to look at numbers
- Ben: removing time standards would be a bad idea

- Bob: I will form a committee and look more into this for the November meeting
- What pre-COVID rules or policies would the Zone like to return to? Are there any COVID policies that are still being used that we would like to continue?
  - i.e. return to Zone meet hosts getting timelines and volunteer assignments out no later than 12:00 PM the Tuesday pre seeding the meet. This gives attending teams time to plan and organize their volunteers.

- **Meeting notes:**

- Tammy: not a fan of pre-seeded meets
- Bob: pro is we know their heats and lanes, con is if kids don't show up, slows timeline
- Laura: Zone should vote on no parents behind blocks
- Sam: sending a map with areas designated for parents is helpful
- Dana: Can we add 'no parents behind blocks' to all Zone meet sheets?
- Laura: Motion: Parents are permitted in designated spectator areas only, as defined by host team
- Motion APPROVED! Starting January 1st, 2024

- Zone Championship Location - what is the status of CSM? Are they willing to rent the pool to clubs wishing to host meets? Are they willing to rent to host the Zone Championship Meet?
  - As a backup, I have already booked the weekend at Fremont High School

- **Meeting notes**

- Sam: the advisory committee is working on getting the meet at CSM, pool is a public pool, is there a way to petition to the board at CSM to allow access to the pool for meets for Z1N
- Bob: booked Fremont High as backup, will work on getting notice to board at CSM

- Age Group Committee Representative and Senior Committee Representative - Zone 1 North needs representation on both of these Pacific Swimming committees.
  - Do we have anyone currently assigned to either committee?
  - Would anyone like to serve on either committee?

- **Meeting notes:** We need more reps on PacSwim committees

- Bob: I will work on getting more members on committees

- Continue Zoom meetings, return to in person meetings, or have a hybrid schedule (alternating in person and online meetings or run in person meetings twice per year)?

- **Meeting notes:**

- Bob: meetings should take as long as necessary
- Laura: meetings should be 45 minutes to one hour

- Zone 1 North Budget - has not been done in the last 2 - 4 years. I just received a P & L sheet from Mary. Would like to have a committee look at this and bring it to the next meeting (Nov 2023)
- **Meeting notes:**
  - Bob: will form committee to look into this and report back at future meeting
- Future Zone 1 North Meeting Agenda "BIG" Items. Is anything missing?
  - Nov 2023
    - Zone Championship Meet - reviewing the meet sheet, team job assignments, any changes to the meet. Meet sheet should be completed, sanctioned and released before ???
  - Jan 2024
    - Finalizing the Z1N Championship Meet
  - Mar 2024
    - Meet schedule and bid forms
  - May 2024
    - Meet bids and meet assignments
  - July 2024
    - ???
- **HoD Meeting - Sunday, October 15th.** Every team should have a member in attendance!

If you have any other items you wish to add to the agenda for discussion, please email me at [z1n@pacswim.org](mailto:z1n@pacswim.org).

Motion to adjourn meeting

Motion passed, meeting end 9:21 PM

**Next meeting: November 13th, 2023 @ 8:00 PM**