

Pacific Swimming BOD Executive Committee Meeting

Agenda - March 25, 2020

Attendance:

David Cottam	X	Zone Reps		4 – Jerry Rudd		Guests	
Leo Lin	X	1N - Larry Rice	X			Juan Caraveo USA-S WZ Prog Development Mgr	X
Veronica Hernandez	X	1N Laura Mitchell	X	Athlete Reps		Jaime Lewis USA-S WZ Prog Development Mgr	
Daniel Cottam	X	1S - Mark Taliaferro	X	Jivana Nagpal	X	Don Heidary	X
Kyle Kikuta	X	2 - Peter McNamara	X				
Marie Lin	X	3 – Debbi Tucker	X	Staff			
Mary Ruddell	X	4 – Jim Morefield	X	Cindy Rowland	X		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION - ACTION	FOLLOW UP DATE
Meeting Called to Order	Meeting was called to order by David Cottam at 7:30 PM Meeting via Go To Meeting		
Approval of Exec. Minutes	January 15, 2020	[] Approved [] Approved as Corrected	
New Business	Remarks from General Chair <ol style="list-style-type: none"> Dave Cottam indicated that he has had to make many decisions on the fly, as things continued to change, and is seeking affirmation for the things he has decided. <ol style="list-style-type: none"> Cindy Rowland is to look into Zoom as a format for group meetings, as there were some issues with Go To Meeting Reminders to all coaches that the USA Insurance does not cover remote learning - i.e., dryland exercises that are not directly supervised by a coach. Mark Taliaferro sent to Cindy a draft copy of what Santa Clara is doing to investigate getting insurance to cover that liability and he advises teams to connect with an attorney before proceeding. Cindy will post that information on the website and remind teams that it might be wise to consult attorneys and insurance companies to make sure they can have coverage for non-direct supervised coaching. 	Cindy to post Mark Taliaferro's information on Insurance Liability on the website.	
	Treasurer's Report on the impact to our budget - as of 3/25/2020 1 pm		

	<ol style="list-style-type: none"> 1. LSC Checking balance is \$233, 425 now, with expected expenses (not including Diversity Grants balance will be \$96,425 as of June 1, 2020 2. LSC Savings Balance (reserve for checking account LSC monthly expenses) is \$237,346 3. LSC Prime Money Market Balance is \$203,902 4. LSC Investment Portfolio Balance is \$2,754,077 		
	<p>Continuity of Operations - Swim Meets</p> <ol style="list-style-type: none"> 1. Swim meets sanctioned but cancelled: We have about 22 meets that were sanctioned and then were cancelled. Mary Ruddell and Cindy Rowland will contact all the hosts to find out how much out-of-pocket funding they lost due to the cancellation. Mary will ask for receipts and Pacific Swimming will make them whole. At the same time they will try to get the temporary mailing addresses of those teams (as most teams are not reporting to their pools 2. There was much discussion regarding how to support swim teams and their coaches which may be in crisis because they cannot make payroll and may be running out of money. We see a need to find ways to use Pacific's resources to help preserve the coaches and keep teams from going under 3. Both Don Heidary and Mark Taliaferro report that their teams (Orinda and Santa Clara) have reserves they can fall back on, and they have worked out arrangements with their swimmers to keep revenue coming in (pay half dues during this time), as their teams and parents are able to work in community to keep the teams intact. Other larger teams, teams that have reserves, who have swimmers with families that are able are encouraged to work out what they can to preserve their teams, to enable Pacific to use our resources to help those teams not able to do this. 4. Veronica Hernandez will be sending out a Survey from USA Swimming that has been modified to assess the needs of the teams in the LSC. This will help Pacific create a strategy, based on team needs, to use our resources as effectively as possible. Teams will be asked to return them as quickly as possible so we can provide short term support rapidly. 5. Zone Chairs will coordinate the needs of the teams in their Zones, and teams will be asked to contact them and we will use Zone resources before tapping into Pacific Swimming resources. 6. Leo will coordinate with the Zone Chairs and Veronica to have the same language and questions used for gathering the team's information (Zone 1N Laura Mitchell and Larry Rice, Zone 2 Peter McNamara, Zone 3 Debbie Tucker, Zone 4 Jim Morefield, Athlete Jivana Nagpal, VP Operations Leo Lin, VP Development Veronica Hernandez) 	<ol style="list-style-type: none"> 1. Mary and Cindy contact team hosts of the meets cancelled 2. Veronica will send out the modified survey to all teams in the LSC 3. Zone Chairs coordinate with teams in their Zone regarding financial needs 4. Leo to coordinate with Zone Chairs so they all ask the same questions and say the same thing 	

	Continuity of Operations - Sanctioning future meets <ol style="list-style-type: none"> 1. Annie Stein has held on to meet sheets for meets in April that have been waiting for sanctions. 2. We are presently following USA Swimming's guidelines which has shut down all meets through April 30th 3. Discussed how even if meets could be open in mid May, swimmers out of the water for 6 - 7 weeks will not be ready to enter a meet. 		
New Motions	Motion 2003LR: Meet Sanctions Given COVID19 Virus Circumstances Pacific Swimming will not sanction any meets with a start date earlier than June 1, 2020 Larry Rice, Mark Taliaferro 2nd Discussion: <ol style="list-style-type: none"> 1. We will be keep monitoring what USA Swimming advises for swim meets 2. Juan Caravero from USA Swimming states that USA Swimming evaluates the situation in 30 day chunks, so their last decision was to close all meets till April 30th. They will be evaluating again early April. 3. When it is clear swimmers can get back into the water we will review the present swim schedule, and consider whether meets can be added to the schedule, and whether some short course meets may also be put back into the schedule Passed	Motion passed Review schedule when we are able to open swimming venues again	
Next Meeting	Next BOD meeting is April 15 th will not be in person but rather via telecom or Go To Meeting		
Meeting Adjourned	Meeting Adjourned at 9:09 PM		

Respectfully Submitted

Marie Lin

Secretary, Pacific Swimming