

**Zone 4  
Pacific Swimming  
Meeting 3/8/2011**

The meeting was called to order at 7:38 pm.

**Attendance:**

X	Jim Morefield (Chair)	X	Matt Benedict (RENO)	X	Mike King (NNA-Alt)
X	Susan Schraeder (RENO, Vice-Chair)	X	Monica Weaver (CARS)	X	Cindy King (NNA-Alt)
X	Sharon Weiss (LAKE, Secretary)	X	Mike Ginsburg (LAKE, Sanctions)	X	Chris Dack (DDST)
X	Jerry Rudd (TAHO, Treasurer)	X	Gale Maynor (Z-4, Officials)	X	Lorna Johnston (DDST-Alt)

- ✓ Please notify Jim Morefield, Zone 4 Chair [jdmore@charter.net](mailto:jdmore@charter.net) of any changes to team representatives.

**Review & Approval of Minutes:**

- ✓ The Minutes of the meeting of January 11, 2011 were approved as written.

**Upcoming Meetings:**

- ✓ Next Meeting: May 10, 2011
- ✓ Future Meetings: May 10 (nominations), July 12 (elections), September 13, November 8, 2011, January 10, 2012.

**Public Comment:** (Chair reserves the right to limit to 5 minutes per person; no action may be taken)

- ✓ N/A

**Announcements and Correspondence:**

- ✓ Emails from one all-star applicant family who did not meet eligibility requirements, and was not notified of their status during selection week. The applicant was also given conflicting information on the enforcement of eligibility requirements. (See Old Business.)
- ✓ Phone call from a Marshal after State Championships who tried (with pool staff) unsuccessfully to have some misbehaving swimmers removed from the pool during meet. (See Old Business.)

**Financial Report:**

- ✓ Current Balance: \$6,656.06 (\$3,669.33 checking / \$2,479.73 savings)
- ✓ To date, all 2011 membership dues are paid.
- ✓ Zone 4 internal audit report: A review of the treasurer's binder and other documentation, including monthly bank statements, monthly balance sheets, copies of Zone Board Meeting Minutes/Financial Reports (e.g., motions for expenditures, etc.), Zone All-Star Meet documentation, and so on, revealed a well organized binder consisting of proper documentation for financial activities in Zone 4. Pacific Swimming recommended that checks be printed with expiration dates in order to eliminate the issue of checks not being cashed in a timely fashion.

- ✓ Treasurer:  
Jerry Rudd  
Zone 4 Treasurer  
P.O. Box 9698  
South Lake Tahoe, CA 96158-2698

### **LSC Report:**

- ✓ Fee increases clarified by Pacific: Athletes \$65 starting 9/1/11; Seasonal \$45 starting 3/1/11; Non-athletes \$60/\$115 starting 9/1/11; Year-round clubs \$225 starting 9/1/11; Seasonal clubs \$125 starting 3/1/11; sanction fees up by \$5 starting 1/1/11; JO fees to match FW fees.
- ✓ Transition to paid office staff (Laurie Benton and Amy Smith).
- ✓ Nominations Committee working toward May HOD meeting.
- ✓ Scheduling Committee starting to work on major meets for 2012.
- ✓ Ongoing debate over revising FW & JO time standards, including the idea of separating senior and age group (spring & summer) & easing up age group cuts; having senior championships in March to replace the absence of a spring sectional meet; keeping senior & age group together for Far Westerns; spring JO's appear to be light in the upper age groups. More discussion to follow, no doubt.
- ✓ Diversity Grants are now available through Pacific Swimming. Zone-4 rep. is Valerie Rudd.
- ✓ Pool Improvement Grants, which are designed to offer financial assistance to club users and pool owners who have a demonstrated need to upgrade or improve their current facilities are now available from Pacific Swimming.

### **Coaches' Report:**

- ✓ N/A

### **Officials' Report:**

- ✓ Request from Pacific for a list of officials and levels.
- ✓ Discussion regarding the implementation of a minimum officials requirement:
  - Proposed amendment to Pacific Swimming: Each zone may establish a requirement for teams participating in the Zone meets to provide officials at meets based on the number of swimmers from each team participating in the meet. Consequences for not meeting the requirements and the number required may be established by each zone and will be listed in the Meet Information sheet for each meet.
  - In accordance with Pacific Swimming's proposal, Zone 4 discussed a similar proposal, including the following stipulations:
    - Before the start of the meet, each team will provide to the Meet Director or Officials designee, a list of officials who have agreed to represent that team during the meet (see table below for ratio of swimmers entered in the meet to officials required)
    - Those teams who have not provided sufficient officials shall have all their swimmers treated as 'time-only swimmers' in all respects of that session.
    - Also mentioned was the idea of fining teams \$100 for each official they are short.

<b>Proposed ratio of swimmers entered to officials required</b>	
Number of swimmers entered per team	Number of trained and carded officials required
1-10	0
11-25	1
26-50	2
51-75	3
76-100	4
101 or more	5

- ✓ Recent clinics were not well attended; this lack of attendance presents some difficulty for officials running the clinics, given the time requirements for both preparation and the clinics themselves.
- ✓ **Motion:** For Zone-4 Officials at or above level 2 (stroke & turn, etc.) to be reimbursed for background checks. Approved.
- ✓ Other topics of discussion/proposal included a penalty for violation of the 4-hour rule; coach-verified times; and increasing the closing time for event check-in from 30 minutes to 60 minutes.

#### **Safety Report:**

- ✓ An accident report pertaining to a RENO swimmer needing stitches as a result of a broken tile at the Northwest Pool has been submitted.

#### **Sanctioning Report:**

- ✓ Reno Gamble (6/17-6/19) is in the works.
- ✓ Sanction fees are to be paid with meet report rather than with application.

#### **Scheduling Report (2011-2012):**

- ✓ BST: June 24-26
- ✓ CARS: May 27-29; Nov 12-13; Feb 17-20, 2012
- ✓ DDST: Aug 5-7 (High Country); Sept 16-18; Jan 27-29, 2012
- ✓ MLST: Aug 13
- ✓ RENO: June 17-19; October 21-23
- ✓ TAHO: June 4-5, July 22-24

#### **Old Business and Action Items:**

- ✓ Nevada State Championships – it was unanimously agreed that the meet was very well run by CARS; it was further suggested that an Administrative Referee would be an excellent addition to the staff in the future.
  - It was clarified that for a Marshal to have someone ejected from a meet, the Meet Referee must be part of the process.
- ✓ Zone All-star Meet – as we have seen previously with Zone All-Stars, the meet was a great experience for the 14 & unders of Zone 4, despite rainy meet and snowy driving conditions. The importance of sending our strongest team possible, particularly given the small size of our zone, was noted.
  - A meeting comprised of Zone coach representatives, Dave Cottam, and Darwin Takaki was held the evening before the meet to discuss the future of Zone All-Stars. A few highlights (written by Darwin Takaki) of the meeting include:
    - The idea of shifting the logistics for the meet (travel, lodging, team gear, etc.) to the newly appointed Pacific Swimming staff.

- Each zone to possibly appoint their team managers by July of the previous year so that they can begin making necessary arrangements, including recruitment of coaches.
- Once coaches are appointed (by mid-September), they would be sent a list of top 10 Zone swimmers in each event (excluding ineligible swimmers) and would then begin recruiting swimmers with a recruitment letter informing swimmers that they are eligible for selection to the Zone All-Star team.
- Coaches present at the meeting were in support of Zone All-Stars, as it provides a wonderful opportunity for middle-tiered swimmers to travel and compete with a team. All present were in favor of Pacific Swimming continuing to support this meet with staff and financial backing, as it is believed that this meet fulfills a core objective of USA Swimming: “to build the base, promote the sport, and achieve competitive success”.
- Clarification of rules and procedures for Zone All-Stars:
  - There are NO EXCEPTIONS to Zone 4’s new minimum qualification standard (Pacific "A" times in at least 3 events). All questions regarding eligibility should be directed to the Zone Chair or Team Manager.
  - ALL APPLICANTS (including ineligible ones) must be contacted and informed of status by Friday of Selection Week.
- It was decided that applicant email addresses would not be added to the coaches’ selection page in order to control the flow of information to applicants and subsequent All-Star team members regarding entries, travel information, and so on.
- ✓ High Country League Championships August 5-7, 2011 – discussion regarding the usefulness of the meet being trials & finals and moving relays to the front of the meet.

**New Business:**

- ✓ **Motion:** To recommend the following change to USA Swimming rule 102.7.2: “At the Meet Referee’s discretion, events may be combined by age, gender, distance, and/or stroke provided each such event is conducted using a single contiguous set of lanes, and whenever feasible such combined events are separated by at least one empty lane. “ Approved.
  - Rationale: an empty lane is not necessary; having more flexibility in combining events allows the referee to run the meet in the most efficient manner while considering the needs of swimmers.
- ✓ **Motion:** Proposed motion to Pacific Swimming to allow zones to set minimum officials requirements and associated penalties. Tabled for May meeting.
- ✓ **Motion:** Proposed amendment to Zone-4 Bylaws to establish minimum officials requirements for clubs attending Zone-4 meets. 60-day Action Item for May meeting.
- ✓ **Motion:** To include the Pacific Coast All-star meet in our athlete subsidy program. Two Zone-4 swimmers attended the meet in Oregon this year. Their co-pay was \$200. Approved, beginning in 2012.

Next Meeting: May 10, 2011, 7:30 pm, High Sierra Brewing Company 302 N Carson Street Carson City, NV 89701

There being no further business, the meeting was adjourned at 9:30 pm.

Respectfully submitted,  
Sharon M. Weiss, Secretary