

**Zone 4
Pacific Swimming
Meeting 11/4/08**

The meeting was called to order at 7:36 pm.

Attendance:

- ✓ Jim Morefield, DDST; Sharon Weiss, LAKE; Monica Weaver, CARS; RENO; Gale Maynor; Valerie Rudd, TAHO; Jerry Rudd, TAHO

Review & Approval of Minutes:

- ✓ The Minutes of the meeting of September 9, 2008 were approved with the following corrections:
 - Financial Report: Request for reimbursement to Kat Matheson for co-pay of \$200 for coaches at the North America's Cup Challenge was a motion; the motion carried.
 - Scheduling Report: The Carson Meet, originally scheduled for Jan 10-11, was changed to Jan 17-18.

Announcements and Correspondence:

- ✓ CARS is still looking for a masters swimming coach.

Financial Report:

- ✓ Review and approval of Zone 4 receipts & disbursements, records, and bank statements.
 - USA Swimming now requires that within each LSC, for checks in the amount of \$5,000 or more, two signatures be obtained.
 - According to USA Swimming, it's incumbent upon each LSC/Zone to perform regular audits for the review of receipts, disbursements, records, and bank statements (i.e., checks and balances).
- ✓ Motion/Carried: The detailed financial records of Zone 4, from January 1 through October 31, 2008 (receipts, disbursements, records, and bank statements) were presented by the treasurer and reviewed by the board. In accordance with USA Swimming, the BOD acted as an auditing committee. All transactions were approved. In the future, dual signatures are required on checks written for \$5,000 or more.
- ✓ The past action regarding reimbursement to Kat Matheson has been addressed and payment has been made from Zone 4.
- ✓ Current balance is \$7,977.92 (checking) and \$2,478.74 (CD).

LSC Report:

- ✓ Jerry and Valerie Rudd:
 - Briefly discussed that Pacific Swimming is currently exploring a revision of the no-show/delay of meet rule as well as the feasibility and utility of continuing to support both the Western Zone and North America Cup Challenge All-Star Meets.

Coaches' Report:

- ✓ N/A

Officials' Report:

- ✓ For 2008-2009, the new Officials Chair is Gale Maynor and Co-Chair is Valerie Rudd.
- ✓ Zone 4 Stroke and Turn Clinics are currently scheduled for November 15 and January 17, 2009 (both Saturdays). Each team is encouraged to promote these clinics, as the role of officials in swimming is vital and Zone 4 is currently in need of officials. The agenda for each day is all set and will consist of a host of presenters.
- ✓ A roster and email list of Zone 4 officials is currently being compiled and all teams are asked to provide a list to their team representative, of all current officials, if they haven't already done so.

Safety Report:

- ✓ N/A

Sanctioning Report:

- ✓ For 2008-2009, the new Sanctioning Chair is Mike Ginsburg.
- ✓ CARS Meet January 17-18, 2009 has been submitted for sanctioning.
- ✓ Upcoming Zone 4 Officials' Clinics are in varying stages of the sanctioning process: November 15 (sanctioned) and January 17 (to be sanctioned with CARS Meet).
- ✓ DDST Meet February 13-15, 2009 will be submitted for sanction by November or December.

Scheduling Report:

- ✓ Zone 4 2009 Meet Schedule:
 - BST: June 26-28
 - CARS: Jan 17-18; May 22-24; 2010, Jan 16-17
 - DDST: Feb 13-15; Aug 7-9; Sept 25-27; 2010, Feb 12-14
 - RENO: Mar 21-22; June 19-21; October meet pending determination of Nevada State Championships date for 2009
 - TAHO: June 6-7; July 24-26

Old Business:

- ✓ Motion/Carried: Amend section IV. A. of the Pacific Swimming Zone 4 Bylaws by replacing the word 'nine' with word 'six', and by changing 'officer year' to 'year'.
- ✓ Zone All-Star Developmental Meet, March 1, 2009. Zone 1 N (Burlingame HS, CA), Warm-up 11:00 am
 - The application process will begin upon availability of Nevada State Championships (November 8-11) results and go through February 15, 2009; co-pay amount of \$50 was approved.
 - The selection process was discussed (eg., coaches of each age group to make their own selections, etc.) and details of the process will be finalized at the January Zone 4 Meeting.
 - Staff for the meet is coming together (Team Manager: Louise Marin; Travel Coordinator: Lorna Johnston; Entries Coordinator: Sarah Davenport; Coaches: Sarah Davenport, DDST; Sharon Weiss, LAKE; Nikola Savcic, LAKE).

New Business:

- ✓ According to USA Swimming, meet sheets must now disclose whether or not the competition pool has been certified by USA Swimming. Pools that do not currently have documentation to show that they meet the requirements for competition may use a licensed surveyor to acquire such documentation. See usaswimming.org > Swim Clubs > Facilities > Certification of Pool Measurements for more information.
- ✓ Motion/Carried: To nominate and subsequently appoint Tatum Boehnke (CARS) and Paul Chang (CARS) as Athlete Representatives of Zone 4.
- ✓ All Zone 4 teams are asked to submit annual Zone 4 dues (\$100) to the treasurer at the January 13th meeting or by mail on or before the January meeting date. After January of 2009, each team's sanctions are contingent upon receipt by the treasurer of that team's annual dues.

Jerry Rudd
Zone 4 Treasurer
P.O. Box 9698
South Lake Tahoe, CA 96158-2698

Next Meeting: January 13th, 2009 7:30 pm (Queens Room, The Firkin and Fox)
310 S. Carson Street, Suite 100

Future Meetings (2009): March 10; May 12; July 14; Sept. 8; Nov. 10

There being no further business, except for the fact that the 44th President of the United States, Barack Obama, was elected during this meeting, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Sharon M. Weiss, Secretary