

**Meeting Title:** Pacific Swimming Board of Directors Meeting

**Date:** Wednesday, February 19, 2025

**Attendance:**

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

				<b>Zone Chairs</b>		<b>Zone Reps</b>		<b>Guests</b>		<b>Staff</b>	
Lehla Irwin	X	Kent Yoshiwara	X								
Verónica Hernández	E	Marissa Cozort	X	1N – Bob Hill	X	SR – Steph Anderson		Mike Piccardo		Cindy Rowland	X
Debbi Tucker	X	Phil Grant	X	1S – Trent Larsen	X	JR – Aly Cutforth	X	David Cottam	X	Laurie Benton	X
Kyler Van Swol		Traci Benton	X	2 – Mark Ryan		1N – Paige Griffis		Jerry Rudd	X	Diana Fetterman	X
Erik Scalise	X	Larry Rice	X	3 – Kevin Twohey		1S – Joyce Lee		Valerie Rudd	X	Annie Stein	X
Asher Green	X	Amy Gonzalez	X	4 – Jim Morefield	X	2 – Saveta Holunga		Markus Daene		Karen Bair	X
Tyler Long		Clint Benton	X	2 – Chris Lam	X	3 – Joseph Harris	X	Mike Davis		Mary Ruddell	X
Amy Chen	X					4 – Bella Pfeifer		Alexis Thompson	X		
Gracie Goss								Monica Warren	X		
Don Heidary											
Doug Reed											

<b>TOPIC</b>	<b>DISCUSSION - CONCLUSION</b>	<b>RECOMMENDATION/ ACTION</b>	<b>FOLLOW-UP DATE</b>
<b>Meeting Called to Order</b>	Meeting was called to order by Lehla Irwin at 7:30 PM		
<b>Conflict of Interest</b>	Meeting opened with the reading of the Conflict of Interest Statement.		
<b>Minutes from Previous Meeting</b>	November 20, 2024 BOD Minutes – Posted L.Rice Moved, A.Green 2nd	Approved	
<b>Minutes from Previous Executive Committee Meetings</b>	January 15, 2025 Exec Comm Minutes – Posted L.Rice Moved, T.Larsen 2nd	Approved	
<b>Officer's Reports</b>			
<b>Chair Presentation of Audit</b>	Lehla Irwin – Mary Ann Cropper – Financial Statement, Draft of Required Communication, Draft Tax Return <ol style="list-style-type: none"> <li>1. Financial statements are all correct, fully clean audit, no audit adjustments</li> <li>2. No material weaknesses or significant deficiencies in policies and procedures, and internal controls</li> <li>3. Audit went very smoothly</li> <li>4. More is continuing to being spent on programs than on staff, so that is a good sign, the non-profit has a good rating</li> <li>5. Tax Return will be submitted electronically as soon as approval is given, which will be well before the deadline.</li> </ol>		
<b>Admin Vice-Chair</b>	Verónica Hernández – No Report		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	1.		
<b>Vice Chair – Program Operations</b>	Kyler Van Swol – No Report 1.		
<b>Vice Chair – Program Development</b>	Eric Scalise – No Report 1.		
<b>Vice Chair - Finance</b>	Debbi Tucker – 1. Activities Budget Performance Nov ‘24 - Jan ‘25 2. Note that we are hosting fewer meets, but bringing in more income from those meets, but it will not last because of the increasing costs of things. Expenses are going up for busing, insurance, the auditor, travel expenses and many other things. T.Larsen Moved, L.Rice 2nd	Approved	
<b>Age Group Committee</b>	Tyler Long – No Report		
<b>Senior Committee</b>	Asher Green – Posted 1. QSS Senior meet last weekend went well according to host 2. In need of bigger facilities		
<b>Registration</b>	Laurie Benton - Posted 1. 1 club name change request and 1 new club approved		
<b>Report/Recom - Staff</b>	Cindy Rowland – Posted 1. OPTC camp in Colorado Springs was success with very positive reviews from the athlete survey 2. Annie has been busy with the meet schedule and first round of bidding 3. Karen is preparing for ZAM and already making arrangements for WZ ‘25 and hosting PacCoast ‘26 4. Diana very busy with multiple project and one new one wish is a review and update of the website 5. Mary working on transitioning everything so a new person can take over		
<b>Consent Calendar</b>	Consent Calendar presented for approval (including all committee reports and minutes) except: C. Lam Moved, 2nd D.Tucker  Pulled: Officials, Admin Review Board, Scheduling, Finance, Z1N, Z2	Approved	
<b>Admin Review Board Report</b>	Chris Lam – 1. All fines that have gone to the ARB have either been upheld or overturned, there are no current fines pending. 2. One issue currently being deliberated concerning late meet entries.		
<b>Scheduling</b>	Annie Stein – 1. First round of bidding closed Friday last week.	Approved	

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
<p><b>Zone 1 North</b></p> <p><b>Zone 2</b></p>	<p>2. Meet awarding was straightforward, no conflicting meet hosts  3. 7 LSC meets are unbid and will go out for a second round of bidding  4. Motion to affirm meet host in the first round of bidding.  L.Rice Moved, T.Larsen 2nd</p> <p>Bob Hill –  1. ZAM will be hosted at Fremont High School both days  2. Zone is working on how to select a team for ZAM since the meet date is so much later this year  3. Currently do not have a pool to host 10 &amp; Under Champs. Will continue to look, but may need to turn the meet back.</p> <p>Chris Lam –  1. Zone is now posting board meeting minutes on pacswim website.</p>		
<b>Disability, Diversity, Equity, and Inclusion Committee</b>	<p>Kent Yoshiwara – Posted  1.</p>		
<b>Officials Committee</b>	<p>Phil Grant –  1. Review of QSS Senior meet was very positive from the Officials side  2. Official's Numbers: 470 S&amp;T, 141 CJ's, 115 Starters, 89 Referees, 95 Admins  3. We now have doubled the number of Admin Officials  4. Skilled positions are filled out well for Spring AGC (24) and Spring Far Westerns (25), Stroke and Turn applications are now open  5. Annual Official's barbecue between prelims and finals on Saturday at Far Westerns</p>		
<b>Finance Committee</b>	<p>Debbi Tucker – Posted  1. Reminder the Committee Budget numbers are due March 10, 2025</p>		
<b>Safe Sport</b>	<p>Marisa Cozort -  1.</p>		
<b>Supplementary Oral Reports</b>	<p>Open Water - Marisa Cozort  1. List of Open Water events compiled for meets everywhere  2. Please share with you athletes  3. <a href="https://docs.google.com/spreadsheets/d/1_bxWLjxCmQZT8FFTt-3chPIBog2rhBNqBmuSJveSSyc/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1_bxWLjxCmQZT8FFTt-3chPIBog2rhBNqBmuSJveSSyc/edit?usp=sharing</a></p>		
<b>Old Business</b>			
<b>Old Motions</b>			
<b>New Business</b>			
<b>New Motions</b>	<p>1. 2502FIN01 - Membership Fee  The Finance Committee moves an increase of one dollar for a Premium Athlete Membership from \$19 to \$20, and an Individual Season Athlete Membership from \$16 to \$17, effective</p>	30 Day Motion (R&R)	3/19/25

