

AGENDA

**Pacific Swimming
Zone 1 South
January 9, 2013
7:30 P.M.**

Teacher's Lounge
Gunderson High School
622 Gaundabert Lane
San Jose, CA 95136

TOPICS

- **Call to order**
- **Minutes**
- **Chairman's Report**
- **Treasurer's Report**
 - Expenditure Authorizations
- **Standing Committee Report**
 - Sanctions – Jeanette Gonsalves Soe
 - Equipment – Bill Cunningham/Frank Suchomel
 - Officials – Mike Davis
 - Age Group – need chair
 - Senior – need chair
 - Scheduling – Curtiss Kikuta
 - Coaches – Shannon Mackin
 - Safety – need chair
 - Club Development – Danica Burge
 - Diversity – Karyn Kikuta
 - Open Water – John Blake
 - Athletes – Jeff Peters
- **Ad Hoc Committees**
 - Zone Championship Committee
- **Unfinished Business**
 - Miscellaneous Meets ad hoc committee
 - Curtiss Kikuta, Jeanette Soe, Andre Salles-Cunha, Shannon Mackin, Cliff Reyda
 - Define actions necessary, if any, to approve dual/tri/invitational/league weekend meets not on Z1S meet schedule and whether or not to protect Zone Champs date.
 - Report due at May Z1S board meeting
 - Zone All-Star Development meet
- **New Business**
 - Need new athlete reps to replace Trevor Ergas and Matt Nachtigal
 - Appoint ad hoc committee for 2014 Zone Champs – Marisa Cozort has volunteered
 - Labor to fix Z1S trailers (motion) – Cliff Reyda
- **Announcements**
 - Next meeting March 13, 2013
- **Adjournment**

Chairman's Report

January 9, 2013

- John Bitter is looking for names of anyone who might want to be Safe Sport Coordinator for Pacific Swimming. The Pacific Swimming Safe Sport Coordinator will be working with the USA Swimming Safe Sport Coordinator who will provide LSC representatives with information.
- The motion to eliminate the no-show penalty at zone awarded meets was tabled until the next Pacific BOD meeting due to absence of the official's chair.
- Internal audit of all zones using Drop Box scheduled for completion by Jan. 15, 2013.
- External audit of Pacific Swimming is scheduled for April, 2013.
- Pacific is considering changing the meet scheduling cycle to September through August rather than a calendar year. The LSC scheduling committee will make a recommendation.
- Positive check-in process will continue to be used in Pacific's senior trials and finals meets. A 30-day motion was made that will amend Pacific's Policies and Procedures (P&P) allowing positive check-in for senior trials and finals meets. Will be voted on at the next Pacific BOD meeting. Exact wording of P&P changes is available online in November meeting minutes.
- New criteria for awarding LSC meets presented as a 30-day motion that will amend Pacific's P&P. Will be voted on at the next Pacific BOD meeting. The two key changes are:
 - "Host responsibilities for the Spring JO and July (Summer) Adam Szmidt JO Championship Meets and the Far Western Short course and Far Western Long Course Championship Meets shall not be awarded to the same club for more than two successive years except when there is no qualifying bidder for the succeeding year."
 - "Priority for Age Group Open meets set for holiday weekends (Memorial Day, Independence Day, and Labor Day) shall be given to clubs in remote locations of the Pacific Swimming territory, i.e. Nevada/Tahoe area, Monterey County, Ukiah, Stockton, etc."
- Next meeting will be the Executive Board meeting on January 23, 2013 at Courtyard San Ramon, 18090 San Ramon Valley Rd., 7:30 PM. Next Pacific BOD meeting will be February 20, 2013 at the same location.

Pacific Swimming
Zone 1 South find us... <https://sites.google.com/site/zone1south/Home>
January 9, 2013 @ 7:34 PM
Gunderson High School

Approved

Call to order 7:34 PM

Board Members

Mike Piccardo (chair), Danica Burge(vice), Cliff Reyda (treasurer), Jim Aumann(secretary)

Z1S November 2012 Minutes: Approved

- Shannon motion to approve, Karyn 2nd. All approved

Chairpersons Report: Mike Piccardo

- Chairs report attached (pg.4)
- ZIS board and schedule chair voted to approve 1-day meet @BAY for BAY only.
- Pacific swimming notes from Sept board (outline, see Chair Report)
 - Internal audit of Zones this month / External audit of PC in April
 - Sept – Aug, scheduling schedule instead of calendar year
 - Positive check-in will continue at SR T/F meets.
 - will be voted at next PC board meeting, 30 day motion available on line.
 - New criteria for awarding LSC meets - 30day motion
 - JO and FW ...No more than 2 consecutive years under one host (unless lack bids)
 - Age Group Opens: Priority to remote locations (i.e. Labor Day Open & Independence Day)
 - PC Meetings: Executives committee in January & Board of Directors meeting in February

Treasurers Report: Cliff Reyda

Balance is up by \$18,800 from year end 2011

- Hosted the Zone Champs Qualifier Meet in December 2012
 - Still finalizing (estimated net \$5000)
- SCSC paid for 'Fast Lane' service during champs last January (2012).
- \$6000 under annual budget (lower in stipends, co pays, equipment)

Dolphin timing system has arrived. Also purchased new laptop to accompany it.

- Will begin learning how to operate. Start use at small meets in March

Audit: LSC will audit Zones using files at Dropbox (all Quickbooks back-up into LSC Dropbox monthly)
2012 Budget to be prepared for March

Standing Committee Reports

Sanctions: Jeanette Gonsalves Soe

- Several meets submitted, hope to have officials arranged (causing some delay in sanction)
 - Need CRUZ submitted, need edit
- New: All sanctioned duals must pay PC \$35 plus send application to LSC for approval.
- Wont register any 2013 meets until Meet Director's registration is up to date

Equipment: not present

Officials: Mike Davis

- Zone officials clinic March 2 @ TBA (for all officials)
- Increased officials by 20%, need more teams getting officials

- Corner Scheduling Meeting @ High Five Pizza (corner officials only)

Age Group Chair : seeks appointment

- Z1S - 2nd place at Pacific Coast all-star meet. (SoCal won)

Senior Chair : Seeking appointment

Scheduling: Curtiss Kikuta

- **Danica had to return meet (4/20/13)**
- **5 Meets needing Host** (contact Curtiss to arrange hosting)
 - June 8 2012 – 2day: PC BA LC
 - June 14 2012 – 2day: IMX Extreme LC Champ
 - June 22 2012 – 2.5day: Race to JO LC
 - Sept 7 – 2day: PC BA SCY
 - Sept 14 – 1day: Novice SCY (*Wave will look for Sept 14 date?*)

Coaches: Shannon Mackin

- Nothing to report

Safety : Seeking appointment

Club Development: Danica Burge

- Nothing to report

Diversity: Karyn Kikuta

- Diversity Clinic/Camp – Dec 8 (great event) @ Albany

Open Water : John Blake

- In process to work with Mr. Benjermin (PC chair) to create more swims in the area.
- “Threshold Racing” (Triathlete Org) perhaps co-hosting an event (june/july/august).
 - Probably not USA Swimming qualified (Tri Based event)
 - Insurance issues, not very cooperative between the 2 entities
 - Threshold seems open to creating something
 - held events at Stevens Creek Reservoir (last summer)
 - PC is open to presenting a fee-structure motion for a pool based open water event
 - Currently PC lacks policy for athlete fees for such events

Athletes : Seeking appointment

- Prior appointments are now in college

Ad hoc Committee

- Zone Champs
 - Entries are in (738+ swimmers as of today)
 - Discussion
 - Vendors attending
 - All-star desk

Unfinished Business

- Ad hoc committee
 - Miscellaneous Meets
 - Appointed: Andrea Salles-Cunha, Shannon Mackin, Cliff Reyda
 - Adding Curtiss and Jeanette

- Z1S Review Policy and Procedure(P/P) of sanction/bid as related to Dual/Tri/Invite/League/Champs and protecting Zone meets (particularly champs)
 - To present verbiage in March Z1S board meeting to add to P/P under meet sanctions
 - Planned to go into effect by July.
 - Discussion: new out-of-zone leagues that create schedule conflict with zones.
- Zone All-Star Development Meet
 - Jennifer Malick has volunteered to be team manager, but not head manager
 - Zone will have to pay for 8u if sent. Pacific pays rest.
 - Discussion
 - 8unders travel with parents (not on bus)(like CBA+ Meet for the 8u)
 - Financials
 - Motion: \$100 co-pay for 9-14 year olds (all inclusive except snacks)[56:00]
 - Motion made and approved by Unanimous vote
 - No fee for 8u attendees (will receive shirt & team dinner)
 - Payable to Zone 1 South
 - Karyn Kikuta requests Application Deadline and selection
 - applications mailed must be post marked by February 18, or submitted at the Zone Champs by conclusion of meet. Selection Date January 25, 2013.
 - Bus limited to 48 swimmers and 7 coaches
- Shannon Mackin motion: Team to be reimbursed for travel funds, they must attend zones
Motion 60day: Shannon Mackin – WITHDRAWN (until Zones Champ meet is resolved)
 - *From her email: Reimbursement of co-pays by Zone 1S for Western Zones, Pacific All Stars, and the NACC meets, as well as coaches stipends for these meets, will only be paid out to members of teams who attended the Zones Championship meet in the year of the event.*
 - Discussion: PC won't let us pay Stipends for these meets

New Business

- Ad Hoc: 2014 Zone Champs
 - Shannon Mackin, Karyn Kikuta, Marissa Cozort
 - George Cleveland (PC) has suggestions
 - Meet at will
 - Report at July Meeting
- New Athletes Rep
 - Send Email Request
 - Need 2 reps
- Trailer Repair
 - Cliff Reyda Motion: Authorize up to \$1000 to repair trailer
 - 2nd Jen Malick
 - Discussion
 - To install cabinets in trailer (already allocated for parts)
 - Vote: passed (8 fore / 2 opposed)
- At- Large Board Members - Seeking Appointment (up to 5)

Next Z1S meeting March 13 (location TBA)

Adjourned: 9:05PM

Attendance

Cliff Reyda (UN)	Mike Piccardo (SLST)	Curtiss Kikuta	Karyn Kikuta (VS)
Jim Nachtigal (QSS)	Jeanette Soe(SCSC)	Guiselle Morrone (WEST)	Jim Aumann (CRUZ)
Shannon Mackin (OAO)	Janet Gutierrez (QSS)	Kathy Manthey (VS)	Danica Burge
Marcelo Castro (WAVE)	John Blake (SCSC)		

Chairman's Report

January 9, 2013

- John Bitter is looking for names of anyone who might want to be Safe Sport Coordinator for Pacific Swimming. The Pacific Swimming Safe Sport Coordinator will be working with the USA Swimming Safe Sport Coordinator who will provide LSC representatives with information.
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- Next meeting will be the Executive Board meeting on January 23, 2013 at Courtyard San Ramon, 18090 San Ramon Valley Rd., 7:30 PM. Next Pacific BOD meeting will be February 20, 2013 at the same location.

Labor to Fix up a Z1S Trailer

by Cliff Reyda, rev Jan 5, 2013

Motion: Authorize up to \$1,000 for labor to fix up one of the trailers.

Discussion:

The Board previously authorized \$1000 to purchase new cabinets to fix up one of the trailers. That was at least a couple years ago. The effort is estimated to take 2 people 1 week. This is quite an effort to expect people to fit in their busy schedules. This comes to a rate of \$12.50 per hour and should enable getting the job done.

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- **Standing Committee Report**
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 - Equipment – Bill Cunningham/Frank Suchomel
 - Officials – Mike Davis
 - Age Group – need chair
 - Senior – Andre Salles-Cunha
 - Scheduling – Curtiss Kikuta
 - Note: Swim Guide release date now 9/1; meet schedule due to PC by 8/1
 - Coaches – Shannon Mackin
 - Safety – need chair
 - Club Development – Danica Burge
 - Diversity – Karyn Kikuta
 - Open Water – John Blake
 - Athletes – need chair
- **Ad Hoc Committees**
 - Miscellaneous Meets ad hoc committee
 - Curtiss Kikuta, Jeanette Soe, Andre Salles-Cunha, Shannon Mackin, Cliff Reyda
 - Define actions necessary, if any, to approve dual/tri/invitational/league weekend meets not on Z1S meet schedule and whether or not to protect Zone Champs date.
 - Report due at May Z1S board meeting – interim report
 - 2014 Zone Champs
 - Marisa Cozort, Shannon Mackin, Karyn Kikuta
 - Report due at July Z1S board meeting – interim report
- **Unfinished Business**
 - Need new athlete reps to replace Trevor Ergas and Matt Nachtigal
- **New Business**
 - Gift for meet director for our 2 Zone Champs meets
- **Announcements**
 - Next meeting May 8, 2013
- **Adjournment**

Pacific Swimming
Zone 1 South find us... <https://sites.google.com/site/zone1south/Home>
March 13, 2013 @ 7:30 PM
Gunderson High School

APPROVED

Call to order 7:35 PM

Board Members

Mike Piccardo (chair), Danica Burge(vice), Cliff Reyda (treasurer), Jim Aumann(secretary)

Z1S January 2013 Minutes: Approved
motion to approve, Kayrn Kikuta 2nd, All approved

Chairpersons Report: Mike Piccardo

- Chairs report attached (pg.4)

Treasurers Report: Cliff Reyda

- Presented report (see treasurers report)
Balance is up by \$4400 over 2012 (year end)
Budget submitted (2013)
- Budget is \$9000 deficit
 - Karyn Kikuta moved, Danica Burge 2nd
 - All approved

Approved minutes: must be submitted to LSC and Treasurer

Standing Committee Reports

Sanctions: Jeanette Gonsalves Soe

- All credentials must be Registered with valid PC Reg Card.
- Please use Zone 1 South - Jeanette has this Sanction Form (instead of PC)
 - This will be streamlined when LCS's new website is launched

Equipment: not present

- Frank's Trailer; Next 3-4 months will be fixed up (Already approved prior)

Officials: Mike Davis

- March 23, SCSC hosting Mini Stroke & Turn Clinic (may have to cancel)
- We are lower in the number of officials than 2012
- Need more teams getting officials

Age Group Chair : seeks appointment

- All-Star Meet Results

Senior Chair : Seeking appointment

- Andreas Salles-Cuhna volunteered for position

Scheduling: Curtiss Kikuta

- New PC bidding / LSC needs all proposed Aug 31 (for Jan1,2013-Aug31, 2014)
 - LSC is adjusting PC bid process, so we must wait to host Z1S bidding
 - Z1S may need immediate sanction (because scheduling delays from new LSC bid process)

- **5 Meets needing Host** (contact Curtiss to arrange hosting)
 - April 20 2013 – 2 day CBA+ LC
 - June 8 2012 – 2day: PC BA LC Supposed to read CBA+ instead of PC BA?
 - June 14 2012 – 2day: IMX Extreme LC Champ
 - June 22 2012 – 2.5day: Race to JO LC
 - Sept 7 – 2day: PC BA SCY Supposed to read CBA+ instead of PC BA?
 - Sept 14 – 1day: Novice SCY (*Wave will look for Sept 14 date?*)
- **Morgan Hill (Mako) agrees to host; April 20 CBA+ LC Meet**
- Heads up: Morgan Hill SR meet is looking bleak (low entries) (and was cancelled)
 - Note: Morgan Hill venue has new additional vendor policies & rental rates

Coaches: Shannon Mackin

- Nothing to report

Safety : Seeking appointment

Club Development: Danica Burge

- Nothing to report

Diversity: Karyn Kikuta

- Had meeting: grants reviewed
- 14 applied
- Awards determined next week
- To help with clubs with financially challenged areas/swimmers

Open Water : John Blake

- Nothing New
- Still nothing back from LSC, now contacting LSC General Chair
 - Possible delays due to; waiting for new policies from USAS

Athletes : Seeking appointment

- Need 2 reps
 - 4 potential athletes were identified
 - Any athletes come to next meeting are on

Ad hoc Committee

- Zone Champs 2014
 - Shannon Mackin, Karyn Kikuta, Marissa Cozort
 - George Cleveland (PC) has suggestions
 - Meet at will
 - Will be ready to present at May, with submit for vote in July

Unfinished Business

- Ad hoc committee (Andrea Salles-Cunha, Shannon Mackin, Cliff Reyda)
 - There are no rules in Zone or LSC regarding “leagues”
 - This would include Leagues and Tri/Dual
 - Submitted Committee Motion (SEE PAGE 5)
 - Cliff Reyda, 2nd by Shannon Unanimous Approved
- Add both policy/procedure presented.

New Business

- Review of Budget Item to cover compensation of Zone Meet Director
 - Motion to add new line to 2013 budget up to \$600 meet director for 2014.
 - Motion by Andreas Salles-Cuhna, 2nd, vote: Unanimous Approved
 - Motion to provide \$200 visa gift card for the 2013 director
 - Mike Davis motion, 2nd, vote: Unanimous Approved

- At- Large Board Members - Seeking Appointment (up to 5)

Next Z1S meeting May 8th (location TBA)

Adjourned: 8:50 PM

Attendance

Cliff Reyda (UN)	Mike Piccardo (SLST)	Curtiss Kikuta	Karyn Kikuta (VS)
Shelley Cohen (PEAK)	Jeanette Soe(SCSC)	Guiselle Morrone (WEST)	Jim Aumann (CRUZ)
Shannon Mackin (OAQ)	Kathy Manthey (VS)	Danica Burge	Mark Craig (GGST)
Marcelo Castro (WAVE)	John Blake (SCSC)	Andre Salles-Cuhna	

Chairman's Report

March 13, 2013

- Motion passed at Pacific Swimming Board of Directors (BOD) meeting defining our swim year from September 1 – August 31 effective this September. Curtiss has more details.
- Tiger Senior II Meet for July 19 – 21 is the same weekend as Sectionals and will probably be moved to July 27 – 28 opposite a Pleasanton C/B/A+ meet. Checking with PLS for approval.
- Pacific Swimming will undergo a financial audit the end of April.
- Senior swimmers are concerned that we are losing avenues for middle senior swimmers to swim. They no longer can go to age group Western Zones and the Sectional cuts have gotten more difficult. Age Group and Senior committees are looking into solutions.
- Motion passed at BOD to eliminate the no-show penalty at zone awarded meets effective the first long course zone meet after Far Westerns (short course). This does not affect LSC awarded meets where the no-show penalty will still be in effect.
- Motion passed at BOD to prohibit photography or video recording from behind the starting block and starting areas unless previous/prior permission to do so is granted by the Meet Referee. Motion allows a police officer the right to remove an individual from a swim venue for performing the prohibited action.
- Next meeting will be the Executive Committee meeting on March 27, 2013 at Courtyard San Ramon, 18090 San Ramon Valley Rd., 7:30 PM. Next Pacific BOD meeting will be April 24, 2013 at the same location.

Motion:

The Ad Hoc committee on Leagues and Dual meets consists of Andre Salles-Cunha, Cliff Reyda, Curtiss Kikuta, Jeanette Gonsalves, and Shannon Mackin. The committee wishes to make a motion to insert the following text in the beginning of the Zone 1 South "Policies and Procedures".

1.0 ZONE 1 SOUTH SWIM MEETS

Zone 1 South schedules swim meets throughout the year, usually with priority given to swimmers of its clubs over swimmers outside our zone. These meets are scheduled and host clubs selected through a bidding process described later.

Zone 1 South also holds one or more Zone Championship meets each year for its clubs. Clubs within Zone 1 South may not host another sanctioned meet on the same days as a Zone 1 South Championship meet.

2.0 SUMMER LEAGUES AND DUAL SWIM MEETS

Some of the Zone 1 South clubs currently participate in one of 3 Leagues: Coast Valley Aquatic League (CVAL), Silicon Valley Swim League (SVSL), and South Bay Swim League (SBSL). The Leagues were created by clubs getting together based on various criteria such as location, size, and similar interests; and they may include clubs from outside Zone 1 South. The Leagues are separate from Zone 1 South, are registered organizations with Pacific Swimming, and are managed by the coaches of participating clubs. Other clubs may contact one of the leagues to see if they can join, though each League typically tries to limit its size. Clubs may also consider forming a new League and registering it with Pacific Swimming.

The Leagues usually operate during the summer months and have varying objectives. Some may wish to offer young, novice swimmers a chance to get introduced to USA Swimming competition while swimming with experienced athletes in smaller, cordial meets which encourage further participation. Others just may want to offer more short course meets. Still others may have completely different objectives.

The leagues typically host small "dual" meets starting in the spring and culminate with a Championship meet toward the end of summer. These "dual" meets may include 3 or 4 teams, or even 1 team. Schedules are set by the coaches in each League. These dual meets may be held informally. However, the host often applies for a formal sanction so that the swim times can be recorded. This requires certain swim officials at the meet to verify that USA Swimming rules are followed.

Discussion:

There really are two parts to this motion. The first part in paragraph 1.0 attempts to protect the dates of our Zone Championship meets. The second part in paragraph 2.0 is an attempt to briefly acknowledge and document the existence of Leagues and dual meets without any further changes or restrictions in the way they operate. In spite of their long existence, there is no documentation in Pacific Swimming or Zone 1 South about them.

5:15 PM
03/06/13
Cash Basis

Pacific Swimming Zone 1 South
Balance Sheet History
As of February 28, 2013

	<u>Dec 31, 12</u>	<u>Jan 31, 13</u>	<u>Feb 28, 13</u>
ASSETS			
Current Assets			
Checking/Savings	<u>63,102.59</u>	<u>67,952.79</u>	<u>67,510.59</u>
Total Current Assets	<u>63,102.59</u>	<u>67,952.79</u>	<u>67,510.59</u>
TOTAL ASSETS	<u>63,102.59</u>	<u>67,952.79</u>	<u>67,510.59</u>
LIABILITIES & EQUITY			
Equity	<u>63,102.59</u>	<u>67,952.79</u>	<u>67,510.59</u>
TOTAL LIABILITIES & EQUITY	<u>63,102.59</u>	<u>67,952.79</u>	<u>67,510.59</u>

Pacific Swimming Zone 1 South Income & Expense January through February 2013

		Jan - Feb 13	
Income			
11600 · Championship Zone Meets			
11605 · Entry Fees	16,668.75		
11606 · Meet Reg Rebate	190.00		← \$10 surcharge to register at meet
11610 · Vendor Support	178.75		
11615 · Program Sales	180.00		
Total 11600 · Championship Zone Meets		17,217.50	
16000 · Other Income			
16085 · Equipment Rental	625.00		
Total 16000 · Other Income		625.00	
17000 · Interest Income		14.98	
Total Income		17,857.48	
Gross Profit		17,857.48	
Expense			
54000 · Age Group Programs			
54010 · Pacific Coast All Star Meet	315.00		
54100 · Zone All Star Meet	200.00		
Total 54000 · Age Group Programs		515.00	← Co-pay reimbursements
57000 · Treasurer			
57500 · Bank Service Charges	36.00		
Total 57000 · Treasurer		36.00	← \$5000 paid to PC less \$4800 co-pays received
58000 · Officials			
58700 · Motivational(Recruit/Retain)	430.36		
Total 58000 · Officials		430.36	← QSS bank problems & confusion at our bank
59000 · Volunteers			
59100 · Officials Background Check	152.00		
59500 · Meetings			
59505 · Board of Directors	27.07		
Total 59500 · Meetings		27.07	← Corner officials scheduling dinner
Total 59000 · Volunteers		179.07	← Pacific reimburses
61000 · Meet Costs			
61001 · Awards	4,110.10		
61003 · Hospitality	1,500.00		
61004 · Officials Gifts	1,323.15		
61005 · Entry Fees Paid to Pacific	2,964.00		
61006 · Non-athlete registration	60.00		
61200 · Pool Rental			
61210 · Janitorial	703.65		
61230 · Security	400.00		
Total 61200 · Pool Rental		1,103.65	← Snacks, printing for Z1S BOD meeting
61400 · Computer Operators	1,039.00		
61000 · Meet Costs - Other	139.15		
Total 61000 · Meet Costs		12,239.05	
63000 · Office Expenses			
63700 · Storage Rental Fee	50.00		
Total 63000 · Office Expenses		50.00	
Total Expense		13,449.48	
Net Income		4,408.00	

Pacific Swimming Zone 1 South
Actuals vs. Budget
January through December 2013

Actuals as of Mar 6
vs Proposed Budget

Remember that some of our Champs income was moved into 2012, about \$5K. I am also assuming that there will be no further Champs meets in 2013.

Refund for ineligible swimmer. Replacement's co-pay to be deposited.

Scheduling dinner & High School rule books

	Jan - Dec 13	Budget	\$ Over Bud...
Income			
11600 · Championship Zone Meets			
11605 · Entry Fees	16,623.75	16,624.00	-0.25
11606 · Meet Reg Rebate	190.00	190.00	0.00
11610 · Vendor Support	421.52	420.00	1.52
11615 · Program Sales	180.00	180.00	0.00
Total 11600 · Championship Zone Meets	17,415.27	17,414.00	1.27
12500 · Age Group Program - Co-Pay			
12515 · Zone All Star Meet Income	-100.00		
Total 12500 · Age Group Program - Co-Pay	-100.00		
16000 · Other Income			
16085 · Equipment Rental	875.00	6,200.00	-5,325.00
Total 16000 · Other Income	875.00	6,200.00	-5,325.00
17000 · Interest Income	14.98	100.00	-85.02
Total Income	18,205.25	23,714.00	-5,508.75
Gross Profit	18,205.25	23,714.00	-5,508.75
Expense			
54000 · Age Group Programs			
54010 · Pacific Coast All Star Meet	315.00	360.00	-45.00
54015 · Western Zone Meet	0.00	2,160.00	-2,160.00
54020 · NACC Meet	0.00	2,470.00	-2,470.00
54100 · Zone All Star Meet	200.00	1,600.00	-1,400.00
Total 54000 · Age Group Programs	515.00	6,590.00	-6,075.00
57000 · Treasurer			
57500 · Bank Service Charges	36.00	36.00	0.00
Total 57000 · Treasurer	36.00	36.00	0.00
58000 · Officials			
58300 · Supplies/Copying	0.00	300.00	-300.00
58400 · Rule Books	0.00	400.00	-400.00
58600 · Clinics	0.00	500.00	-500.00
58700 · Motivational(Recruit/Retain)	555.06	1,000.00	-444.94
Total 58000 · Officials	555.06	2,200.00	-1,644.94
59000 · Volunteers			
59100 · Officials Background Check	171.00	0.00	171.00
59300 · Coach / Manager Stipend	0.00	900.00	-900.00
59500 · Meetings			
59505 · Board of Directors	27.07	400.00	-372.93
Total 59500 · Meetings	27.07	400.00	-372.93
Total 59000 · Volunteers	198.07	1,300.00	-1,101.93
61000 · Meet Costs			
61001 · Awards	4,110.10	4,110.00	0.10
61003 · Hospitality	1,500.00	1,500.00	0.00
61004 · Officials Gifts	1,323.15	1,323.00	0.15
61005 · Entry Fees Paid to Pacific	2,844.00	2,844.00	0.00
61006 · Non-athlete registration	60.00	60.00	0.00
61100 · Sanctions	75.00	75.00	0.00
61200 · Pool Rental			
61210 · Janitorial	703.65	704.00	-0.35
61230 · Security	400.00	400.00	0.00
Total 61200 · Pool Rental	1,103.65	1,104.00	-0.35
61350 · Equipment Purchases	0.00	10,500.00	-10,500.00
61400 · Computer Operators	1,039.00	1,039.00	0.00
61000 · Meet Costs - Other	139.15		
Total 61000 · Meet Costs	12,194.05	22,555.00	-10,360.95
63000 · Office Expenses			

Pacific Swimming Zone 1 South
Actuals vs. Budget
 January through December 2013

	<u>Jan - Dec 13</u>	<u>Budget</u>	<u>\$ Over Bud...</u>
63300 - Postage	0.00	100.00	-100.00
63400 - Supplies/Copying	0.00	200.00	-200.00
63675 - Software Purchases	0.00	50.00	-50.00
63700 - Storage Rental Fee	100.00	600.00	-500.00
Total 63000 - Office Expenses	<u>100.00</u>	<u>950.00</u>	<u>-850.00</u>
Total Expense	<u>13,598.18</u>	<u>33,631.00</u>	<u>-20,032.82</u>
Net Income	<u>4,607.07</u>	<u>-9,917.00</u>	<u>14,524.07</u>

I believe that the Z1S finances are still sound and that this budget is feasible for 2013. Should next year's Champs income come in low, then we will need to consider action at that time.

\$9917 more budgeted than expected income. Puts balance at \$53,185 year end.

Only \$5752 more if you include the \$4165 net from the Champs Qual meet.

2013 ZONE 1 SOUTH BUDGET WORKSHEET

rev 3/9/2013

Note: 2012 actual does not include Dec '12 Champs

	2008 Act	2009 Act	2010 Act	2011 Act	2012 Act	2013 Est	
INCOME							
17000-Interest Income	\$ 1,024	\$ 153	\$ 36	\$ 27	\$ 91	\$ 100	
16085-Rental - Equipment	\$ 6,150	\$ 7,000	\$ 6,425	\$ 4,800	\$ 6,200	\$ 6,200	
11600-Z1S Champs	\$ 32,050	\$ 36,667	\$ 43,342	\$ 40,035	\$ 40,336	\$ 17,414	Dec '12 & Jan '13 Champs = \$28,012
Other				\$ 150	\$ 12		
Total Income	\$ 39,224	\$ 43,820	\$ 49,803	\$ 45,012	\$ 46,639	\$ 23,714	
EXPENSE							
54000-Age Group Pgms (Co-pays)							
54010-Pac Coast	\$ -	\$ 480	\$ 300	\$ 800	\$ 2,000	\$ 360	
54015-Western Zones	\$ 5,053	\$ 5,970	\$ 2,850	\$ 2,869	\$ 2,716	\$ 2,160	
54020-NACC	\$ 2,494	\$ 1,650	\$ 1,300	\$ 3,570	\$ 1,470	\$ 2,470	
54100-Zone AllStars (expenses)						\$ 1,600	
58000-Officials							
58300-Supplies/Copying			\$ 269	\$ 286	\$ -	\$ 300	
58400-Rule Books (mini)	\$ 190	\$ 100	\$ 125	\$ 400	\$ 401	\$ 400	
58600-Clinics	\$ -	\$ 283	\$ 460	\$ 1,270	\$ 375	\$ 500	
58700-Motivational(Recruit/Retain)	\$ 1,819	\$ 483	\$ 896	\$ 756	\$ 860	\$ 1,000	
59000-Volunteers							
59300-Coach Stipends	\$ 3,300	\$ 4,900	\$ 4,650	\$ 700	\$ 400	\$ 900	
59505-Board of Directors						\$ 400	
61000-Meet Costs							
Champs	\$ 18,340	\$ 22,075	\$ 25,591	\$ 28,098	\$ 17,714	\$ 12,194	Dec '12 & Jan '13 Champs = \$18160
61350-Equipment Purchases	\$ 2,115	\$ 7,938	\$ 8,656	\$ 329	\$ 6,302	\$ 10,500	
63000-Office Expenses	\$ 1,575	\$ 859	\$ 874				
63300-Postage				\$ 94	\$ 46	\$ 100	
63400-Supplies/Copying				\$ 185	\$ 177	\$ 200	
63550-Software Purchases				\$ 70	\$ 47	\$ 50	
63700-Storage Rental Fee				\$ 600	\$ 650	\$ 600	
Total Expense	\$ 34,886	\$ 44,738	\$ 45,971	\$ 40,027	\$ 33,158	\$ 33,734	
Net (Income - Expense)	\$ 4,338	\$ (918)	\$ 3,832	\$ 4,985	\$ 13,481	\$ (10,020)	

CHAMPS INCOME/EXPENSE TRACKING

rev Mar 14, 2013

	2009	2010	2011	Jan 2012	Champs Qual. 2012	Champs 2013	Qual. & Champs 2012-13	Comments
Swimmers	1,811	1,868	1,728	1,609	510	752	1262	
Entries	9,724	9,688	8,999	8,127	2,426	3,392	5818	
Relays	226	233	275	233	0	125	125	
INCOME								
Entry Fees	\$32,571	\$38,611	\$35,875	\$37,245	\$10,752	\$16,469	\$27,221	
Vendors Donations	\$2,107	\$2,956	\$2,590	\$1,848		\$422	\$422	
Program Sales	\$1,658	\$1,565	\$1,387	\$1,053		\$180	\$180	
Registration Surcharge	\$330	\$210	\$150	\$190		\$190	\$190	
Gross Income	\$36,666	\$43,342	\$40,002	\$40,336	\$10,752	\$17,261	\$28,012	
EXPENSES								
Pacific Swimming	\$6,773	\$7,825	\$7,409	\$6,654	\$1,820	\$2,844	\$4,664	
Sanctions	\$30	\$30	\$75	\$75	\$75	\$75	\$150	
Cleaning Services	\$3,520	\$3,360	\$2,460	\$2,150	\$704	\$1,360	\$2,064	
Computer Operation	\$2,056	\$2,088	\$1,958	\$0	\$810	\$1,039	\$1,849	
Sound Equipment	\$819	\$877	\$877	\$644	\$0	\$0	\$0	
Sound Setup	\$300	\$200	\$300	\$250	\$0	\$0	\$0	
Lifeguards		\$615	\$1,312	\$1,324	\$0	\$0	\$0	
Pool Facilities			\$2,040	\$1,147	\$0	\$0	\$0	
Scoreboard Rental	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	
Security	\$200	\$200	\$200	\$200	\$400	\$450	\$850	
Colorado Operation	\$400	\$400	\$400	\$0	\$200	\$0	\$200	
Non-athlete reg. reimbursement	\$45	\$94	\$94	\$120	\$0	\$60	\$60	
Printing	\$2,874	\$2,205	\$2,166	\$0	\$53		\$53	
Awards	\$3,002	\$3,654	\$4,125	\$2,576	\$618	\$3,492	\$4,110	
Hospitality	\$1,692	\$1,848	\$2,090	\$1,731	\$1,500	\$1,500	\$3,000	
Officials Gifts	?	\$825	\$1,064	\$782	\$406	\$1,323	\$1,729	
Other			\$600			\$339	\$339	
Gross Expense	\$22,711	\$25,221	\$28,170	\$17,653	\$6,586	\$12,482	\$19,068	
Net Income	\$13,955	\$18,121	\$11,832	\$22,682	\$4,165	\$4,778	\$8,944	

AGENDA

**Pacific Swimming
Zone 1 South
May 8, 2013
7:30 P.M.**

Teacher's Lounge
Gunderson High School
622 Gaundabert Lane
San Jose, CA 95136

TOPICS

- **Call to order**
- **Minutes**
- **Chairman's Report**
- **Treasurer's Report**
 - Expenditure Authorizations
- **Standing Committee Reports**
 - Sanctions – Jeanette Gonsalves Soe
 - Equipment – Bill Cunningham/Frank Suchomel
 - Officials – Mike Davis
 - Age Group – need chair
 - Senior – Andre Salles-Cunha
 - Scheduling – Curtiss Kikuta
 - Note: Swim Guide release date now 9/1; meet schedule due to PC by 8/1
 - Coaches – Shannon Mackin
 - Safety – need chair
 - Club Development – Danica Burge
 - Diversity – Karyn Kikuta
 - Open Water – John Blake
 - Athletes – need chair
- **Ad Hoc Committees**
 - 2014 Zone Champs
 - Marisa Cozort, Shannon Mackin, Karyn Kikuta
 - Report due at July Z1S board meeting – interim report
- **Unfinished Business**
 - Present Zone Champs meet director gift
- **New Business**
 - Nominating Committee – not needed for 2013 now that we have 2-year terms
 - Scheduling Committee
 - Z1S meet bidding traditionally held during July board meeting
 - Need to move up for 2014 and beyond based on new Pacific swim calendar?
- **Announcements**
 - Next meeting July 10, 2013
- **Adjournment**

Pacific Swimming
Zone 1 South find us... <https://sites.google.com/site/zone1south/Home>
May 8, 2013 @ 7:30 PM
Gunderson High School

Approved

Call to order 7:32 PM

Board Members

Mike Piccardo (chair), Danica Burge(vice), Cliff Reyda (treasurer), Jim Aumann(secretary)

Z1S January 2013 Minutes: Approved

- Jim motion to approve, 2nd Karyn Kikuta, vote: Unanimous approved

Chairpersons Report: Mike Piccardo

- Chairs report attached (pg.4)
 - PC BOD & HOD review

Treasurers Report: Cliff Reyda

Presented report (see treasurers report)

Balance is up by approx. \$2400 over 2012 (year end)

- Still have \$15,500 of approved budget remaining.
- Karyn Kikuta moved to accept, Danica Burge 2nd, vote: Unanimous approved

Standing Committee Reports

Sanctions: Jeanette Gonsalves Soe

- Nothing to report

Equipment: not present

- Nothing to report

Officials: Mike Davis

- 7 new at Officials Mini-Clinic hosted at Morgan Hill
- Will host : Mini-Clinic June 22 @ VS A-meet
- Will host : Mini-Clinic Aug 30 @ Morgan Hill AG Open
- Would like to host Mini Clinic in Santa Cruz (doesn't have to be on meet weekend),
 - If anyone has space and date available speak with Mike Davis.

Age Group Chair : seeks appointment

- Nothing

Senior Chair : Andreas Salles-Cuhna

- SR meets are not succeeding.
 - Need coaches input [speak with Andreas, or Don & Ron Heidary (PC SR Rep)]
 - Schedule and protocol need adjustments (process needs revamp)

Scheduling: Curtiss Kikuta

- Discussion of bidding-Z1S for the July Meeting
 - Teams need venue and contact at time of bid.
 - Bidding is 7/10, due to PC 8/1, Swim Guide release on 9/1

- **5 Meets needing Host** (contact Curtiss to arrange hosting)
 - June 8 2012 – 2day: PC BA LC
 - June 14 2012 – 2day: IMX Extreme LC Champ
 - June 22 2012 – 2.5day: Race to JO LC
 - Sept 7 – 2day: PC BA SCY
 - Sept 14 – 1day: Novice SCY

Coaches: Shannon Mackin

- Nothing to report

Safety : Seeking appointment

Club Development: Danica Burge

- Nothing to report

Diversity: Karyn Kikuta

- Nothing to report

Open Water : not present

- LSC has sanctioned one open water in 2013

Athletes : Seeking appointment

- Need 2-4 reps
(attend phone call with various PC committees, help with select board-of-reviews, lend view at Z1S)

Ad hoc Committee

- Zone Champs 2014
 - Shannon Mackin, Karyn Kikuta, Marisa Cozort
 - Interim report presented; 3 proposals reviewed (see attached pg.5)
 - Discussion
 - Request further review and clarification
 - Will be ready to present for vote at July meeting.

New Business

- Scheduling Committee
 - Z1S meet bidding traditionally held at July meeting
 - Need to evaluate for 2014 due to LSC new procedures
 - May 2014 meeting moved to the 3rd week ...May 21 2014 (to avoid CCS schedule).
 - Move Z1S meet bids to the May agenda.
- By-laws review
 - 60-day motion to make changes (posted to each club).
 - Clarify who votes at board meetings (add committee chairs and athlete reps)
 - Cleaned out gender references
 - Appointment to board does not count as term in 2 term limit
 - Procedure for vacating office prior to term
 - Clarify position descriptions (meet jobs) and bidding language
 - now located in policy & procedures
 - Motion by Cliff Reyda, 2nd Mike Davis. Vote: Unanimous approved

Next Z1S meeting July 10th (location TBA)

Adjourned: 9:08 PM

Attendance

Cliff Reyda (UN)	Mike Piccardo (SLST)	Curtiss Kikuta (UN)	Karyn Kikuta (VS)
Marisa Watts Cozort(BAY)	Marcelo Castro (WAVE)	Guiselle Morrone (WEST)	Jim Aumann (CRUZ)
Shannon Mackin (OAQ)	Mike Greymont (MAKO)	Danica Burge(WEST)	Mark Craig (GGST)
Andre Salles-Cuhna (QSS)	Janet Gutierrez (QSS)	Mike Davis (OAQ)	

Chairman's Report

May 8, 2013

- House of Delegates held May 4, 2013
 - Approved 3 motions passed by the Board of Directors (BOD) since last House of Delegates meeting that make changes to the By-Laws
 - Motion 1210GC2 to change membership of the Executive Committee
 - Motion 1211GC1 to change organization structure of the BOD and who has voting rights
 - Motion 1303GC2 creating new article of the By-Laws dedicated to describing the 5 zones that make up Pacific Swimming; now that this has passed, sections in the By-Laws dealing with zones will be removed to avoid duplication and/or conflicting information
 - Held election for all positions with terms ending Aug. 31, 2013.
 - Karyn Kikuta re-elected to a two year term on the Board of Review
 - Mike Rianda lost to Leo Lin for election to Operations Vice-Chair
- All future JO meets will be dual venue (assuming there are 2 or more bids) and 15-18s will compete as a single age group
- 2014 Sectionals will take place in Clovis in late July
- 2015 Sectionals will probably be split into 3 instead of 2 with significantly faster qualifying times to cap each venue at 700 swimmers
- Working on Western Zone Diversity Camp, nice if Pacific location, near an airport, with access to a swimming pool (preferably long course), with housing for swimmers, classrooms, and dining facilities
- Pacific's practice of having a swimmer "sit on the blocks" and be excused without penalty during a finals in a trials & finals meet is in violation of the USA Swimming Rules
 - USA-S officials invited to our meets as evaluators have questioned this practice
 - We have not been in compliance with that rule for many years but will start with this year's Far Western Long Course meet
- Official's committee is looking at changing the penalty for missing an event during trials of a trials & finals meet to not include relays so that other members of the relay are not penalized
- In order to get an Open Water Meet sanctioned it must have an Independent Safety Monitor who is a certified official
 - Pacific only as one official certified – David Benjamin
 - Official's Chair asked to promote getting a few more officials certified
- With the change in the LSC meet calendar from Sept. through Aug. and the resulting short bid cycle this year, Scheduling will announce soon when bidding will take place for the Sept. 2014 – Aug. 2015 year
 - Motion passed to approve Sept. 2013 – Aug. 2014 Major Meet Schedule
- Motion passed to amend Policies and Procedures (P&P) Section X – Scheduling (see April BOD meeting minutes for details)
- Motion passed allowing initiation of a motion to take place during an Executive Committee meeting now that BOD meets less frequently (see April BOD meeting minutes for details)
- 30 day motion presented, to be voted on at 7/24 BOD meeting, to change structure of annual Pacific Awards Banquet (see April BOD meeting minutes for details)
- 30 day motion presented by Andre (1304ASC1) for approval of a new swim league (see April BOD meeting minutes for details)
- Next meeting will be the Executive Committee meeting on May 22, 2013 at Courtyard San Ramon, 18090 San Ramon Valley Rd., 7:30 PM. Next Pacific BOD meeting will be July 24, 2013 at the same location. No PC meetings in June.

Zone 1 South Champs Proposals (Draft)

- 1) Two x 1-day meets same weekend split by team size.
 - Pros:
 1. Officials only need to work one weekend at one meet
 2. Some teams may like only a one day meet
 3. All swimmers can attend (provided they have swum in a meet prior)
 - Cons:
 1. Some teams use this as a meet between mid-December meet and the late-February meet. They would like the 6 event meet.

- 2) Two x 2-day meets same weekend split by team
 - Pros
 1. We can use the same type of meet as usual, just a bit smaller.
 2. All swimmers can attend (provided they have swum in a meet prior)
 - Cons:
 1. Officials will complain of staffing 2 meets same weekend 3

- 3) Two x 2-day meets consecutive weekends split by team size
 - Pros:
 1. All swimmers can attend (provided they have swum in a meet prior)
 - Cons:
 1. Maybe hard to find two workable weekends
 2. Officials have to staff 2 full weekend meets

Possible sites:

Gunderson HS, Independence HS, Valley Christian HS
Morgan Hill Aquatics Center, Santa Clara, Hartnell

AGENDA

**Pacific Swimming
Zone 1 South
July 10, 2013
7:30 P.M.**

Teacher's Lounge
Gunderson High School
622 Gaundabert Lane
San Jose, CA 95136

TOPICS

- **Call to order**
- **Minutes**
- **Chairman's Report**
- **Treasurer's Report**
 - Expenditure Authorizations
- **Standing Committee Reports**
 - Sanctions – Jeanette Gonsalves Soe
 - Equipment – Bill Cunningham/Frank Suchomel
 - Officials – Mike Davis
 - Age Group – need chair
 - Senior – Andre Salles-Cunha
 - Scheduling – Curtiss Kikuta
 - Note: Swim Guide release date now 9/1; meet schedule due to PC by 8/1
 - Coaches – Shannon Mackin
 - Safety – need chair
 - Club Development – Danica Burge
 - Diversity – Karyn Kikuta
 - Open Water – John Blake
 - Athletes – need chair
- **Ad Hoc Committees**
 - Report from 2014 Zone Champs Ad Hoc Committee
 - Marisa Cozort, Shannon Mackin, Karyn Kikuta
- **Unfinished Business**
 - Scheduling Committee – determine date for 2014 Z1S bid meeting
 - Contact Jill Ruppenstein at Pacific to get requirements for 2014 and beyond
- **New Business**
 - Elect new officers – not needed for 2013 now that we have 2-year terms
 - Determine bid priority based on attendance of past meetings
 - Bid on Zone 1S meets for Sept. 1, 2013 – Aug. 31, 2014 (new swim year)
- **Announcements**
 - Next meeting Sept. 11, 2013
- **Adjournment**

Pacific Swimming
Zone 1 South find us... <https://sites.google.com/site/zone1south/Home>
July 10, 2013 @ 7:30 PM
Gunderson High School

Call to order 7:34 PM

Board Members

Mike Piccardo (chair), Danica Burge(vice), Cliff Reyda (treasurer), Jim Aumann(secretary)

Z1S January 2013 Minutes: Approved

- Karyn motion to approve, 2nd Shanin Mackin, vote: Unanimous approved

Chairpersons Report: Mike Piccardo

- Chairs report attached (pg.4)
 - PC BOD & HOD review

Treasurers Report: Cliff Reyda

Presented report (see treasurers report)

Little activity.

- Learning new budget format required by Pacific
- Website: new launch @ Pacific
 - Zone is now at Pacific site (still waiting for bugs to work out)
 - use old site till notice

Standing Committee Reports

Sanctions: Jeanette Gonsalves Soe

- Trouble with having enough starters & refs
- If hosting dual please develop these volunteers

Equipment: not present

- Nothing to report

Officials: not present

- .nothing to report

Age Group Chair : seeks appointment

- Nothing

Senior Chair : Andreas Salles-Cuhna

- Nothing to report

Scheduling: Curtiss Kikuta

- Bidding will be earlier with the new year.
- Winter/Spring 2014 Bids: later in this meeting

Coaches: Shannon Mackin

- Nothing to report
-

Safety : Seeking appointment

Club Development: Danica Burge

- “Fitter-Faster Tour” for swimmer/coach development at WEST Oct 13.
 - Tyler Clary and Chloe Sutton guests

Diversity: Karyn Kikuta

- Pacific is looking for location to host a Diversity Camp
 - Anyone with potential pool please contact Karyn for details

Open Water : not present

- Nothing to report

Athletes : Seeking appointment

- Need 2-4 reps
(attend phone call with various PC committees, help with select board-of-reviews, lend view at Z1S)

Ad hoc Committee

- Zone Champs 2014
 - Committee: Shannon Mackin, Karyn Kikuta, Marisa Cozort
 - Presented 2 options (see page 5)
 - Motion : Shannon Mackin : Motion to vote on proposals
 - Karyn Kikuta 2nd / Vote: unanimous
 - Option #1 Approved = (2 day meet/ 2 venues)

New Business

- Scheduling Committee
 - Z1S meet bidding traditionally held at July meeting
 - Need to evaluate for 2014 due to LSC new procedures
 - Bidding for Winter/ Spring 2014
 - 2/8-9 :: GGST (Y)(8-lane)
 - 2/28-3/2 :: CRUZ (Y)(8-lane)
 - 6/27-29 :: VS (LC)(A+ meet / LC)
 - 3/22-23 :: GGST (Y)(8-lane)
 - Motion: Shannon Mackin; to change to CBA+ instead of “FW Last Chance”
 - 2nd : Jim Aumann/ Vote: Unanimous Approved
 - 3/8-9 :: WEST CBA+ (Y)(15+lane)
 - 3/29-30 :: VS CBA+ (LC)
 - 2/28-3/2 :: OAQ CBA+(Y) (8-lane)
 - 5/31-6/1 :: CBA+ (Y)
 - Still a number of weekends open for bid
 - Motion :: Jim Aumann; “Create committee to research why teams are not bidding on meets.”
 - / 2nd Curtis Kikuta Vote: Unanimous Approved
 - Committee members: Jim Aumann, Andrea Salles-Cuhna, Danica Burge

- By-laws review
 - Not enough teams present for quorum required to make by-law changes
 - 60-day motion to make changes (posted to each club).
 - Will be handled via email vote.

Next Z1S meeting July 10th (location TBA)

Adjourned: 8:51 PM

Attendance

Cliff Reyda (UN)	Mike Piccardo (SLST)	Curtiss Kikuta (UN)	Karyn Kikuta (VS)
Santiago Maciel(VS)	Kevin Parizi (VS)	Guiselle Morrone (WEST)	Jim Aumann (CRUZ)
Shannon Mackin (OAQ)	Mike Greymont (MAKO)	Danica Burge(WEST)	Mark Craig (GGST)
Andre Salles-Cuhna (QSS)	Janet Gutierrez (QSS)	Jeanett Soe (SCSC)	

Chairman's Report

July 10, 2013

- No Pacific Swimming Board of Directors (BOD) in May or June – nothing to report
- From the Executive Committee meeting held May 22, 2013
 - Pacific Distance Challenge (January) and Pacific Challenge Sprint (April) meets haven't been held and/or bid the last couple years so the scheduling committee will look into holding these meets in the fall when there won't be interference from other large meets, the Distance Camp, and High School Season
 - Was presented with a 30-day motion to be voted on at the Pacific BOD meeting on 7/24 to revise Section 5 (Senior Competition) of Pacific Swimming's Rules and Regulations – see proposed revisions in the Executive Committee meeting minutes on the Pacific Swimming Web site
 - Because the date for the 2014 Age Group Open Long Course meet has been changed to June 28-29 by request of the host and approved by the Pacific BOD, this meet is no longer a “protected” meet, and other meets can be held on June 28-29 and July 4-7, 2014 is also now an unprotected date
 - Was presented with a 30-day motion to be voted at the Pacific BOD meeting on 7/24 to define a meet fee structure to determine the share owed to Pacific Swimming following the conclusion of the meet for sanctioned meets that do not follow the currently adopted fee structure specified in Pacific Swimming Rules and Regulations and applies to all Dual, Tri, Quad, and/or closed Invitationals – see proposed revisions in the Executive Committee meeting minutes on the Pacific Swimming Web site
- Next Pacific BOD meeting will be on July 24, 2013 at the Courtyard San Ramon, 18090 San Ramon Valley Road, 7:30 PM. Next meeting of the Executive Committee will be on October 23, 2013 either in person or via conference call.

Zone 1 South Champs Proposals

- 1) Two x 2-day meets same weekend split by team
 - Pros
 1. We can use the same type of meet as usual, just a bit smaller.
 2. All swimmers can attend (provided they have swum in a meet prior)
 - Cons:
 1. Officials will complain of staffing 2 meets same weekend 3

- 2) Two x 2-day meets consecutive weekends split by team size
 - Pros:
 1. All swimmers can attend (provided they have swum in a meet prior)
 - Cons:
 1. Maybe hard to find two workable weekends
 2. Officials have to staff 2 full weekend meets

Possible sites:

Gunderson HS, Independence HS, Valley Christian HS
Morgan Hill Aquatics Center, Santa Clara, Hartnell

AGENDA

**Pacific Swimming
Zone 1 South
September 11, 2013
7:30 P.M.**

Teacher's Lounge
Gunderson High School
622 Gaundabert Lane
San Jose, CA 95136

TOPICS

- Call to order
- Minutes
- Chairman's Report
- Treasurer's Report
 - Expenditure Authorizations
- Standing Committee Report
 - Sanctions – Jeanette Gonsalves Soe
 - Equipment – Bill Cunningham/Frank Suchomel
 - Officials – Mike Davis
 - Age Group – need chair
 - Senior – Andre Salles-Cunha
 - Scheduling – Curtiss Kikuta
 - Coaches – Shannon Mackin
 - Safety – need chair
 - Club Development – Danica Burge
 - Diversity – Karyn Kikuta
 - Open Water – John Blake
 - Athletes – need chair
- Unfinished Business
 - Determine date for 2014 Z1S bid meeting
- New Business
 - Nominate Zone All-Star Committee
 - Appoint Team Manager
 - Nominate Zone Championship Committee
 - Meet Directors, Meet Referees, Meet Host Reps, Previous Meet Director
 - Present club entry stats for 2010, 2011, & 2012
 - Admin Official – present information; discussion
- Announcements
 - Next meeting November 13, 2013 at 7:30 PM
- Adjournment

Pacific Swimming
Zone 1 South find us... <https://sites.google.com/site/zone1south/Home>
Sept 11, 2013 @ 7:30 PM
Gunderson High School

Draft

Call to order 7:31 PM

Board Members

Mike Piccardo (chair), Danica Burge(vice), Cliff Reyda (treasurer), Jim Aumann(secretary)

Welcome Swimmer Representatives

- Corey Gutierrez
- Austin Stiver
- Michael Hannigan

Z1S January 2013 Minutes: Approved

- Curtiss Kikuta motion to accept, 2nd Karyn Kikuta, vote: Unanimous approved

Chairpersons Report: Mike Piccardo

- Chairs report attached (pg.4)

Treasurers Report: Cliff Reyda

Presented report (see treasurers report)

Report distributed through Z1S distribution list

- Please submit any email contact changes to Cliff.
- Balance is up by approx. \$2400 over 2012 (year end)
- Still learning new website (in training)
 - Use old Z1S site until further notice.

Standing Committee Reports

Sanctions: Jeanette Gonsalves Soe

- Now need a "Admin Official" for sanction.
- Submit all meets 3-4 week prior to intended release date.

Equipment: not present

- Nothing to report

Officials: Mike Davis

- Mini Clinic @ Morgan Hill (9/1) :: 4 attendees both days.
- Officials Clinics : Mini-Clinic(Z1S) Nov 2 / Pacific Clinic Oct 12
- WE NEED MEET REFS & OFFICIALS & ADMIN OFFICIALS
- Admin Official (AO) :: for all meets (requires 'official certs' & 'admin test')
 - Now required for all meet sanctions in PC
 - They must be non-athlete reg. (with BG check)
 - Verifies results/times

Note: Admin Referee :: Only needed @ T/F (different than AO)

Age Group Chair : seeks appointment

- Nothing

Senior Chair : Andreas Salles-Cuhna

- Nothing to report

Scheduling: Curtiss Kikuta

- MAKO add Feb 8/9
 - 2 meets that weekend (Gilroy & MAKO). (BAY, CRUZ say they will attend GGST)
 - Discussion
 - Conflict as competitive date/location, Concerns with Z1S schedule & procedure
 - Already dual venue weekend, enough participation to fill both.
- QSS Relay Meet moved to June 8 (formally on October 13, due to venue concerns)

Coaches: Shannon Mackin

- Nothing to report

Safety : Seeking appointment

Club Development: Danica Burge

- Nothing to report

Diversity: Karyn Kikuta

- Nov 9 LSC host Diversity Camp
- June 14 Western Zone Diversity Camp in Hayward.

Open Water : not present

- Nothing to report

Athletes : Seeking appointment

- 3 athletes attended
- All indicated they are happy with how things going.

Unfinished Business

- Determine date for 2014 Z1S bid meeting
 - Still awaiting info from PC

Ad hoc Committee

- Zones All-Star Meet
 - Jeanette Soe reviewed general outline of how All-star trip will involve.
 - Meet is Burlingame
 - Nominate Zone All-Star Committee
 - Committee: Mike Piccardo, Karyn Kikuta (need 1 more)
 - Team Manager :: Kayrn Kikuta
 - Need Coach(s) & Need chaperones
- Nominate Z1S Championship Committee
 - 2 Venue: Small/Medium teams at one venue / Large teams at other venue
 - Meet on Jan 18-19 (...now looking @ Jan11-12)
 - Mike Piccardo, Marisa Watts Cozart, Mike Davis (need 1 more volunteer)
 - Need: Meet Director, Meet Referee, Meet Venues

New Business

- Presented Zone Champs Club Entry Stats for 2010, 2011 & 2012

- Plea for Officials and Meet Refs and Official Admin
 - We now have a number of multi meet weekends
 - On some weeks we have 3 – 4 Duals and 2 Zone CBA+.
 - This will cause considerable problems in getting sanctions.

- By-laws revisions
 - See posted amendments on website
 - Online vote: 27 approved / 0 against ...passed.

Next Z1S meeting Nov 13th (location TBA)

Adjourned: 9:08 PM

Attendance

Cliff Reyda (UN)	Mike Piccardo (SLST)	Curtiss Kikuta (UN)	Karyn Kikuta (VS)
Mike Davis (OAQ)	Guiselle Morrone (WEST)	Jim Aumann (CRUZ)	Cathy Manthey(VS)
Jeanette Soe (SCSC)	Shannon Mackin (OAQ)	Mike Greymont (MAKO)	Mark Craig (GGST)
Andre Salles-Cuhna (QSS)	Janet Gutierrez (QSS)	Marisa Watts Cozort(BAY)	Austin Striver (WAVE)
Micheal Hannigan (QSS)	Covey Gutierrez (QSS)		

Chairman's Report

September 11, 2013

- E-mail voting results for approval of Z1S proposed By-Laws changes:
 - Responses: 27 (Approve: 27; Disapprove: 0) (Represents quorum; modifications approved)
 - Responding: SCSC, VS, SLST, CRUZ, WEST, OAQ, CSC, PEAK, MCAT, MTW, GGST, QSS, WAVE, CAB, Board Chair, Sanctions Chair, Senior Chair, Treasurer, Scheduling Chair, Board Vice-Chair, Secretary, Athlete Rep Austin Stiver, Diversity Chair, Equipment Chair, Athlete Rep Michael Hannigan, Athlete Rep Corey Gutierrez, Open Water Chair.
- LMGW completed Pacific Swimming financial audit and Pacific is now addressing findings
- Motion 1307GC1: Electronic Communication Policy – it was agreed that this policy will automatically go into effect after 30 days (from the July 24 PC BOD meeting and is therefore now in effect; see motion 1307GC1 in BOD July meeting minutes)
 - Whether one is an athlete, coach, board member, or parent, the guiding principle to always use in communication is to ask: “Is this communication something that someone else would find appropriate or acceptable in a face-to-face meeting?” or “Is this something you would be comfortable saying out loud to the intended recipient of your communication in front of the intended recipient’s parents, the coaching staff, the board, or other athletes?”
 - Proposed policy a copy of the USA Swimming Policy and will be added to Pacific’s Policies and Procedures
- Motion 1307GC2: Broadcast Statement and Image Authorization – it was agreed that this policy will automatically go into effect after 30 days (from the July 24 PC BOD meeting and is therefore now in effect; see motion 1307GC1 in BOD July meeting minutes)
 - Proposal that this broadcast statement and image authorization be used for any Pacific Swimming events other than swim meets (where we already have a statement that goes in the meet sheet).
 - Proposed policy was taken from USA Swimming Policy
- Passed motion 1304ASC1 approving a new fall swim league. Original motion was amended (1304ASC1 Amendment 2) such that the league would only be run for the fall of 2013 at which time it would be reviewed for possible addition to the regular schedule (see motion 1304ASC1 in BOD July meeting minutes).
- Passed motion 1305SC1 to amend Section 5, Senior Competition of the Rules and Regulations document (see motion 1305SC1 in BOD July meeting minutes).
- Passed motion 1305T1 defining the share of meet fees owed to Pacific Swimming following the conclusion of a meet where the meet is sanctioned by Pacific but the meet fee structure does not follow currently adopted methods as prescribed in Pacific Swimming Rules and Regulations. The motion was amended and passed as amended such that this fee structure addendum begins on Sept. 1, 2013 and sunsets on Aug. 31, 2014 for evaluation before making it a permanent change to the Rules and Regulations (see motion 1305T1 in BOD July meeting minutes).
- Passed motion 1307TS2 for Far Western time adjustments for 2014.
- Need direction on motion 1307SCH1: Long Course B Time Requirement
 - In order to enter an event in a long course meet, the swimmer must have a Pacific Swimming B time or faster in the USA Swimming SWIMS data base for the short course event or its equivalent. Coach verification of a qualifying time is not acceptable – the time must be in the SWIMS data base (to be voted on at 9/25 PC BOD meeting).
- Next Pacific BOD meeting will be on September 25, 2013 at the Courtyard San Ramon, 18090 San Ramon Valley Road, 7:30 PM. Next meeting of the Executive Committee will be on October 23, 2013 either in person or via conference call.

TEAM PARTICIPATION BY DAY

T E A M N A M E	SATURDAY		SUNDAY		SWMRS ENTRIES	SWMRS ENTRIES	SWMRS ENTRIES	SWMRS ENTRIES
	SWMRS	ENTRIES	SWMRS	ENTRIES				
ALMADEN SWIM & RACQUET CLUB (ALMA-PC)	195	574	181	516				
CABRILLO THRESHERS (CAB-PC)	83	243	84	249				
CAMPBELL WAVES (WAVE-PC)	145	433	145	434				
CONKHORS BARRACUDAS (KOHR-PC)	21	55	21	59				
COURTSIDE SWIM CLUB (CSC-PC)	15	45	14	42				
GILROY GATORS SWIM TEAM (GGST-PC)	19	55	19	56				
LYNBROOK AQUATICS (LA-PC)	38	108	36	103				
MILPITAS TIDAL WAVES (MTW-PC)	41	111	26	71				
MONTEREY BAY SWIM CLUB (MBSC-PC)	24	66	23	66				
MONTEREY COUNTY AQUATIC TEAM (MCAT-PC)	52	154	46	133				
MORGAN HILL SWIM CLUB (MAKO-PC)	15	43	2	6				
OSPREY AQUATICS (OAQ-PC)	111	302	110	319				
SAN BENITO AQUATICS (SBA-PC)	44	119	43	119				
SAN JOSE AQUATICS (SJA-PC)	85	219	80	215				
SANTA CLARA SWIM CLUB (SCSC-PC)	395	1097	372	1008				
SANTA CRUZ COUNTY AQUATICS (SCCA-PC)	64	182	58	169				
SEASIDE AQUATIC CLUB (SEA-PC)	53	146	54	156				
SLUG AQUATICS (SLUG-PC)	2	6	2	6				
SOUTH BAY AQUATICS CLUB (SBPB-PC)	44	120	34	93				
ST. LAWRENCE SWIM TEAM (SLST-PC)	10	28	11	32				
SWIM SOUTH BAY (BAY-PC)	42	126	38	114				
UNATTACHED (PACIFIC SWIMMING (UN-PC)	6	18	5	15				
VALLEY SPLASH (VS-PC)	166	472	161	462				
WEST COAST AQUATICS (WEST-PC)	101	291	77	222				
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	1771	5013	1642	4665				

TEAM PARTICIPATION BY DAY

T E A M N A M E	SATURDAY		SUNDAY		SWMRS ENTRIES	SWMRS ENTRIES	SWMRS ENTRIES	SWMRS ENTRIES
	SWMRS	ENTRIES	SWMRS	ENTRIES				
ALMADEN SWIM & RACQUET CLUB (ALMA-PC)	163	467	170	478				
CABRILLO THRESHERS (CAB-PC)	74	217	77	227				
CAMPBELL WAVES (WAVE-PC)	121	358	115	341				
CONKHORS BARRACUDAS (KOH-PC)	26	75	26	76				
COURTSIDE SWIM CLUB (CSC-PC)	12	36	10	30				
GILROY GATORS SWIM TEAM (GGST-PC)	37	99	35	99				
LYNBROOK AQUATICS (LA-PC)	29	82	31	89				
MHSA (MHSA-PC)	1	3	1	3				
MILPITAS TIDAL WAVES (MTW-PC)	26	61	32	79				
MONTEREY COUNTY AQUATIC TEAM (MCAT-PC)	52	156	52	154				
MORGAN HILL SWIM CLUB (MAKO-PC)	18	54	14	42				
OSPREY AQUATICS (OAQ-PC)	86	226	87	239				
PEAK (PEAK-PC)	70	204	66	191				
SAN BENITO AQUATICS (SBA-PC)	41	122	40	117				
SAN JOSE AQUATICS (SJA-PC)	65	164	74	180				
SANTA CLARA SWIM CLUB (SCSC-PC)	320	886	311	876				
SANTA CRUZ COUNTY AQUATICS (SCCA-PC)	48	131	46	135				
SEASIDE AQUATIC CLUB (SEA-PC)	54	159	55	162				
SOUTH BAY LOS GATOS AQUATICS (SBLG-PC)	48	130	43	119				
ST. LAWRENCE SWIM TEAM (SLST-PC)	13	33	12	31				
SWIM SOUTH BAY (BAY-PC)	62	183	60	176				
TEMPO AQUATICS (TMPO-PC)	1	3	1	3				
UNATTACHED (PACIFIC SWIMMING (UN-PC)								
VALLEY SPLASH (VS-PC)	148	420	141	398				
WEST COAST AQUATICS (WEST-PC)	82	240	82	245				
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	1597	4509	1581	4490				

Zone 1 South Short Course Championships - 1/14/2012 to 1/15/2012**Team List**

	Team	Female	Male	Total Athletes	Entries	Relay	Total
1	BAY-PC Bay	63	35	98	533	18	551
2	CAB-PC Cabrillo Threshers	66	33	99	548	20	568
3	WAVE-PC Campbell Wave Swimming	0	0	0	0	8	8
4	KOHR-PC ConKohrs Barracudas	1	0	1	6	2	8
5	CSC-PC Courtside Swim Club	10	3	13	54	2	56
6	GGST-PC Gilroy Gators Swim Team	25	4	29	153	11	164
7	LGSC-PC Los Gatos Swim Team	8	0	8	27	4	31
8	LA-PC Lynbrook Aquatics	7	14	21	107	3	110
9	MAKO-PC Mako	28	17	45	241	14	255
10	MCAT-PC McAt - Monterey County Aquatic	23	14	37	195	10	205
11	MTW-PC Milpitas Tidal Waves	10	34	44	145	4	149
12	OAQ-PC Osprey Aquatics	44	26	70	355	18	373
13	PEAK-PC Peak	36	34	70	349	14	363
14	QSS-PC Quicksilver Swimming	124	122	246	1,233	20	1253
15	SLST-PC Saint Lawrence Swim Team	28	22	50	228	14	242
16	SCSC-PC Santa Clara Swim Club	161	141	302	1,562	20	1582
17	SBLG-PC Sblg	18	10	28	143	7	150
18	SEA-PC Seaside Aquatic Club	32	18	50	258	8	266
19	TMPO-PC Tmpo	8	8	16	70	0	70
20	UN-PC Unattached	60	34	94	487	8	495
21	VS-PC Valley Splash	89	95	184	932	20	952
22	WEST-PC West Coast Aquatics	50	54	104	501	20	521
		891	718	1609	8127	245	8372

ADMINISTRATIVE OFFICIAL

The “Administrative Official” is one who reports directly to the Referee (or Administrative Referee) and may supervise/direct the following positions on the “dry” side of the meet (see Rule 102.14):

- Entry and Registration Personnel
- Clerk of Course
- Timing System Operator
- Scoring Personnel
- Timing Judge
- Meet Management Software (Hy-tek, Touchpad, etc) Operator

The administrative official may serve in one (or more) of the above positions **or** may simply serve in a supervisory capacity of those positions. Volunteers may fill the above positions provided there is an “Administrative Official” supervising all, **or** the “Administrative Official” is filling one (or more) of the positions and supervising the remaining ones.

Must complete the minimum standards for Administrative Official set forth by the National Officials Committee.

Note: **Administrative Referee** is an official who meets the above requirements and is also certified as a Referee by the LSC.

The OTS includes AR – Administrative Referee and AO – Administrative Official which may be used to indicate full certification in the above positions.

USA SWIMMING MINIMUM STANDARDS

Guidelines

For Utilization By

LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

* May Not Officiate at a Session in Which They are Competing

TIMER (Minimum Age 11)	
Education & Training	None except pre-meet briefing . Performance monitored by Chief Timer and/or Referee during meet.
Evaluation & Certification	Certify after passing USA Timer's test and satisfactory performance at one meet.
Renewal	Based on satisfactory performance.

ADMINISTRATIVE OFFICIAL (Minimum Age 18*)	
Education & Training	Must attend a clinic. Must take USA Swimming Timer, Timing Judge, Clerk of Course, and Administrative tests before apprenticing. On-the-deck apprenticeship with at least one (1) mentors (<i>who have a minimum of one (1) year certification as Administrative Official, Administrative Referee, or Referee</i>) for a minimum of two (2) sessions .
Evaluation & Certification	Certify after passing USA Timer, Timing Judge, Clerk of Course, and Administrative tests and satisfactory performance at one meet. Must be a member of USA Swimming, pass the Level 2 Background Check, and complete the online Athlete Protection Training before officiating as Administrative official.
Renewal	Based on satisfactory performance.

STROKE & TURN JUDGE (Minimum Age 18*)	
Education & Training	Must attend a clinic. Must take USA Swimming Stroke & Turn Judge test before apprenticing on deck. On-the-deck apprenticeship with at least two (2) mentors (<i>who have a minimum of one (1) year certification as Stroke & Turn Judge</i>) for a minimum of four (4) sessions . (cannot make a disqualification during those sessions).
Evaluation & Certification	Evaluation by evaluator/mentor and/or Referee to be reported to LSC Officials Chair or their designee. Must complete certification within one year from date of clinic. Must be a member of USA Swimming, pass the Level 2 Background Check, and complete the online Athlete Protection Training before officiating as a Stroke and Turn Judge.
Renewal	Recommend clinic, pre-meet briefing and/or test. To maintain certification, must work a minimum of four (4) sessions per year in Stroke & Turn or higher capacity. Based on continuing USA Swimming membership and satisfactory performance.

AGENDA

**Pacific Swimming
Zone 1 South
November 13, 2013
7:30 P.M.**

Teacher's Lounge
Gunderson High School
622 Gaundabert Lane
San Jose, CA 95136

TOPICS

- **Call to order**
- **Minutes**
- **Chairman's Report**
- **Treasurer's Report**
 - Expenditure Authorizations
- **Standing Committee Report**
 - Sanctions – Jeanette Gonsalves Soe
 - Equipment – Bill Cunningham/Frank Suchomel
 - Officials – Mike Davis
 - Age Group – need chair
 - Senior – Andre Salles-Cunha
 - Scheduling – Curtiss Kikuta
 - Coaches – Shannon Mackin
 - Safety – need chair
 - Club Development – Danica Burge
 - Diversity – Karyn Kikuta
 - Open Water – John Blake
 - Athletes
- **Ad Hoc Committees**
 - Zone Champs – need meet directors (at least one for each venue)
 - Meet sheet being worked – do we need one for each venue?
- **Unfinished Business**
 - Determine date for 2014 Z1S bid meeting
 - Would like one more person for All-Star Committee to join Karyn/Mike P.
- **New Business**
 - Any new business?
- **Announcements**
 - Next meeting January 8, 2014
- **Adjournment**

Pacific Swimming
Zone 1 South find us... <https://sites.google.com/site/zone1south/Home>
November, 13, 2013 @ 7:30 PM
Gunderson High School

Approved

Call to order 7:31 PM

Board Members

Mike Piccardo (chair), Danica Burge-Garside(vice), Cliff Reyda (treasurer), Jim Aumann(secretary)

Z1S September 2013 Minutes: Approved

- Janette Soe motion to accept, 2nd Jim Aumann, vote: unanimous approved

Chairpersons Report: Mike Piccardo

- Chairs report attached (pg.4)

Treasurers Report: Cliff Reyda (not present)

Presented report (see treasurers report)

Report distributed through Z1S distribution list

- Please submit any email contact changes to Cliff.

Standing Committee Reports

Sanctions: Jeanette Gonsalves Soe

- nothing to report

Equipment: not present

- Nothing to report

Officials: Mike Davis

- Several mini clinics
 - WEST very well attended : 13 (1/2 shadowed on Sunday).
- Athlete protection online now available
 - NO required Registration or Back Ground Check until "Evaluation" at end of training
- Evaluations
 - at CBA+ Meets !
 - Must submit forms
- Mike Davis resigning as Officials Chair
- Phil Beisel is filling position [starting Jan 1, 2014]

Age Group Chair : seeks appointment

- New standards are now posted
(FW now considerably faster)

Senior Chair : Andreas Salles-Cuhna

- T/F meet at Terrapin
- Coaches meeting Jan 11 at Marriot (near 680n)
 - Rebuilding entire Senior programs
- Sectional cuts are now out (only 5% below JRNats)

Scheduling: Curtiss Kikuta

- nothing to report

Coaches: Shannon Mackin

- Nothing to report

Safety : Seeking appointment

Club Development: Danica Burge-Garside

- Nothing to report

Diversity: Karyn Kikuta

- Nov 9 LSC host Diversity Camp
 - Great event
 - 45 attendees
 - Hosted by Pacific
- June 25-27 (Hayward)
 - Hosted by USAS

Open Water : not present

- Nothing to report

Athletes : Seeking appointment

- concerns with new positive check-in procedure

Unfinished Business

- Scheduling/Bidding moved to March (or May?)
- Looking to have LSCs scheduled in January
 - Still awaiting info from PC (no date)

Ad hoc Committee

- Z1S Championship
 - Mike Piccardo, Marisa Watts Cozart, Mike Davis (need 1 more volunteer)
 - 2 Venue: Small/Medium teams at one venue / Large teams at other venue
 - **Meet on Jan 11-12** (small & med teams @ Christopher High / large teams @ Morgan Hill)
 - Need: 2 x Meet Director, 2 x Admin Officials
 - Discussed scoring
 - No times required to enter an event (all coaches agreed)
- Z1S All-Star Committee
 - Karyn Kikuta is Team Manager
 - Need 14 coaches and chaperones (9 coaches total)
 - Coach applications will be out ASAP

New Business

- By-laws revisions
 - See posted amendment on website
 - Add Pacific Treasurer to the Zone 1 South Bank accounts
 - Motion to accept Mike Davis, 2nd Andrea Salles

- vote: unanimous approved

Next Z1S meeting Jan 8th (location TBA)
Motion to adjourn Danica, 2nd Karyn Kikuta
Adjourned: 8:36 PM

Attendance

Mike Piccardo (SLST)	Jim Aumann (CRUZ)	Curtiss Kikuta (UN)	Karyn Kikuta (VS)
Danica Burge-Garside(WEST)	Mike Davis (OAQ)	Jeanette Soe (SCSC)	George Cleveland (UN)
Shannon Mackin (OAQ)	Marcelo Castro (WAVE)	Mark Craig (GGST)	Kyle Kikuta (TIDE)
Andre Salles-Cuhna (QSS)	Janet Gutierrez (QSS)	Chip Bockman (CAB)	Phil Beisel (SCSC)
Mike Cobarrubias (MHSA)	Heather Babcock (SLUG)		
Austin Striver (WAVE)	Micheal Hannigan (QSS)	Covey Gutierrez (QSS)	

Chairman's Report

November 13, 2013

- USAS membership fee will be increasing \$2 every year for the next 10 years. Board needs to think about ways to prevent a loss caused by the pass through to USA Swimming. The Pacific BOD is looking for ideas to present at the November meeting.
- A Western Zone Board of Review to be formed by USA Swimming with each LSC appointing representatives to serve. The goal is a more professional BOR. Maximum of 25 members starting Sept. 2014. Each LSC may maintain an administrative BOR to deal with minor issues.
- Our LSC has the lowest usage of USAS Deck Pass due to having our own time standards. Pacific is considering changing to USAS motivational times and dropping Pacific Swimming time standards starting in 2015.
- Motion passed approving revisions to Rules & Regulations regarding Time Standards and Fees. Added the following statement – any swimmer, upon changing age groups, who has already met the JO or FW standard in events offered in the new age group will be considered qualified at that level for those events in the new age group as long as the time has been made in the qualifying period for entry into the meet.
- Procedure for Positive Check-in for Finals finalized and takes effect December, 2014. See page 13 of Sept. Pacific Swimming BOD meeting minutes for full text. For any LSC meet using positive check-in for finals, swimmers must check-in for each event that they would like to swim in finals at the FINALS CHECK-IN Desk.
- Next Pacific BOD meeting will be on November 20, 2013 at the Courtyard San Ramon, 18090 San Ramon Valley Road, 7:30 PM. Next Executive Committee meeting will be on January 22, 2014 by telecon.

MOTION:

Add the Pacific Swimming Treasurer's signature to the Zone 1 South Chase bank accounts. (This currently is Mary Ruddell.)

DISCUSSION:

All of the Zone bank accounts have the same tax ID number which belongs to Pacific Swimming. Chase bank has proposed combining the accounts into one "super" account with Pacific Swimming owning the master account, and the zones still controlling their sub-accounts. This would result in a savings of about \$2000 a year to Pacific Swimming in various fees that it would not have to pay. This motion would allow Chase and Pacific Swimming to make those changes.

It also is a step towards allowing us to change the role of the zone treasurers to one of approving expenditures, tracking and planning expenses, and creating reports for our zone. The actual check writing and records keeping would be done by Team Works to ensure audit compliance.

In my 6+ years as Z1S treasurer, the environment has moved from simply writing checks, making deposits, and manually recording transactions in a check register to a much more complex environment. I'm concerned about being able to pass on my responsibilities to a parent who is not a trained accountant. Though this motion in itself does not change my role as treasurer, it does set the stage towards doing that, and it will save Pacific Swimming some money.

P.S. If you have the email address for one of our athlete reps, Austin Stiver, please send it to me. I must have a typo as email to him keeps bouncing.

Cliff Reyda

Zone 1 South Treasurer & Webmaster
Pacific Swimming
creyda@pacswim.org