

**Meeting Title:** Pacific Swimming Board of Directors Meeting

**Date:** Wednesday, September 18, 2024

**Attendance:**

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Lehla Irwin	X	Kent Yoshiwara	X	<b>Zone Chairs</b>		<b>Zone Reps</b>		<b>Guests</b>		<b>Staff</b>	
Verónica Hernández	X	Kelly Schott	X	1N – Bob Hill	X	SR – Steph Anderson		Mike Piccardo	X	Cindy Rowland	X
Debbi Tucker	X	Phil Grant	X	1S – Trent Larsen		JR – Aly Cutforth	X	David Cottam		Laurie Benton	X
Kyler Van Swol	X	Traci Benton	X	2 – Mark Ryan	X	1N – Paige Griffis		Chris Lam	X	Diana Fetterman	X
Erik Scalise	X	Larry Rice	X	3 – Kevin Twohey		1S – Joyce Lee		Jerry Rudd	X	Annie Stein	X
Asher Green	X			4 – Jim Morefield	X	2 – Saveta Holunga		Valerie Rudd	X	Karen Bair	X
Tyler Long	X	Clint Benton	X			3 – Joseph Harris	X	Markus Daene	X	Mary Ruddell	E
Amy Chen	X					4 – Bella Pfeleger	X	Mike Davis	X		
Gracie Goss	X										
Don Heidary	X										
Doug Reed											

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
<b>Meeting Called to Order</b>	Meeting was called to order by Lehla Irwin at 7:30 PM		
<b>Conflict of Interest</b>	Meeting opened with the reading of the Conflict of Interest Statement.		
<b>Minutes from Previous Meeting</b>	July 17, 2024 BOD Minutes – Posted K.Yoshiwara Moved, E.Scalise 2nd	Approved	
<b>Minutes from Previous Executive Committee Meetings</b>	August 18, 2024 Exec Comm Minutes – Posted J.Morefield Moved, B.Hill 2nd	Approved	
<b>Officer’s Reports</b>			
<b>Chair</b>	Lehla Irwin – 1.		
<b>Admin Vice-Chair</b>	Verónica Hernández – Posted 1. Board Member Registration fee is covered by the LSC. Members who have already paid for 2025 registration can be reimbursed or have their club reimbursed. 2. Final Vision Statement: To provide opportunities for members to pursue their goals.		
<b>Vice Chair – Program Operations</b>	Kyler Van Swol – No Report 1.		
<b>Vice Chair – Program Development</b>	Eric Scalise – No Report 1.		
<b>Vice Chair - Finance</b>	Debbi Tucker – Posted		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	<ol style="list-style-type: none"> <li>1. Statement of Financial Position, Activities Budget Performance, Budget Vs Actuals</li> <li>2. Membership income is down from what was budgeted.</li> <li>3. Meet entry fee income was up, but we are going to watch it closely in the Fall.</li> <li>4. Treasurer expenses went over budget due to the conversion to Quickbooks Online and the additional services needed to convert to the new system.</li> <li>5. Many programs were under budget for 23-24.</li> </ol> <p>V.Hernandez Moved, K.VanSwol 2nd</p>	Approved	
<b>Age Group Committee</b>	Tyler Long – Posted		
<b>Senior Committee</b>	<p>Asher Green – Posted</p> <ol style="list-style-type: none"> <li>1. Senior motion to remove 12 &amp; un from Senior meets and enforce time standards for 13 &amp; ups needs to be suspended until Jan so that the policy can be communicated. There has been much push back from hosts who bid on meets prior to the change and coaches are trying to find meets for athletes who would now be excluded from the Senior meets they were planning to attend.</li> <li>2. Committee still agrees that the policy is the right thing to do, but it needs more time before implementing.</li> </ol>		
<b>Registration</b>	Laurie Benton – Posted		
<b>Report/Recom - Staff</b>	<p>Cindy Rowland – posted</p> <ol style="list-style-type: none"> <li>1. Fall House of Delegates meeting will be held on Wednesday, October 16, 2024 via zoom instead of on Sunday, October 13.</li> </ol>		
<b>Consent Calendar</b>	<p>Consent Calendar presented for approval (including all committee reports and minutes) except: J.Morefield Moved, D.Tucker 2nd</p> <p>Pulled: Officials, Finance</p>	Approved	
<b>Disability, Diversity, Equity, and Inclusion Committee</b>	<p>Kent Yoshiwara –</p> <ol style="list-style-type: none"> <li>1.</li> </ol>		
<b>Officials Committee</b>	<p>Phil Grant – Posted</p> <ol style="list-style-type: none"> <li>1. Officials Clinic on Saturday, October 12 in Pleasant Hill with 9 different subjects and 16 presenters.</li> <li>2. A new official can obtain an apprentice stroke &amp; turn certification online.</li> <li>3. New officials can still come to the clinic but should first register with USAS as a non-athlete member, then take the online courses and written test prior to attending the in-person clinic.</li> </ol>		
<b>Finance Committee</b>	<p>Debbi Tucker – Posted</p> <ol style="list-style-type: none"> <li>1. Sent out letters to all Zone Chairs &amp; Zone Treasures for them to sign to acknowledge the types of payment that are allowed. Committee is waiting for the signed letters to be returned.</li> <li>2. Thank you to Jerry Rudd for years of service as he retires from the Treasurer position in Zone 4.</li> </ol>		



TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	<p>Motion to accept the Junior Officials membership category in Pacific Swimming as laid out by USA Swimming.</p> <p><b>6. 2409OFC02 - Officials Travel Assistance Amendment</b> The Officials Committee moves to amend the Policies and Procedures to include an additional \$50 in assistance for assigned officials in qualifying positions, without an athlete entered in the meet.</p> <p>Section V Travel Expense Reimbursement C. Travel and Lodging Assistance for Officials</p> <p>4. LSC Meets and National-level Meets held inside Pacific Swimming Boundaries</p> <p>a. Assigned Officials (Meet Referee, Starters, Deck Referees, <b>Lead</b> Chief Judges and the Administrative Referees) working LSC Meets who reside 50 miles or more from the meet venue are eligible to receive a lodging reimbursement or subsidy as determined by the Board of Directors and supported by the Annual Budget.</p> <p>b. Travel Assistance shall be: (1) Meet Referee, Lead Administrative Referee, <u>Head Starter</u>, and Lead Chief Judge shall receive \$100 per night. (2) Deck Referees, Starters, Assistant Chief Judges, Assistant Administrative Referees shall receive \$50 per night.</p> <p><u>c. Assigned Officials working the meet in said qualifying positions without an athlete entered in the meet may claim an extra \$50 per night in lodging reimbursement or subsidy. Assigned Officials working the meet in said qualifying positions without an athlete entered in the meet may instead of lodging choose to be reimbursed or subsidized for mileage at the annual federal rate. Mileage reimbursement or subsidy shall not exceed the per night lodging rate allowance.</u></p> <p><b>7. 2409FIN01 - National Meets Sanctioned by Pacific Swimming</b> The Finance Committee, with the recommendation of the Sectional Finance Review Task Force, moves to amend the Rules and Regulations to include the sanctioning of National level meets within Pacific Swimming at a rate of 20% on all individual and relay entry fees.</p> <p>SECTION 4 SWIM MEET PREPARATION B. Entry Fees</p> <p>1. Entry fees shall be charged for each meet category. The meet host is not required to accept entries that do not include applicable fees. Participation fees cannot be charged unless entry fees are charged. Pacific Swimming may charge a credit card processing fee for online meet entries (OME).</p> <p>Notes: ... <u>g. The Pacific Swimming fee collected on individual and relay entries will be 20% of the designated amount listed in the meet announcement.</u></p> <p><b>8. 2409FIN02 - Other Meet Fees</b> Motion to amend the Policies and Procedures to include meets other than those already included in the Rules and Regulation.</p> <p>SECTION III FEES C. Entry Fees</p>	<p>30-Day Motion</p> <p>30-Day Motion</p> <p>30-Day Motion</p>	<p>10/16/24</p> <p>10/16/24</p> <p>10/16/24</p>

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
	1. League <u>and Other Meet</u> Entry Fees a. All meets sanctioned by Pacific Swimming that do not fit any of the standard fee categories... <b>9. 2409SRC01 - Postpone Implementation of Motion 2408SR03</b> Move to postpone the implementation of Motion 2408SR03 until January 1, 2025. J. Morefield 2nd	Approved	
<b>Closing Comments</b>			
<b>Next Meeting</b>	Wednesday, November 20, 2024		
<b>Meeting Adjourned</b>	Adjourned 8:47 PM		

Respectfully submitted by,  
 Gracie Goss and Amy Chen  
 Secretary - Pacific Swimming Board of Director