

Meeting Title: Pacific Swimming House of Delegates Meeting
Date: May 19, 2024

Attendance:

Board members attending are noted by an 'X' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Board of Directors											
Lehla Irwin	X	Larry Rice	X	3 – Joseph Harris	X	Samantha Ng (RAYS)	X			Guests	
Verónica Hernández	X	SR – Lily Struempf	E	4 – Bella Pfeleger	X	Reva Khare (SFSL)	X	Jane Healy (OAPB)	X	Maddie Blackwell	X
Debbi Tucker	X	JR – Steph Anderson	X	Aly Cutforth (LGSC)	X	Charlie Mueller (LAC)	X	Mark Taliaferro (QSS)	X	David Cottam	X
Kyler Van Swol	X	Clint Benton	X	Monica Warren (WCAB)	X	Angammai Vijay (PLS)	X	Ben Chuang (BAC)	X	Fiderana Rakotomalala	X
Erik Scalise	X	Zone Reps		Amy Chen (PASA)	X	Brookelyn Helmick (BSW)	X	Dionne Dunn (EBSD)	X		
Asher Green	X	1N – Bob Hill		Brooke Bennett (PLS)	X	Scott Dang (RAYS)	X	Tom Evers (TCA)	X		
Tyler Long		1S – Tony Daly	X	Alex Grant (VJO)	X	Club Reps		Marisa Cozort (BAY)	X		
Gracie Goss	X	2 – Chris Lam	X	Max Farnham (SUNN)	X	Julie Hardt (CARS)	X	Cary Fulbright (YPAC)	X	Staff	
Don Heidary	E	3 – Kevin Twohey	X	Samuel Ciciarelli (TIDE)	X	Carol Larson (UD)	X	Rolandas Gimbutis (ONDA)	X	Cindy Rowland	X
Doug Reed	X	4 – Jim Morefield	X	Iris Seligson (SSS)	X	Jon Hiatt (AC)	X	Steve Moreselli (PLS)	X	Laurie Benton	E
Kent Yoshiwara	X	Athlete Reps		Amit Kannan (DA)	X	Alexa Jayne (SSS)	X	Katie Banks (CCSC)	X	Diana Fetterman	X
Kelly Schott	X	1N – Paige Griffis	X	Violet Rutter (SCSC)	X	Tisha Steimle (PASA)	X	Daniel Cottam (TERA)	X	Annie Stein	E
Phil Grant	X	1S – Joyce Lee	X	Yixuan Wang (RAYS)	X	Erwin Wong (SFSL)	X	Charles Lou (CDST)	X	Karen Bair	X
Traci Benton	X	2 – Saveta Holunga		Naomi Trepiak (HCS)	X	Judy Wong (RAYS)	X			Mary Ruddell	X

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting called to order by Lehla Irwin at 5:30 PM		
Mission Statement and Conflict of Interest	Inspiring a passion for swimming and making a difference in the lives of our members. Conflict of Interest Statement read		
Minutes from Previous Meeting	Minutes from Oct 15, 2023 HOD meeting presented for approval Motion A. Green, 2nd E. Scalise - V. Hernández abstained	Approved	
Ratify Actions of BOD	Motion to ratify actions of the BOD since the previous meeting of the HOD on Oct 15, 2023	Approved	
Nordberg Scholarship & Outstanding Service Award	Mary Ruddell - This year's recipients are Ashley Hong and Madison Blackwell. Each will be awarded \$1000. Lehla Irwin - This year's Outstanding Service Award recipient is Jim Morefield.		
Officer's Reports			
General Chair	Lehla Irwin: Posted 1. Updated required Crisis Management Plan		

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	<ol style="list-style-type: none"> 2. Facilities Survey will be sent to all clubs to help improve communication between what clubs need and how the LSC can help, and also provide feedback, so the LSC can plan effectively, make informed decisions, communicate facility challenges and concerns to USA Swimming. 3. Working on how we can increase communication with teams and families. 4. USA Swimming, block party meets (FAQ found on the USAS website) 		
Vice Chair – Administration	<p>Verónica Hernández: Posted</p> <ol style="list-style-type: none"> 1. Congratulations to all graduating Athlete Representatives and thank you for your service. 2. There will be an Executive Committee meeting on June 26 to evaluate the LSC's mission statement. 3. The LSC Board Workshop will be held on Saturday, September 7th in Pleasant Hill, 12:00-4:00 PM.. 4. The Governance Committee will evaluate the board based on new goals set at Board Workshop. 		
Vice Chair – Program Operation	<p>Kyler Van Swol:</p> <ol style="list-style-type: none"> 1. Working towards creating a new staff position/consultant position to review competition in PC to make sure we are serving all levels of athletes in PC. 		
Vice Chair – Program Development	<p>Eric Scalise:</p> <ol style="list-style-type: none"> 1. Participating in multiple committees to help with functionality of the LSC 2. Working with Traci Benton on getting a sanctioned Open Water event 3. Looking in to grant funding on behalf of PC to support athlete participation 		
Vice Chair – Finance	<p>Debbi Tucker:</p> <ol style="list-style-type: none"> 1. Working on quad budget being presented. 2. 'A' Medals are now 75c, down from \$1. Teams who are hosting meets are encouraged to distribute them. 3. A \$1.00 Technology Fee added to registrations has now been added to the P&P. It was previously a one year trial. 4. Officials' Travel Assistance has been updated. 5. The Stopped/Reissued check fee has been increased from \$25 to \$50 due to the increased expense to do so. 6. A line item has been added to the budget for a Senior Meet Host Incentive. 7. The audit was completed and presented to the Board of Directors with no deficiencies or issues identified. 8. Now working on updating the financial policies and procedure. 9. PC is transitioning to Quickbooks Online because the desktop version is no longer available. 		
Age Group Vice Chair	<p>Tyler Long: (presented by V.Hernández)</p> <ol style="list-style-type: none"> 1. Disability Parallel Time Standards from the DDEI Committee were approved. 2. The date of Zone All-Stars has been moved so that there is less change of Z4 missing the meet due to weather. Also approved the rotation of the zone team colors. 3. Devised a plan for distributing inventory of Smart Goggles to PC athletes at Sectionals. 4. Created a selection criteria for Pacific Coast All-Star athletes, which will be brought to the board soon. 5. Coaching staff for Western Zone All-Stars has been selected. 		
Senior Vice Chair	<p>Asher Green: Posted</p>		

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	<ol style="list-style-type: none"> Two issues the committee is working to address are the filling/overcrowding of LSC Senior Meets and the lack of a season ending/Senior Championship meet for all levels of Senior athlete. 		
Registration	<p>Laurie Benton:</p> <ol style="list-style-type: none"> Starting in 2025, seasonal memberships can be upgraded to premium memberships anytime. Seasonal memberships will no longer have a start/end date designated by USAS, it will just last for a set number of days and may start at any point in the year. USAS is going to change to one uniform registration fee for non-athletes. So there won't be a difference in cost for a coach, or an official, or a chaperone, or a board member, etc. 		
Reports/Recommendations of Staff	<p>Cindy Rowland: All Reports Posted</p> <ol style="list-style-type: none"> Posted all of the staff minutes as far back as the last HOD. Annie is through the second round of bidding for LSC meets Mary/Cindy have been working to transition to Quickbooks Online. Diana/Cindy working on plans for Officials Clinic, Awards Banquet and Athlete Summit Karen is busy with planning the Western Zone All-Star trip and sending athletes to the WZ DEI Camp. Laurie is always working on registrations and times verification on top of assisting USAS refine and implement SWIMS 2.0. 		
Agenda Modification	<p>Motion to approve the Consent Agenda</p> <ol style="list-style-type: none"> Pulled Items: DDEI, Officials, Governance 		
Standing Committees			
Athletes	<p>Lily Struempf & Steph Anderson:</p> <ol style="list-style-type: none"> 		
Disability, Diversity, Equity & Inclusion	<p>Kent Yoshiwara:</p> <ol style="list-style-type: none"> Focus on bringing in more diverse participants and retaining them. Held annual camp in October in Ukiah Grant scholarship program applications are open until June 15, 2024. Reimbursement program for meet entries is available to all Outreach registered athletes. \$5 Outreach registration is also available to parents if they wish to become an official, chaperone, or club board member. Western Zone DEI Camp during Olympic Trials, with all camp participants attending one finals session of Trials. PC has 3 athletes attending. The head coach of the camp is also a PC Coach, Keiichiro Yoshida. New time standards for athletes with disabilities to qualify for LSC championship meets. PC is partnered with USAS and Oakland Parks & Rec to create a community swim program, but the program is being held up by the legal entities and it may not happen this year. Outreach registration is available to any family that can verify that they are at or below 200% of the Federal Poverty guideline. 		
Finance & Audit	<p>Debbi Tucker: Posted</p> <ol style="list-style-type: none"> 		
Officials	<p>Phil Grant: Posted</p>		

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	<ol style="list-style-type: none"> 1. USAS standardized officials certification to make a clear and uniform path for officials to be recruited, certified, educated and mentored as the progress, and to have consistent officiating across LSC's. 2. Online stroke and turn clinics are now available, with clinics for Admin Officials and Starters coming in Oct, and Head Referee coming in 2025. 3. Officials' Code of Conduct has been implemented with the backing of the National Officials Committee and USAS Administrative Board of Review. 4. Far Westerns now has a technical planning meeting via Zoom the Tuesday prior to the start of the meet instead of the coaches meeting 15 minutes before the start of each session. It will be recorded and posted on the PC website. 5. October Officials Clinic will have a session for Advanced Stroke & Turn, Admin Referee, Deck Referee, Meet Referee, Meet Manager Computer Training. 		
Governance	Jim Morefield: Posted <ol style="list-style-type: none"> 1. The committee is still missing representatives from Zone 3 and Z1 South. 2. First periodic assessment of the Board's performance and make recommendations to enhance board effectiveness. Any suggestions/feedback welcome as to what would be most helpful to the Boards and the HOD. 		
Scheduling	Annie Stein: <ol style="list-style-type: none"> 1. PC Meets that still need a host <ol style="list-style-type: none"> a. Winter AG Champs Dec 6-8 b. Senior 2 T/F Dec 13-15 c. Senior Open Mar 8-9 d. Post CCS & NCS May 11 e. Senior Open LCM June 7-8 f. Senior 2 T/F July 18-20 		
Open Water	Traci Benton: Posted		
Investment	Mike Piccardo: Posted		
Personnel	Kyler Van Swol: <ol style="list-style-type: none"> 1. Working to develop a staff position to review competition in the LSC and how we provide for our membership 		
Resolutions and Orders			
Presentation of Annual Budget	Debbi Tucker: <ol style="list-style-type: none"> 1. Full 2024-2028 Quad Budget and Budget Notes 2. 2025 membership dues are the same as 2024, no increase. 3. The Finance Committee will be the amount for a non-athlete membership, likely set half way between the former cost of a Coach registration and an Officials registration. 4. Net income is shown as -\$6625, but it will be offset by the \$8,000 MEFAP Restricted Fund. 5. No line items from the budget were pulled. 	Approved C. Benton - abstains	

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Election Results	Slate of Nominees - No nominations were submitted from the floor <ol style="list-style-type: none"> 1. Secretary - Amy Chen 2. Age Group Coach Representative - Doug Reed 3. Administrative Review Board Members - Jeff Raegers, Christopher Lam, Angela Cardenas, Heidi Chen 4. Junior Athlete Representative - Aly Cutforth (voted upon by the Ath Reps only) 5. Winner of Volunteer of the Year to be announced at Oct 2024 HOD 		
Old Business			
Motions			
New Business			
Next HOD Meeting	October, 2024		
Meeting Adjourned	Meeting adjourned 6:50 PM		

Respectfully Submitted by,
 Gracie Goss & Verónica Hernández
 Secretary & Admin Vice Chair - Pacific Swimming Board of Directors