

Zone 1 South Board Meeting  
January 10, 2007

Meeting called to order at 7:36pm by Mike Piccardo, seconded by George Cleveland.

Motion to approve minutes made by George Cleveland, seconded by Darwin Takaki. Minutes approved.

See attached copy of Chairman's Report.

Darwin Takaki reported on the City of San Jose's Master Aquatics Plan. Parks and Recreation is attempting to find out what the community wants in terms of pool use and new facilities, improvement and upgrades to current pools used by the city and they are also looking at leasing other facilities. Next meetings are January 17<sup>th</sup> at 5:30pm at the south side Community Center on Cottle Road and January 18<sup>th</sup> at the Evergreen branch library. The matter will go before the City Council in early February 2007.

See attached copies of the Treasurer's Income and Expense statement for 2006 and Balance Sheet.

Equipment: Bill Cunningham and Frank Suchomel

The first trailer needs bigger cabinets to hold speakers. According to Bill the upgrade will be for the cost of materials only. A proposal to upgrade the cabinets at a cost not to exceed \$500 was made by Bill Cunningham and seconded by George Cleveland. They are still working on the walkie talkies and looking into the use of a portable announcing system.

Officials: Brian Malick

For Zone Championships two teams need officials, three teams have extra and seventeen are short the number of officials required. We have 71 officials on Saturday and 70 on Sunday. The Zone, as of today, is short five officials for the meet.

Age Group: Darwin Takaki

The Pacific Swimming All Star Team has been selected and we will have one of the strongest teams. All competitors already have their passports. The Awards banquet went very well.

Coaches: Jer Macedo

Owen Melroy's e-mail that was sent out to the coaches prior to zone Championships being held was helpful and filled with important information for coaches. A request was made asking other Head Referee's to also send something similar out prior to the meet.

Safety: Mike McCombs

We have trained forty-two marshals since mid-December 2006. There is a Marshal class tomorrow, January 11<sup>th</sup> at 5:30pm. Each team is required to provide two marshals for Zone championships from 7am until the completion of the meet each day. The team Representative meeting has been rescheduled for 7am on Saturday, January 13<sup>th</sup> where teams will be assigned a station. SCSC will be doing the marshalling of the area outside the gates of the pool. There will be sixteen stations of which, most can be covered by one person. The staging area used last year behind the blocks will be used again and will require four marshals. We will need one at each stairway and to keep the coach area clear. Each station has an instruction packet with a map of the area to cover, names of the team and marshal covering the area, and specific instructions specific to each station.

US Swimming is considering eliminating the \$40 fee for marshal because they do not want to stop people from volunteering because of a fee.

George Cleveland brought up that there have been some issues with a lack of signage at swim meets. A discussion was held as to where the signs could be stored for easy access for all. Sue McAllister of WEST volunteered to be the site where the signs could be stored and picked-up.

Zone Championships: Diane Suchomel

Diane discussed the miscellaneous section of the meet sheet. Vehicles parked at the meet venue will only be allowed to use one parking space. No glass is allowed. There will be no territorial wars over seating areas and no tents or Easy-ups will be allowed inside of the pool gates. No chairs can be set up in the stands area and no heaters allowed at the venue. Diane advised coaches to tell parents and swimmers to leave all their valuables at home.

A discussion was held on what expenses the Zone should pay for from the Zone Championship meet. Expenses have risen quite a bit the last few years reducing our profit margin. A discussion was held concerning having a signed contract with the host club, possibly negotiating rates for three years or more, whether we should set a budget for expenses that must be adhered to and that all expenses must be itemized.

Mike Piccardo said that the swim guides are not here yet and that he anticipates their arrival around the 15<sup>th</sup>-16<sup>th</sup> of January 2007.

Zone All Stars: Mike Piccardo

The team may be one to two coaches short for the meet. Recruiting continues. Karyn Kikuta is helping to organize everything. The swimming will take place on Sunday, March 4<sup>th</sup>. The eight and unders will not be sleeping overnight. Applications will be accepted at the Zone Championship meet until the start of relays on Sunday. All ninth graders should be aware of the date of their first competition for their high school teams since this will affect their ability to score points for the Zone at the meet.

Leigh High School is looking for a new High School Swim Coach. Pamela is the Athletic Director.

Presentation High School is looking for assistant swim coaches and diving coaches.

The next meeting is scheduled for March 14<sup>th</sup> at MOB1 at 7:30pm.

A motion to adjourn was made by Darwin Takaki and seconded by George Cleveland.

The meeting was adjourned at 8:51pm.

Respectfully submitted by Sue Power, Zone 1 South Treasurer.

## Zone 1 South Income & Expenses Report - 01/01/06-12/31/06

**Balance Forward**

**01/01/06=** \$22,267.24

**INCOME:**

**Rental - Equipment=** \$9,555.00

**Sales of Swim Guides=** \$1,307.00

**Swim Meets**

Gross Income From All Sources= \$37,152.63

**Payments From Pacific**

Other-Zone All Stars Rebate= \$6,000.00

Rebate from Zone Champs \$210.00

**Other**

USS Registrations/Cash= \$460.00

**All Other**

Interest \$51.62

Overpayment Reimbursement \$1.11

**Total Gross Income** \$77,004.60

**EXPENSES:**

**Equipment**

Purchases= \$5,233.43

**Swimmer Travel/Support**

Western Zone Meet= \$3,345.00

**Payments To Pacific**

Swim Meet Fees= \$5,223.60

Other - USS Registrations= \$500.00

**Swim Meet Expenses**

Supplies= \$6,624.96

Postage= \$15.12

Printing= \$962.11

Occupancy= \$3,435.29

Other-Equipment Rental= \$4,861.51

Set-up= \$2,900.00

Operations= \$2,200.00

Hospitality= \$1,396.83

Co-pay Refund-Zone All Stars= \$6,238.00

Meals-Zone All Stars= \$804.32

Lodging= \$2,186.10

Transportation= \$2,526.12

**Clinics and Seminars**

Supplies= \$289.75

**Management, Administration & General**

Printing= \$65.94

Postage= \$80.91

Supplies= \$101.00

**Officials**

Supplies= \$198.65

Printing= \$28.88

**Total Expenses** \$49,217.52

**Ending Balance 12/31/06** \$27,787.08

**Zone 1 South Balance Sheet**  
November 10, 2006 thru January 10, 2007

Balance Forward 11/10/06    \$ 27,961.00

Income:

Interest	\$ <u>8.98</u>
Income Total	\$ 27,969.98

Expenses:

Equipment Rental	\$ 1,000.00
Copies Meetings	\$ 5.85
Awards – Zone Champs	\$ 906.70
Programs Starter Bank – Zone Champs	\$ 200.00
Officials Gifts	\$ 664.90
Officials Clinic	\$ <u>177.05</u>

Expenses Total            \$ 2,954.50

Ending Balance 01/10/07            \$ 25,015.48

**Zone 1 South  
Chairman’s Report  
January 10, 2007**

- Koret will host the All Star Development Meet on March 4, 2007.
- The 11/12 Camp is cancelled due to lack of administrative interest/support.
- In the month before the November PC board meeting there were three requests received for approval of a diversity program and accompanying funding. As a result of these requests, PC has established a new Diversity & Outreach committee. Chair – Clint Benton. Members include Joe Woo and Don Power. Looking for more members.
- Applications for the Pacific Coast All Star Meet have been taken. All attendees must have a valid passport. (Keep in mind the length of time it takes to obtain a passport if you don’t have one or the one you have has expired.)
- Darwin attended the San Jose committee meeting regarding the Master Aquatics Plan and has convinced the committee to include a competition pool in the plan. The next meeting will be a presentation to the city council.
- Regular athlete registration is 4,487; fall season registration is 1,235. Total athlete registration is 5,722 thru 11/26/06. Non-athlete membership for 2007 is 510; PC has 42 clubs and no organizations thus far.
- The new requirement for background checks for coaches will be effective June 1, 2007. The background check (for which a coach signs up online and pays a \$20 fee) will be valid for two years. Currently coach registration cards are blue; new cards will be issued when the background check is completed and will be green.
- Two Senior meets in 2007 have no host: the June meet and the December Sr. Champs.
- Motion carried to authorize expenditure of \$10,260 for the 2007 OTC camp. This is the amount approved in the 2007 PC budget.

- The next PC Board of Directors meetings will be held on the following Wednesdays: January 24, 2007, February 28, 2007, and March 28, 2007.
- House of delegates meeting was also held on November 29.
  - Safety
    - The most common injuries were slips/falls due to running, collisions in the pool during warm-up, head/neck injuries due to incorrect diving. One serious injury occurred to a spectator who was struck by a one- line scoreboard that was blown from a low roof on which it had been placed but not secured; the resolution would be for meet management to be more vigilant during the pre-meet walk-thru.
    - Meet Referees should conduct “safety moments” during officials and coaches meetings.
    - Electrical storm frequency in the Bay Area has been much higher than most of us are accustomed to for the past three years. Emphasizing lightning safety awareness is of high importance during the coming storm season. See the Safety page on the PacSwim website for some useful information on electrical storm safety.
    - Coach registration and training are required. Coaches who do not display valid registration cards are not allowed on deck and are not permitted to act in a coaching capacity; referees are obliged to enforce this USA Swimming rule. A coach who states he “forgot to bring it”, “left it in the car”, or “it’s in my briefcase” should be removed from deck. Clubs risk losing their Club status if they fail to have their coaches registered.
  - The next House of Delegates meeting will be held on June 27, 2007.

Mike Piccardo

# Meeting minutes

**Pacific Swimming  
Zone 1 South  
March 14, 2007  
7:30 P.M.**

MOB 1  
Santa Teresa Hospital  
1000 Cottle Road  
San Jose, CA 95119

## TOPICS

### ➤ Call to order

Attendees:

Mike Piccardo, Sue Power, Don Power, Darwin Takaki, Andrew Parker, Lloyd Yoshida, Roberto Basilio, Cliff Reyda, George Cleveland, S. Mackin, Mark Scott, Mike McCombs, Frank Suchomel, Diane Suchomel, Jer Macedo, Paul Murphy, Joe Del Rio, Sue McAllister

Meeting called to order at 7:34pm by Mike Piccardo, seconded by Joe Del Rio.

### ➤ Minutes

Motion to approve made by Darwin Takaki, seconded by George Cleveland. Minutes approved.

### ➤ Chairman's Report

See emailed report.

Key points:

- Don Power has been appointed to the USA-S LSC Development Committee. This is a new committee of eight people to do for LSCs what the club development committees do for clubs.
- Discussion regarding the number of background checks and the proper billing of such. Action: Don will assist in reconciling the differences.
- USA-S has notified the LSCs of a change to the depth requirement for the teaching of race starts – required depth has been increased from 5' to 6' – discussion but no resolution as to what this means during warm ups.

### ➤ Treasurer's Report

General summary: Did well at the last zones. The cleaning expense was higher than expected. Computer expenses were lower than expected. Wrote three checks to pay our obligation to Pacific Swimming and avoid a penalty. One of the checks we received against accounts receivable bounced. The bank charged us a fee, so we need to inform them of the Pacific Swimming rules and penalty obligations. Mike will assist Sue in this matter.

- Expenditure Authorizations

Mike sent his expenditures in. Sue also reported there are numerous checks uncashed for up to years. The ensuing discussion included the suggestion to send a form letter indicating the check is outstanding. Give the recipient a fixed number of days to cash or the check will be rescinded. The president closed discussion with the recommendation for Sue to formulate a motion to be discussed during the new business portion of the meeting.

- Standing Committee Reports
  - Sanctions – Doug Drogemuller

No report

- Equipment – Bill Cunningham/Frank Suchomel

Jer Macedo reports he has new equipment to transfer into the inventory.

- Officials – Brian Malick

Suggestion made to hold an officials class in the north part of the zone in April. Brian made a motion to purchase 100 patches recognizing the service of new officials who have reached level 2.

- Age Group – Darwin Takaki

Darwin reports that a number of teams are not going to Western Zones due to the cost of, and the distance to, Farmington, NM, which is also disadvantaged by being a high altitude location. Instead these teams want Pacific Swimming to join them at a Southern Cal location called North American Age Group Championship. There is a petition by some Pacific swimming coaches to field a team to the Southern Cal event. The official Pacific Swimming stance is to go to the Western Zone event. Uncertain, as of this date, if the second event would be funded. Darwin, George and Don explained the history of supporting Western Zones (Adam Schmitz origins) and the long term planning that was done to date in contrast to the recent emergence of the new meet, which unfortunately overlaps the Western Zones meet.

Co-pay to Western Zones is \$550.

- Senior – Lura Wilhelm

No report

- Scheduling – Ad Hoc Committee

No report

- Coaches – Gerald Macedo

No report

- Safety – Mike McCombs

Mike further clarified the 6 foot dive rule. He asked those present what the procedure should be if it is observed there is a clear attempt to teach dives at pools that do not comply. – No conclusive discussion.

- Club Development – Sue McAllister

No report.

- Ad Hoc Committee Report
  - Zone All-Star Committee

Mike submitted a detailed report on the All Star meet. Summary: despite some unrelated physical difficulties of several swimmers the point scoring was quite good. Paul Murphy, coach from Santa Cruz, reported his concern for safety around the warm up pool considering the number of parents crowding the area. There was additional discussion on how to handle the situation in the future when a swimmer has a physical issue such as a broken arm (as was the case at this meet). Procedures need to be defined as to the rules and the responsibility for making swim/no-swim decisions. – No conclusive decision or action was made to this regard.

- Unfinished Business
  - Zone Championships Meet – report and review

Diane provided a detailed report on the Zone1 South Championship meet which was handed out to attending members. Key points: volunteer organization and preparation could be improved. First Aid, for example, needs better planning and follow through. Jer recommended attention be paid to knowing projected swim team attendance when planning the volunteer assignments and meet sheet details in September. It was recommended for next year the announcer job description dictate the position of the announcer to be between the two courses such that “talk overs” can be eliminated. There was some dissatisfaction regarding the quality of



the custodial service. It was recommended the reporting responsibility be clarified next year for the purpose of improving their responsiveness. Pool water quality was also raised as an issue. Mike reports there was a high salt content in the dive well and that some swimmers reported rashes. Hospitality was challenging with over 680 lunches being served. In all, it was generally agreed there needs to be a written memorandum of understanding with the host team as to the operation and the particulars of the meet in order to avoid any ambiguity or misunderstandings.

ACTION: Need to write a thank-you note to Santa Clara.

ACTION: Provide the members a summary income report.

➤ New Business

○ Proposal from Jim Malley

Jim Malley proposes a Z1S All Star Coaches stipend in a letter submitted to the chairman and circulated by email. (not included here). One suggestion raised, at the meeting, was to follow the practice used at Western Zones. Other discussion raised the concern volunteerism verses work for pay, suggesting a gift might be a better reimbursement.

Motion by Jer: Coaches be paid an amount at a rate equal to the Western Zone rate.

Amended by Don: Amend to have the stipend cover; Zone 1S development meet, Zone1S members who participate in the Western Zone and Pacific All Stars.

Seconded by Jer.

Discussion: Should the stipend cover the staff as well as the coaches?

Vote: Should staff be covered.

Denied; Nays 11, yes 6.

Vote: Should the rate be the same as Western Zone?

Passed: unanimously

Motion: set the coaches stipend to \$50 dollars per day for the three meets. (had been \$35)

Vote: passed unanimously

Second new issue: need to be more proactive in identifying swimmers and encouraging them to attend the Zone championship meet. It was suggested Ads be placed in A/B/C+ meet sheets encouraging attendance.

○ Appoint Nominating committee

Joe, Darwin, Mike and Paul Murphy are on the committee. Nominations are due in May, vote in July, and the new members take office in September.

○ Appoint Scheduling Committee

Jer, Brian M., Paul Murphy and Mike are on the committee.

➤ Announcements

The Gilroy meet will stay at Gilroy with one mandatory scratch down. It is completely full.

George thanks everyone for a wonderful tribute given to him on the first day of Zone championships.



- Next meeting May 9, 2007 at 7:30 PM in MOB 3

➤ Adjournment

Ended at 9:25pm

Zone 1 South Board Meeting  
May 9, 2007

Meeting called to order at 7:38pm by Mike Piccardo, seconded by Darwin Takaki.

Motion to approve minutes with changes by Darwin Takaki seconded by Lloyd Yoshida.

Attendees Mike Piccardo, Sue Power, Darwin Takaki, Dan Firth, Brian Malick, Sue McAllister, Lura Wilhelm, Frank Suchomel, Diane Suchomel, Lloyd Yoshida, Gerald Macedo

See attached copy of Chairman's Report by Mike Piccardo

Club Development: Sue McAllister. A scholarship program at WEST is being organized with the Berryessa Union School District. They are screening candidates and will select 10 kids that must meet income levels and complete the six-week program. \$175 will be reimbursed and monies awarded when the program is completed.

See attached copy of Treasurer's Report by Sue Power. Receipts received from Mike Piccardo for copying costs for the Zone meeting and postage costs for the All Star meet.

Equipment: Frank Suchomel. Getting the radios is going to be more expensive than we anticipated. Bill Cunningham is working on new cabinets for the other trailer.

Officials: Brian Malick. There will be an Officials Clinic at Independence High School, hosted by WEST on May 26<sup>th</sup> for Marshal and Stroke and Turn Level I Officials. He is looking for a team to host the September clinic in the north or central area of the Zone. On the second Wednesday in June, at Kaiser Santa Teresa, there will be a meeting to schedule officials for meets the remainder of the year. Coaches are encouraged to speak to parents about volunteering to help at swim meets they attend. Patches for officials are available.

Age Group: Darwin Takaki. The departure date for Western Zones has been moved back to Monday, August 6<sup>th</sup>. Swimmers will be departing at 11am from Sacramento and need to arrive at the airport by 9am. The flight back will be the following Sunday and is scheduled to arrive at 5pm, also in Sacramento. He is still looking for a few coaches and chaperones. He is trying to reach the time standards person to adjust the winter JO's for 11-12 and 13-14's.

Coaches: Jer Macedo. No report.

Club Development: No report.

Nominating Committee: Sue McAllister for Vice Chair, Joe Del Rio for Chair, Dan Firth for Secretary, unable to find a replacement Treasurer.

Mike Piccardo. Scheduling Committee has not had a chance to meet yet. The Pacific Swimming schedule is to be approved on May 23, 2007. Would like to have a meeting on Monday, June 4<sup>th</sup> at Jer's house. Brian Malick, Shannon Mackin, Jer Macedo and Mike Piccardo to meet at 7pm. Bidding for meets will be held at our next meeting. Elections will also be held. Rules for the

meet bidding process and the schedule will be sent out in advance of our next meeting. No new business to discuss.

The next meeting is scheduled for July 11<sup>th</sup> at Kaiser Santa Teresa MOB1 at 7:30pm.

A motion to adjourn was made by Diane Suchomel and seconded by Darwin Takaki.

The meeting was adjourned at 8:21pm.

Respectfully submitted by Sue Power, Zone 1 South Treasurer.

Zone 1 South  
**Chairman's Report**  
May 9, 2007

- Total athlete registration is 11,589 thru 4/23/07. Summer season registration began April 7 and ends September 3; summer registration to date is 225.
- Non-athlete membership is 1,273 thru 4/23/07. We have 104 clubs and 3 organizations.
- Reminder: Coach background checks must be initiated by May 25.
- The Western Gold Sectional meeting was hosted by Pacific in San Jose on April 15. Attending for PC were Scott Shea and Dan Greaves. Bids for the Spring 2008 Sectional meet were reopened; bids are due May 21. A conference call on May 23 will award this meet, and discuss 2009 meets.
- Age Group (AG) Committee will meet with Time Standards to adjust JO time standards. AG would like to have an adjustment made in time for Winter JO's, which would require Board approval. Needs to be done soon in order to publish and include in the meet sheet.
- Motion carried that all swim meets scheduled and awarded by the Zones of Pacific Swimming, shall be submitted to the Pacific Swimming Scheduling Committee prior to the submittal of the final draft for the publication of the Pacific Swim Guide. All meets on the combined list of LSC- and Zone-awarded meets will be recognized as swim meets under the jurisdiction of Pacific Swimming. Any additions to this schedule involving teams from more than one Zone must be submitted to the Pacific Swimming Scheduling Committee for review, and approval. Examples are Invitational Meets involving teams among multiple Zones and swim team of one Zone hosting a meet at a pool inside the boundary of another Zone. Exempted from this rule are meets offered by teams based in the Zone 3 counties north of Mendocino County, or Zone 4.
- Motion carried that Pacific Swimming shall award a \$1000 stipend to each of the two hosts of a Jr+ "walk -on" meet to be held the day after the 2007 NCS and CCS meets.
- Motion carried to amend the Pacific Swimming Rules and Regulations Sec. 1.B.2d to read as follows:
  - Times achieved at an altitude of 3,000 feet or more may be adjusted as provided in Section*
  - 207.10.5 of the USA-S Rules and Regulations for the purpose of entering any Pacific meet in which the entered time is subject to verification.*
- Motion carried to amend the Age Group Meet Criteria for JO award subsidies to \$750 beginning in 2008.

- Motion carried to approve the request from West Coast Aquatics for Pacific Swimming to fund up to 10 scholarships at \$175 each (\$1750. total) for a “Pre Competitive Swimming” program to be conducted under the USA-S Make-a-Splash campaign, payable by June 30, 2007.
- Motion carried that the designated airfare to Open Water Nationals (May 17-21) in Ft. Myers, FL shall be \$410. Those eligible swimmers qualifying with an entry time equal to or better than the U.S. Junior National Championship standard in the 1500 meter (or 1650 yd) free shall be eligible for the approved airfare plus a \$100 stipend. Those eligible swimmers qualifying with an entry time equal to or better than the U.S. Senior National Championship standard in the 1500 meter (or 1650 yd) free shall be eligible for the approved airfare plus a \$200 stipend.
- Motion carried that the designated airfare to National Championships (July 29 – August 5) in Indianapolis, IN shall be \$545.
- Motion carried that Pacific Swimming shall make a donation to the National Brain Tumor Foundation in the amount of \$500 in memory of Debra Ann Fortier. [Debbie was a member of Pacific Swimming Zone 4.]

Mike Piccardo

# Zone 1 South Board Meeting

## July 11, 2007

Meeting called to order at 7:31 pm.

After no objections, Mike approved the May meeting minutes.

In attendance: Mike Piccardo (Chair), Jerry Bozzo (VS), Curtiss Kikuta (VS), Jim Nachtigal (ALMA), Andrew Parker (SLUG), Meriann Rhodes (SCCA), Judy Locke (SCCA), Dan Firth (SCCA), Gerald Macedo (ALMA), Andy King (SVAA), Mark Scott (MHSC), Tom Clark (GGST), Brian Malick (Officials), Jim Malley (LA), Joe Del Rio (Vice-Chair), Sue Power (Treasurer), George Cleveland (UN), Darwin Takaki (Age Group), Sue McAllister (WEST).

Chairman's report-attached.

Treasurer's report-attached.

Standing committee reports

Officials-May clinic had approximately 20 attendees. Most Cabana, a lot of WEST parents, and one ALMA parent. September 22 clinic to be hosted by LA. Had scheduling meeting for the rest of 2007. Brian will email clubs who their Head Referee and Head Starters will be.

Age Group-Possibly new age group chair for PC. PC conducted elections at House of Delegates meeting in June. Results on the web.

Coaches-Gerald Macedo would like to see Z1S host a LC and SC meet at the same venue at the same time. Would like to encourage Z1S teams hosting Zone meets to give Z1S teams the 3 week preference when entering meets.

Unfinished Business-Elections

Nominations: Chair- Joe DelRio  
Vice-Chair- Sue McAllister  
Treasurer- Sue Power  
Secretary- Dan Firth

No nominations from the floor. M/S/Carried (Darwin Takaki; Jim Malley) To close nominations.  
M/S/Carried (Darwin Takaki; George Cleveland) To accept slate of candidates as nominated.

0706-GC1 60-day motion (attached)-Action to develop a Diverstiy & Outreach section in the PC Policy and Procedures manual. M/S/Carried (Darwin Takaki, Joe DelRio) To direct Z1S representative to vote in favor of such action.

Z1S 2008 meet schedule and meet bid. Guidelines attached. M/S/Carried (Unknown) To modify guidelines after all bidding has ceased, to change classification of remaining meets and then rebid remaining meets. M/S/Carrried (George Cleveland, Gerald Macedo) to accept schedule of meets as listed. M/S/Carried (Unknown) To change C/B/A+ x-format to Jr+. M/S/Carried (Unknown) To add Relay meet on 7/20. Results of bidding attached.

New Business- M/S/Carried (Andy King, Jim Malley) To change the dates for the Oct. 20-21 C/B/A+ WEST meet to Oct. 27-28.

Meeting adjourned at 9:00 pm. Next meeting is Sept. 12.

Respectfully submitted,  
Darwin Takaki

Z1S Meeting Minutes (DRAFT)  
September 12, 2007

Topics

Call to order: Meeting called to order at 7:30pm, Room MOB 4.

Minutes: Reviewed and approved. Motion: Darwin Takaki; 2<sup>nd</sup>: Mike Piccardo

Chairman's Report: See attached report.

- Additional discussion:
- Age Group plans to create a new elite 11-18 years age group to attend the North American Challenge Cup and to keep the existing age group to attend Western Zones. This will give Pac Swim two elite teams. Western Zones will likely be in Hawaii in 2009.

Treasurer's Report: No report; treasurer did not attend meeting.

Standing Committee Reports:

- Sanctions: No report
- Equipment: No report
- Officials: Brian Malick/Jim Nachtigal
  - Saturday, Sept 16: Head Referee Clinic at San Lorenzo for high Level 2 and 3's
  - Saturday, Sept 22: Official's Clinic at Lynbrook
  - Saturday, Oct 16,: Official's Meeting at Santa Teresa Kaiser Hospital, MOB (Room?); 7:30pm
  - Brian Malick and Jim Nachtigal will go to LSC meetings this year.
  - Reminder: Testing for recertification required every two years. Can be done online. Discussion about need for Referees to have to take all tests plus the Referee test. Brian and Jim will bring up at LSC.
- Age Group: Darwin Takaki
  - Z1S took first place at Western Zones in New Mexico. Event was excellent. Z1S sent 17 swimmers and 5 coaches
  - Discussion to reimburse coaches and swimmers for expenses:
    - Approved motion to reimburse coaches for the per diem rate (\$50). Motion: Frank Suchomel, 2<sup>nd</sup> Mike Piccardo.
    - Decision to reimburse swimmers deferred to gather additional information from treasurer regarding past actions.
    - **Action:** Joe Del Rio will call Sue Power and will report at next meeting.
  - PC All Star coaches and chaperones applications on website. Event will be at Carson City, NV., Jan 11-13, 2008.
  - Note that Zones is January 19-20, 2008.

- Discussion regarding whether JO Championships should be closed to Zone or open (New Mexico coach is interested to participate)
    - **Action:** Darwin to discuss at Age Group meeting and report at next Z1S meeting.
- Senior: Discussion regarding status of this committee. Note that there is money available for clubs that want to host senior meets.
  - Warren Lager (Z3) will be next chair.
  - **Action:** Z1S needs a member to participate on this committee that can report back to Z1S. Brian Bolster is current representative but does not attend Z1S meetings.
- Scheduling-Ad hoc committee:
  - Santa Cruz SLUGS gave up Oct 27, 2007 distance meet. West Coast Aquatics added some distance events to their meet on the same weekend.
- Coaches: Gerald Macedo is stepping down; Shannon Mackan (OSPREY) will take over.
- Safety: Mike McCombs
  - Meets need to have minimum required number of Marshals; more would be better. Compliments to those that held meets and had sufficient Marshals.
- Club Development: No report

Ad Hoc Committee: No current committee

#### Unfinished Business

- 2008 Calendar updates:
  - Feb 2-3, 2008 Cabrillo THRESHERS will host JR Short Course meet
  - **Action:** Mike Piccardo to confirm LSC meet

#### New Business

- Nominate Zone All-Star Committee:
  - **Action:** Mike Piccardo will set up committee. Coach Michael Bynum (BAMP) volunteered to participate. Meet is in Carson City, NV March 1-2, 2008
- Nominate Zone Championship Committee
  - Meet Director: Denise Melroy, Meet Referee: Frank Suchomel, Meet Host: Stella and Diane (SCSC)
- Review Zone Champs meet sheet: All teams and relays must be pre-entered.
  - Discussion regarding limiting 8 and under to specific times and/or lanes for warm up at meet. Recommended 8:20-8:45am as the warm up period for this age group.
- Appoint Scheduling Committee: Deferred to later date



- Replacement Z1S treasurer needed: No decision

Announcements:

- Scheduling meeting on September 19 has been changed to Wednesday, October 10 at 7:00pm
- Officials Clinic on September 22, 8 am at Lynbrook
- Swim Guide Orders are due at the next Z1S meeting.
- Next Z1S meeting November 14, 2007 at 7:30 pm, MOB 1 (the usual place)

Meeting adjourned at 9:15 pm.

# Agenda

**Pacific Swimming  
Zone 1 South  
November 14, 2007  
7:30 P.M.**

MOB 1  
Santa Teresa Hospital  
1000 Cottle Road  
San Jose, CA 95119

## TOPICS

- Call to order
  
- Minutes

Review and approve minutes from previous meeting.

- Chairman's Report

See emailed report.

- Treasurer's Report
  - JDR deposited \$6,000 from Pac Swimming on 10/26 in the Santa Clara Valley Bank. Record number 7191 30
  - **Still looking for a treasurer!**
  
- Standing Committee Reports
  - Sanctions – Doug Drogemuller
  
  - Equipment – Bill Cunningham/Frank Suchomel
  
  - Officials – Brian Malick/ Jim Nachtigal
  
  - Age Group – Darwin Takaki
  
  - Senior – vacant position
    - Let's review the purpose of this committee, any outstanding issues, and if we should seek a chairperson to manage those issues.
  
  - Scheduling – Ad Hoc Committee

- Coaches – Shannon Mackan
- Safety – Mike McCombs
- Club Development – Sue McAlister
  
- Ad Hoc Committee Reports
  - Zone Champs meet update.
    - Need to make meet assignments
  
- Unfinished/ on-going Business
  - Vote on reimbursement to WZ coaches  
FYI: Z1S passed a motion to reimburse Z1S swimmers 50% of WZ co-pay from the Zone. At that time we passed a \$35 per diem for coaches from Z1S. This last March, Jim Malley made a motion to up the coaches per diem to \$50 and it was passed.
  
- New Business
  - Appoint Scheduling Committee (deferred from last meeting)
  - Need a replacement for Z1S Treasurer position
  - Request from the Chair (Joe Del Rio) – I would like the membership's consideration for a change of date for the January meeting to 1/2/08 as I once again have business travel the following week.
  
- Announcements
  - Need swim guide orders in by December.
  - Next meeting January 9, 2007 at 7:30 PM in MOB 1 (unless changed)
  - Zone Champs January 19/20, 2008
  
- Adjournment

## Zone 1 South Board Meeting

November 11, 2007

(Corrected 1/9/08)

Meeting called to order at 7:36pm by Don Power.

Attendees:

Name	Team	Name	Team
Don Power	Age Group	George Cleveland	UN
Frank Suchomel	UN	Diane Suchomel	UN
Denise Melroy	UN	Lloyd Yoshida	UN
Brian Malick	Officials	Curtiss Kikuta	VS
Lisa Chuck	VS	Marianne Feldman	VS
Karyn Kikuta	VS	Cathy Manthey	VS
Jerry Bozzo	VS	Meriann Rhodes	SCCA
Andrew Parker	SLUG	Mike McCombs	ALMA
Mark Scott	MHSC	Jim Nachtigal	ALMA
Darwin Takaki	Age Group		

Motion to approve minutes made by George Cleveland, seconded by Darwin Takaki. Minutes approved.

See attached copy of Chairman's Report.

Age Group: Darwin Takaki reported on Western Zones and the North American Challenge Cup.

Treasurer's Report: None: a replacement is needed for this position.

Officials Report: Jim Nachtigal: LSC Assignments have been made. Officials brochures are on the web site.

Age Group – 14/un JO's: No seating on the pool deck. There will be an tent outside for parents. Check in tables will be by the door.

Senior: Z1S representation Warren Lager, Jim Triplet: No report

Safety: Mike McCombs: No report

Equipment: Frank Suchomel: No report.

Zone Championships: Denise Melroy, Diane Suchomel, co Meet Directors MBSC and SLUG are not attending.

Team job assignments were discussed. Problems with job assignments need to contact the meet director by December 12<sup>th</sup>.

Motion by Denise Melroy: Gifts for the Colorado operators not exceeding \$400 total.

Motion seconded, passed unanimously.

A discussion of contacts for each team was held.

A discussion of Marshal training prior to the meet was held/

Old Business:

Western Zones Per Diem was set at \$50.00/day for coaches and a 50% co-pay for swimmers in previous meetings.

Motion by Frank Suchomel: Authorize the treasurer to pay the Per Diem for coaches and co-pay to the swimmers as appropriate.

Motion seconded, passed unanimously.

New Business:

Motion for the Almaden Meet at Leland High School February 16<sup>th</sup> – 17<sup>th</sup> to remove the 25 yard events. Motion seconded, passed unanimously.

Scheduling committee was formed with the participants being Cathy Manthey, Shannon Mackin, and Brian Malick.

A request by Joe Del Rio was made to move the January meeting to the 2<sup>nd</sup>. The request died due to a lack of a motion.

Swim Guide checks need to be to Joe Del Rio by the end of December.

Valley Splash announced pool improvements to handle seating of 750 people at the Valley Splash pool.

The meeting was adjourned at 8:43pm.

Respectfully submitted by Frank Suchomel.

Zone 1 South  
**Chairman's Report**

November 14, 2007

- All 2008 swim calendar information had to be submitted to Pac Swim by 11/2/2007. Any changes made after this date will not appear in the Pac Swim guide.
- Pacific Swimming shall subsidize approximately \$5,000 to the Pacific Sea Lions for an enclosed canopy at the 2007 14&UN Junior Olympic Championships Meet. This will significantly improve the “comfort factor and the lower the crowd control problem at this meet!
- Report from USAS Convention  
Amendments to Rules & Regulations affecting Pacific Swimming
  - a) Clarification of breaststroke rules
  - b) Clarify wording for backstroke turn
  - c) Eliminate requirement that fastest time of competitor be used for entry into event
  - d) Raise water depth for teaching race starts to 6-foot minimum
  - e) Revise Top-16 to more flexible age group recognition program
  - f) Drop Spring Championships, add US Open in place of summer Nationals when there is a Trials class meet earlier in the summer
  - g) Provide for LSC financial report requirements
  - h) Provide for requirements for LSC in order to retain insurance coverage
  - i) Mandate 20% athlete representation on LSC boards of Review and on any panel hearing cases
  - j) Remove requirement that marshals be members of USA-S
- Pacific Swimming will make the North American Challenge Cup its first priority Age Group All Star trip. The Western Zone Championship Meet will be the second priority Age Group All Star trip. This is 30-day motion to be considered at the November meeting.
- Senior swim related news:

- Warren Lager is asking each zone to appoint or elect a coach representative to the Senior Committee.
- 2009 Spring Sectionals will be competed in short course yards.
- The Senior and Travel Committee met during the WCAB Senior/Junior Meet to discuss reimbursement for the Olympic Trials.
- Cabrillo Threshers will host the Senior Meet on President's Day Weekend.
- Meet sanction related news:
  - Pac Swim amended the Policies & Procedures Manual, Section XIII – Safety, 2.0 Marshal's Duty Statement: The Meet Director must identify the Head Marshal in the application for sanctioning by Pacific Swimming. The Meet Referee has responsibility to establish safety rules for safe conduct of the meet within the guidelines of Pacific Swimming and USA Swimming. The Head Marshal is responsible for enforcing the safety rules, and reports to the Meet Referee. Any carded USA Swimming official may be asked by the Meet Referee to assist with marshal's duties as needed at a swim meet.
- Age group related news:
  - Darwin is setting up an Age group committee at the Pac Swim level. He will represent Z1S. Jon Pallesen will represent coaches. They will meet every other month, opposite of the BoD meeting, on the last Wed. of the even months up to and including Aug. The other months we would teleconference meetings.
  - Kent Yoshiwara is looking for a Zone 1S volunteer to participate in Pac Swim's Outreach and Diversity committee. You can contact him at [kyoshiwara@sbcglobal.net](mailto:kyoshiwara@sbcglobal.net) or his home number: (925)952-4377
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Respectfully submitted

Joe Del Rio