

**Zone 4
Pacific Swimming
Meeting 1/11/2011**

The meeting was called to order at 7:37 pm.

Attendance:

X	Jim Morefield (Chair)	X	Gaby Phalan (CARS)	X	Gale Maynor (Z-4, Officials)
X	Susan Schraeder (RENO, Vice-Chair)	X	Matt Benedict (RENO)	X	Jared Scalise (NNA-Alt)
X	Sharon Weiss (LAKE, Secretary)	X	Kat Matheson (DDST)	X	Bill Krumm (USA-S)
X	Jerry Rudd (TAHO, Treasurer)	X	Margaret Jackson (DDST)	X	Tom Avischious (USA-S)
X	Mike Ginsburg (LAKE, Sanctions)	X	Erik Scalise (NNA)		
X	Valerie Rudd (TAHO, Officials)	X	Lou Scalise (NNA)		

- ✓ Please notify Jim Morefield jdmore@charter.net of any changes to team representatives.

Review & Approval of Minutes:

- ✓ The Minutes of the meeting of November 9, 2010 were approved as written.

Upcoming Meetings:

- ✓ Next Meeting: March 8, 2011 7:30 pm
- ✓ Future Meetings: May 10 (nominations), July 12 (elections), September 13, November 8, 2011, January 10, 2012.
- ✓ **Motion:** to move the Zone 4 established meeting location to the High Sierra Brewing Company (302 N Carson St., Carson City, NV 89701). Approved.

Public Comment: (Chair reserves the right to limit to 5 minutes per person; no action may be taken)

- ✓ N/A

Announcements and Correspondence:

- ✓ Nevada State Championships Meet Director Regina Ford reports that SwimConnection is unable to support the format for the meet, making it necessary that all entries be done on HyTek or hard copy/mail. Entry information is currently available on the Meet Schedule Page of Pacific Swimming www.pacswim.org.
- ✓ USA Swimming Club Development Division Services special presentation: Bill Krumm (Sport Development Consultant, Western Zone) and Tom Avischious (Field Services Director, Club Development) presented a brief overview of some of the programs and services that are available to USA Swimming members. From club development and diversity, to facilities, all members were encouraged to utilize the programs offered by USA Swimming, such as the Club Recognition and Make-a-Splash (learn to swim) programs. In addition to fostering education, motivation, and best practices, sponsorship is also available through USA Swimming.

Financial Report:

- ✓ Current Balance: \$8,127.36 (\$5,647.83 checking / \$2,479.53 savings)
- ✓ A comparative balance sheet was offered for 12/31/09 & 12/31/10. A decrease of nearly \$3,000 (\$11,079.35 in 2009, \$8,127.36 in 2010) over the year was brought to the attention of

the members and it was noted that this difference was due chiefly to excess expenditures for the 2010 Zone All-Star Meet.

- ✓ It was noted that reimbursement for expenses does not require a W9, but it does require receipts.
- ✓ A complete listing of all transactions for 2010 was presented and all records were present and made available for review.
 - **Motion:** to approve all transactions, given that the detailed financial records of Zone 4 (January 1 thru December 31, 2010), including receipts, disbursements, records, bank statements, and financial statements were presented by the treasurer and reviewed by the Board of Directors, the BOD acting as an audit committee.
Approved.
- ✓ The 2011 budget for Zone 4 Pacific Swimming was presented.
 - **Motion:** to approve the 2011 Zone 4 Pacific Swimming Budget. Approved.
- ✓ 2011 Zone 4 dues are due and payable at this time; Pacific Swimming Guides are also available for \$2 each. Payment for dues and guides can be made with one check.
- ✓ Treasurer:
 - Jerry Rudd
 - Zone 4 Treasurer
 - P.O. Box 9698
 - South Lake Tahoe, CA 96158-2698

LSC Report:

- ✓ It was reported that at the Pacific Swimming House of Delegates Meeting on November 21, 2010, the previous Zone All-Star subsidy of \$6,000 was restored to the budget and that fee increases would be less than originally projected. With HOD Minutes yet to be available from the November meeting, specific fee increases were unavailable for review and/or comment at this time.
- ✓ New background check system is now live on usaswimming.org. All coaches and non-athlete members must pass. Coaches and officials must request the Level-2 check (\$39 initial); all others Level-1 (\$19 initial). Deadlines: Feb 15 if no previous USA Swimming background check; April 30 if last checked before Sept 1 or December 31 if last checked since Sept 1. Pacific Swimming will reimburse Pacific officials for background checks (via Zone treasurers).

Coaches' Report:

- ✓ N/A

Officials' Report:

- ✓ Two more officials' clinics (novice & advanced) were conducted since the November 9 meeting.
- ✓ Officials & background checks:
 - All Pacific Swimming officials are reminded that background checks must be completed in compliance with rules set forth by USA Swimming and Pacific Swimming.
 - Pacific Swimming reimburse officials for background checks at Level 2. Discussion regarding what criteria Zone 4 will use for reimbursing officials included level and/or number of meets (in the Zone and/or throughout Pacific and/or USA Swimming) worked by officials. Valerie Rudd & Gale Maynor will present stats on Zone 4 officials at the March meeting.

- ✓ Regarding officials at meets: several ideas from around Pacific Swimming have been presented, but no decisions have been made regarding the implementation of any new ruling regarding getting officials at meets. Ideas include having coaches as officials and having a mandatory 15-minute break at meets where officials are needed. Neither of these suggestions was endorsed by Zone 4.

Safety Report:

- ✓ Susan Schraeder reported that a RENO coach hurt his back while removing a starting block after a training session.

Sanctioning Report:

- ✓ N/A

Scheduling Report (2011-2012):

- ✓ BST: June 24-26
- ✓ CARS: Feb 18-21 (State); May 27-29; Nov 12-13; Feb 17-20, 2012
- ✓ DDST: Jan 28-30; Aug 5-7 (High Country); Sept 16-18; Jan 27-29, 2012
- ✓ MLST: Aug 13
- ✓ RENO: June 17-19; October 21-23
- ✓ TAHO: June 4-5, July 22-24

Old Business and Action Items:

- ✓ Discussion regarding a proposal presented at the November meeting and pertaining to term limits of the Zone 4 Chair and Vice Chair. It was the general consensus that having term limits for these positions in Zone 4 was unnecessary.
 - **Motion:** to strike the last sentence of Zone-4 Bylaws Section II.A., which currently limits to 3 the number of consecutive terms that may be served by the Zone Chair and Vice Chair. Approved.
- ✓ Final 2011 Pacific Swimming Guide requests (now available for \$2 each): BST – 8 / CARS – 8 / DDST – 40 / LAKE – 4 / MLST – 0 / NNA – 70 / RENO – 125 / TAHO – 10

New Business:

- ✓ Zone 4 All-Star Meet March 5-6, Zone 2, Pleasant Hill, CA:
 - The full subsidy offered by Pacific Swimming for this meet was restored at the November BOD/HOD Meeting.
 - It is unknown at this time whether or not Zone 2 will be coordinating any activities or materials in conjunction with the meet.
 - Assuming that an on-site practice session will be available in Pleasant Hill, the Zone 4 bus pick-up plan from 2010 will be used once again, as it was deemed effective and efficient.
 - Final letter of intent and application materials will be available shortly; there will all-star desks at both the DDST Last Chance Meet and Nevada State Championships.
 - Coaching Staff will be as follows: 9-10 Girls, Darci Cummings, RENO; 9-10 Boys, Nikola Savcic, LAKE; 11-12 Girls/Boys, Sharon Weiss, LAKE; 13-14 Girls/Boys, Ryan Evans, RENO
 - Meet Entries Coordinators: Matt Benedict (RENO), Sharon Weiss (LAKE), & Mike Ginsburg (LAKE)

- Additional registered coaches and/or officials who can volunteer as chaperones would be welcomed resources on the trip and would reduce the number of registration and background check fees that would be incurred by the zone.
- To be eligible for the team, Zone 4 swimmers must have at least 3 Pacific 'A' times in any events (in their age group as of 3/6/11) by the application deadline, and are not eligible if they have ever previously participated in Pacific Coast All-Stars (quad meet), Western Zones, or North American Challenge Cup, regardless of what age group they competed in these competitions.
- All Zone 4 coaches are reminded to encourage their eligible athletes to apply.
- ✓ **Motion:** that the \$70 swimmer co-pay approved at the November 2010 Zone 4 Board Meeting be repealed. The previously approved \$60 co-pay to remain in effect. Approved.
- ✓ **Motion:** to reimburse member clubs for any coaching expenses incurred in support of the Zone 4 All-Star team, up to \$200 per team coach provided (excludes additional coaches who volunteer as chaperones), plus up to \$50 for coordination and submission of all Zone 4 entries. Approved.
- ✓ **Motion:** Zone 4 will reimburse parents of member clubs (up to 6 parents total) who volunteer and are selected as chaperones or the team manager for the Zone 4 All-Star Team, and who are not and will not already be a member of USA Swimming in another capacity, for any required non-athlete membership and background screening expenses for the year of travel, upon submission of copy of card and receipts for such expenses. No reimbursements will be made by Zone 4 if the same expenses are reimbursable by Pacific Swimming or any other organization. Approved.

Next Meeting: March 8, 2011, 7:30 pm, High Sierra Brewing Company 302 N Carson Street
Carson City, NV 89701

There being no further business, the meeting was adjourned at 9:14 pm.

Respectfully submitted,
Sharon M. Weiss, Secretary