

Meeting Title: Pacific Swimming House of Delegates Meeting
Date: October 16, 2024

Attendance:

Board members attending are noted by an 'X' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Board of Directors			Club Reps			Guests					
Lehla Irwin	X	Zone Reps	Abbey Keller (TERA)	X	Dionne Dunn (EBSD)	X	Shad Wojtala (HILL)	X	David Cottam	X	
Verónica Hernández	X	1N – Bob Hill	X	Alex Ambrose (SSS)	X	Jonathan Hiett (AC)	X	Alexa Jayne (SSS)	X	Carol Cottam	
Debbi Tucker	X	1S – Trent Larsen	X	Chetan Raghavan (AAA)	X	Steve Morsilli (PLS)	X	Chris Horner (DA)	X	Kelly Schott	X
Kyler Van Swol	X	2 – Mark Ryan	X	Ellie Burkhardt (TOC)	X	Gaku Ito (PSL)	X	Kyle Kikuta (TIDE)	X	Amy Gonzales	X
Erik Scalise	X	3 – Kevin Twohey	X	Orion Phan (SUNN)	X	Mehrad Zarrehparvar (SRBY)	X	Marisa Cozort (BAY)	X	Jerry Rudd	X
Asher Green	X	4 – Jim Morefield	X	Kalia Ream (RAC)	X	Kayla Tom (LO)	X	MaryAnn Nygren (TRIV)	X	Mike Piccardo	X
Tyler Long	X			Kopal Tare (RHAC)	X	Bob Hill (SUNN)	X	Michael Stompe (TCA)	X	Roger Pflieger	X
Gracie Goss	X	Athlete Reps		Pulin Muangsiri (NNA)	X	Ben Chung (BAC)	X	Stefan Bill (PST)	X	Michael Davis	X
Amy Chen	X	SR – Steph Anderson	X	Sidney Ross (SSS)	X	Dan Cottam (TERA)	X	Trent Larsen (MBSC)	X	Julie Corrigan	X
Don Heidary		JR – Aly Cutforth	X	Alex Labiaga (TIDE)	X	Jacob Lumbang (DCD)	X	Jeffery Raegan (QSS)	X	Sergei Tolkachov	X
Doug Reed	X	1N – Paige Griffis	X	Alexis Thompson (CCC)	X	Jenson Wong (PSL)	X	Chris Lam (ARB)	X	Staff	
Kent Yoshiwara	X	1S – Joyce Lee		Antonio Bazan (NVST)	X	Jon Hiett (AC)	X	William Oliver (SSF)	X	Cindy Rowland	E
Phil Grant	X	2 – Saveta Holunga		Arcadia Li (HILL)	X	Joey Sementelli (ALTO)	X	Helen Garcia (AAA)	X	Laurie Benton	X
Traci Benton		3 – Joseph Harris	X	Evan Byun (PST)	X	Marisa Cozort (BAY)	X	Justin Ely (CDST)	X	Diana Fetterman	X
Larry Rice	X	4 – Bella Pflieger	X	Lily Yung (OAPB)	X	Tammy Hopkins (DACA)	X			Annie Stein	X
Clint Benton	X			Monica Warren (WCAB)	X	Kevin Zacher (SCSC)	X			Karen Bair	X
				Nathan Bareilles (HSC)	X	Jack True (TRIV)	X			Mary Ruddell	X

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting called to order by Lehla Irwin at 7:34 PM		
Mission Statement and Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement and Vision Statement: To provide opportunities for members to pursue their goals. Reminder of Robert's Rules		
Minutes from Previous Meeting	Minutes from May 19, 2023 HOD meeting presented for approval L.Rice moved, K.Yoshiwara 2nd	Approved as amended	
Ratify Actions of BOD	Ratification of actions of the BOD since the previous meeting of the HOD on May 19, 2024. L. Rice moved, T. Hopkins 2nd	Ratified	
Agenda Modification			
Officer's Reports			
Chair	Lehla Irwin: Posted 1. Affirmation of Appointments	Affirmed	

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	a. Safe Sport - Marisa Cozort b. At-Large (partial term) - Amy Gonzalez J.Morefield Moved, L.Rice 2nd		
Vice Chair – Administration	Verónica Hernández: Posted 1. DDEI camp is open (Nov. 2)		
Vice Chair – Program Operation	Kyler Van Swol: 1.		
Vice Chair – Program Development	Eric Scalise: Posted 1.		
Vice Chair – Finance	Debbi Tucker: 1. Quickbooks Online is now in use for all accounting. 2. Credit card readers are now available 3. There were letters sent out to every Zone Chair and Treasurer with the acceptable methods of payment to Pacific Swimming for them to sign and hopefully discussed at each zone board. 4. Sending money to teams that attended 2024 Summer Sectionals, \$500 for TCA attendees, \$250 for Fullerton attendees. 5. Extra money in last year's budget was allocated to team grants. 6. We are now paying our Federal taxes electronically. 7. The money that Pacific paid on behalf of the Western Zone for the DEI Camp in Indi has been paid back. 8. The Finance Committee is still working on financial P&P, but are almost done. 9. Extensive work on the next audit has begun. 10. Thank you Jerry Rudd for your years of service as Z4 Treasurer! Welcome Malia O'Brien! 11. Thank you David Benjamin for your years of service on the Finance Committee!		
Age Group Vice Chair	Tyler Long: 1.		
Senior Vice Chair	Asher Green: Posted 1. Committee has met regularly and the issues with the Senior competition schedule have been identified. Any ideas/input on solutions are welcome!		
Registration	Laurie Benton: 1. Next swims update: There will be notifications sent out to non-athletes for all courses that are expiring		
Reports/Recommendations of Staff	Cindy Rowland:		
Consent Calendar	Motion to accept the consent calendar except pulled items: Pulled: Athletes, DDEI, Officials		
Standing Committees			
Athletes	Steph Anderson & Aly Cutforth: Posted 1. Athlete representatives attended lots of events, including USAS Workshop and WZ DEI Camp at Olympic Trials.		

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	<ol style="list-style-type: none"> 2. Number of Athlete Reps has grown. 25 Reps graduated, but 27 new reps have joined for a total of 77 Reps from 45 teams. There is still a great need for more participation. 3. Suit Exchange Program is going to work even more with DDEI to get free tech suits to Outreach registered athletes 4. Leadership Summit and Fitter & Faster Clinic, with sessions on Mental Health, DEI, Nutrition, College Swimming and guest speaker Nathan Adrian. 34 athletes attended from 24 teams. 		
Disability, Diversity, Equity & Inclusion	<p>Kent Yoshiwara: Posted</p> <ol style="list-style-type: none"> 1. Goal of the committee is to reduce barriers to expand the sport to more people 2. Diversity camp in November will include a free summit for parents, club leaders, coaches and officials 3. Fall Grant applications have been collected, applications will be reviewed, next grant period is in the spring 4. Outreach memberships \$5.00 registration for athletes and for family members wishing to become officials 5. MEFAP covers most of the cost of entries for Outreach registered athletes, they only pay the splash fee 6. Outside Donor program available for people to support these programs 7. Pacific Swimming was represented on 3 of 6 panels held on DEI at the USAS workshop 8. Pacific was heavily involved in the paneling and facilitating of the 2024 WZ DEI Camp & Summit. We sent 3 athletes and Kent ran the Summit for DEI Chairs. Coach Keiichiro Yoshida from PASA was the Head Coach of the Camp. 9. Disability parallel time standards are adopted by PC 		
Officials	<p>Phil Grant: Posted</p> <ol style="list-style-type: none"> 1. Officials served to officiate over 200 meets in the past year 2. Growth in officials, higher than precovid numbers, now over 600 3. Officials training has been standardized across the country and can now be done online 4. Junior Official is a new membership category for 16-17 year old athletes to become officials during 12 & under competition sessions 5. Officials Committee now has documented Policies and Procedures and a Code of Conduct 6. Annual Officials Clinics had over 300 attendees, with 9 different subjects covered 7. Award Winners: Z1S - Jeff Reagan, Z1N - PJ Yim, Z2 - Dionne Dunn, Z3 - Christine Lai, Z4 - Ariana Soretta, LSC Official - Steve Gomez, George Cleveland Legacy Award - Marie Lin 8. OTS Meet vs. Non-OTS Meet - OTS=Officials Tracking System, which simply means that the meet has the required number of officials for Officials to receive credit for sessions worked. OTS does not affect weather times count during a block party meets. 		
Investments	Mike Piccardo: Posted		
Governance	Jim Morefield: Posted		
Zones			
Resolutions and Orders	None		

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	governing body for the sport of swimming.' D.Tucker 2nd 2. 2410ADM02 - ADA Website Update Motion to approve a one-time expenditure of no more than \$4,000 to update the Pacific Swimming website so that it is machine readable for those who have visual impairment. J.Morefield 2nd	Approved	
Next HOD Meeting	May 18, 2025		
Meeting Adjourned	Meeting adjourned 8:57 PM		

Respectfully Submitted by,
 Gracie Goss & Amy Chen
 Secretaries - Pacific Swimming Board of Directors