

### Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

John Bitter	X	Jon Pallesen	X	George Cleveland	X	<b>Zone Reps</b>		<b>Athlete Reps</b>		<b>Guests</b>	
Leo Lin	X	Tom Evers		Tish Steimle		1N - Larry Rice	X	Michala Roan	X	Valerie Rudd	X
Lehla Irwin	X	Rick Beebe		Rick Waterhouse		1S – Mike Picardo	X	Aric Lang		Guiselle Morrone	X
Ron Heidary		Pam Redding		David Cottam		2 – David Benjamin	X				
Don Heidary		Kent Yoshiwara	X	Helen Garcia		3 – Debbi Tucker	X				
Steve Hurko		Peggy Ramirez		Phil Harter		4 - Jerry Rudd	X				
Marie Lin	X	Clint Benton		Veronica Hernandez	X	4 - Jim Morefield		<b>Office</b>			
Mary Ruddell	X	Brian Malick		Andre Salles Cunha				Jill Ruppenstein	X		
Darryl Woo	X	Marcia Benjamin						Laurie Benton	X		
Jennifer Malick		Judy Siegrist						Jeannette Soe			
Danica Burge	X			Joe Woo				Annie Stein			

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION / ACTION	FOLLOW-UP DATE
<b>Meeting Called to Order</b>	Meeting was called to order by John Bitter 7:30PM		
<b>Conflict of Interest</b>	Meeting opened with reading of the USA-S Conflict of Interest Statement: <i>Is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addressed under Pacific Swimming Conflict of Interest Policy? No affirmative answers. If a board member determines there is to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.</i>		
<b>Minutes from Previous Meeting</b>	The amended September 24, 2014 BOD minutes approved		
<b>Executive Committee Report</b>	October Meeting Cancelled		
<b>Officer's Reports</b>			
<b>Chair</b>	No Report		
<b>Vice Chair –</b>	No Report		

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<b>Program Operations</b>			
<b>Vice Chair – Program Development</b>	No Report		
<b>Treasurer</b>	<p>Mary Ruddell:</p> <ol style="list-style-type: none"> <li>1. See reports on financials - Reports were all approved</li> <li>2. We have successfully moved over to the new fiscal year, September – August</li> <li>3. Of note – Officials were budgeted for \$18,000 but actually spent \$19,000. However, the Awards Banquet was much less than budgeted because the banquet, the official's clinic and the HOD all took place at the same facility on the same day.</li> <li>4. Outside Audit showed we have improved, but we still have some learnings – documentation retention is one area, remembering to have documented co-signatures on checks over \$5000 is another.</li> <li>5. Draft of the Financials Statements will need to have approval by the Executive Committee so that we can make the tax filing date of January 15. This can be done through a conference call meeting.</li> <li>6. 2013 Audit report presented</li> </ol>	<p>Reports Approved</p> <p>Jill set up EXE COM Conference call Audit report approved</p>	
<b>Age Group</b>	See Memo to Coaches announcing the new Far Western Time Standards (AAA+ 1.5% will be used for the spring short course competition, and the AAA time standard will be used for the summer long course competition).		
<b>Sr. Committee</b>	No Report		
<b>Registration</b>	<p>Laurie Benton:</p> <ol style="list-style-type: none"> <li>1. See Report</li> <li>2. We are still #3 in USA Swimming with regard to number of registered swimmers in an LSC</li> </ol>		
<b>Report/Recom - Staff</b>	<p>Jill Ruppenstein:</p> <ol style="list-style-type: none"> <li>1. Working on getting the new search function operational</li> </ol>		
<b>Diversity</b>	<p>Kent Yoshiwara:</p> <ol style="list-style-type: none"> <li>1. The committee has had 2 meetings – 1 to review the grant applications, and 1 to hear the presentations from the applicants</li> <li>2. Recommends approval of a grant to Richmond Sailfish of \$4000 and YPAC of \$4680.</li> <li>3. YPAC is based at a High School which is a last chance high school, and YPAC is trying to offer swimming to these students.</li> <li>4. The Committee turned down the Balboa Sharks' application because they are a Coach-owned club</li> </ol>		

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	<p>5. USA Swimming is looking at how to get funding to Coach-owned clubs which are servicing the underprivileged and diversity population. This is because many communities will no longer support swimming clubs but are willing to have coaches take on the risk owning and running the clubs. These coaches are actually servicing the neediest populations. – Our diversity committee will be looking at this issue because we have some similar situations.</p> <p>6. Some Coach-owned clubs are nonprofit</p> <p>7. The committee is also working on setting up ways to direct grant/funds to “families” rather than “clubs” while insuring the money will go to subsidize the swimmer’s swimming activities rather than for other purposes. This could be in the form of reimbursement to the swimmer’ for meet entry expenses or subsidizing monthly dues. Meet entry fees reimbursement be something incorporated into the OME system if we proceed to creating our own OME System. In the meantime, we could set up a Pacific Swimming Account where we can pay for entry fees directly to the meet host.</p> <p>8. The Diversity Camp</p> <ul style="list-style-type: none"> <li>a. 65 athletes applied, 60 came, 2 were sick and could not attend</li> <li>b. Manny Banks from USA Swimming came and said it was the largest diversity camp he has seen</li> <li>c. USA Swimming gave a lot of things to the kids including 40 backpacks, and Pac Swim also gave a lot of goodies, like caps, goggles</li> <li>d. Miriam Low from Cal State East Bay came and talked about her experience as a diversity athlete, swimming for a club, then college, and now aiming towards Olympic Trials</li> <li>e. San Francisco Rec and Park donated the pool, lifeguards, and numerous rooms for the use of the camp and Jim Wheeler, and Sam McGrew from San Francisco Rec and Parks saw to it that all the camp’s needs were met.</li> <li>f. 3 volunteers (parents and interested people) helped with shuttling, getting things, and other operational necessities</li> <li>g. There was a diversity summit attached to this camp and Lisa Dahl, recently appointed to the National Diversity Committee and from Pacific Northwest spoke to coaches about fund raising</li> </ul>		
<b>Camps</b>	No Report		
<b>Officials</b>	No Report		
<b>Time Standards</b>	No Report		
<b>Club Development</b>	No Report		
<b>Disability</b>	No Report		
<b>Travel</b>	No Report		
<b>Board of Review</b>	No cases pending		

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<b>Open Water</b>	No Report		
<b>Finance &amp; Auditing</b>	No Report		
<b>Scheduling</b>	George Cleveland: 1. See Report 2. Bid packages are going to be sent out tomorrow 3. See motions – he needs to have addressed to complete the packages		
<b>Athlete</b>	No Report		
<b>Governance Committee</b>	Debbi Tucker: 1. See report 2. Working on all the items listed in the report		
<b>Investment Committee</b>	Mary Ruddell: 1. See Report 2. We continue to be doing well in our investments. Although we have not put anything more into our investment portfolio, it continues to grow. An example of the kind of growth can be seen by looking at Zone 2's investment. They began to invest on January 2013 and put in a total of \$35,000. They now have \$55,000.		
<b>Nominating Committee</b>	No Report		
<b>At-Large</b>	No Reports		
<b>Adhoc Committees</b>			
<b>Zone Reports</b>			
<b>Zone 1N</b>	Larry Rice: 1. See Report 2. With regard to the petition by Tiger Sharks, MLK and STAR to port from Z3 to Z1N, Zone 1N agreed to do a trial from January 1 through August. Zone 3 has agreed to release them. These three teams are relatively small, have a high composition of outreach swimmers, and do not have any officials.		
<b>Zone 1S</b>	Mike Piccardo: 1. See Report 2. Brian Malick will be the meet referee for ZAM		
<b>Zone 2</b>	David Benjamin: 1. See Report 2. Zone 2 is willing to have Blue Tide move to Sierra Nevada, as long as Zone 2 retains the rights to all the pools that are in that location (they would be considered Zone 2 sites, with meet sanctions under Pacific Swimming Zone 2 jurisdiction).		
<b>Zone 3</b>	Debbi Tucker: 1. Lack of Officials proposal is now accepted and activated. It will penalize a team \$100/official		

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	<p>missing/session. Teams will be fined.</p> <ol style="list-style-type: none"> <li>Looking at overhauling process of electing officers and length of terms and number of terms because in some instances the Zone may not be in compliance with the Zone's by-laws.</li> <li>Clarification that the Zone's Official's Chairs are appointed by the Zone Chair, to be approved by the LSC Official's Chair</li> </ol>		
<b>Zone 4</b>	<p>Jerry Rudd:</p> <ol style="list-style-type: none"> <li>Approved their budget</li> <li>Wondering if there is still an ability to apply for pool grant, especially since the Carson City pool may need to get a new scoreboard. This pool services a significant number of swimmers in the Zone. John Bitter and Mary Ruddell indicated that although the pool grant program has just been closed (because of lack of applications) the investment committee would look at any application that has an appropriate need.</li> <li>Valerie Rudd sent personal appeals to all teams coming to the Nevada State Championship meet to bring officials. As a result, officials from 4 LSCs, and 3 Pacific Swimming Zones worked the meet. There were sufficient number of officials, that strokes only had to cover 2 lanes and the officials in the corner could rotate and have rest time.</li> <li>Pool space may become problematic because the Northwest Pool which supports 3 teams in Zone 4 and many swimmers in Reno may need to be shut down for as much as 90 days for repair of the pool's boiler.</li> </ol>		
<b>Old Business</b>	<b>Blue Tide Migration to Sierra Nevada:</b> Zone 2 has agreed to allow Blue Tide to leave the Zone provided the facilities attached to them remain in Zone 2 and do not migrate to Sierra Nevada with the team		
	<b>YEMB Tigersharks Team request to port from Z3 to Z1N:</b> Zone 1N has agreed to allow Tigersharks, MLK, and STAR to migrate to Zone 1N for the period of January through August as a pilot to see the impact of that change.		
<b>Old Motions</b>	<p><b>1409AG1: Far Western Championship – limitation of individual events</b></p> <p>Add to P&amp;P, Section B , Far Western Championships, 4.0 "In a 4 day Far Western Championship Meet, with regard to individual events, swimmers will be limited to 7 events, and in a 5 day Far Western Championship Meet, with regard to individual events, swimmers will be limited to 9 events (Steve Hurko, Age Group) (P&amp;P) (30 day Motion)</p>	Passed	
<b>New Motions</b>	<p><b>1411SCH1: Bidding Requirements</b></p> <p>In Policies and Procedures, Section X – SCHEDULING, replace the existing Paragraph 5 with the following Paragraph 5.</p> <p><i>5.0 Clubs wanting to bid to host Pacific Swimming Awarded Age-Group and Senior meets shall agree to comply with the applicable Requirements For Pacific Swimming Awarded Senior or Age-Group Meets for the upcoming Swim Meet Year documents which are included in the meet bid package.</i></p> <p>(George Cleveland, Scheduling Committee) (P&amp;P) (30 day motion)</p>	1411SCH1 –refer to BOD 2/18/14	BOD 2/18/14





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	<p>A Min. for 15-16.</p> <ul style="list-style-type: none"> <li>• <u>Senior II</u> – USA Swimming 2013-2016 National Age Group Time Motivational Time Standards A Min. for 15-16. For bonus events, USA Swimming National Age Group Motivational Time Standards BB Min. for 15-16.</li> <li>• <u>Senior Open</u> – No time standards except that swimmers 11-12 must meet the USA Swimming 2013-2016 National Age Group Motivational Time Standards BB Min. for 15-16.</li> </ul> <p>(Don Heidary, Senior Committee)</p> <p>Discussion:</p> <ol style="list-style-type: none"> <li>1. These motions are to be part of the bidding process requirements for the Senior Meets in the 2015-2016 season</li> <li>2. These requirements will be applied to the 2015-2016 bidding packages</li> </ol> <p>Note: These 3 motions 1411SENC1, 1411SENC2, 1411SENC3 passed for use in the 2015-2016 bidding process but need to be written up for P&amp;P insertions and presented to be voted on in the next BOD (30 day count started with this presentation)</p>		
	<p><b>1411DVC1: Diversity Grants</b></p> <p>Motion to approve the granting of \$4000 to Richmond Sailfish, and \$4680 to YPAC in Diversity Grants (Kent Yoshiwara, Diversity Committee)</p> <p>Discussion:</p> <ol style="list-style-type: none"> <li>1. Richmond Sailfish will use this money to help with reimbursement of meet entry fees, and subsidizing dues for some outreach swimmers – Mary Ruddell has indicated parameters for reporting back how the funds are utilized</li> <li>2. YPAC will use this to fund 30 swimmers from the Alternative High School for meet entry fees, and for buying some equipment – caps and goggles for 20 swimmers, and swim suits for 10 swimmers.</li> </ol> <p>Approval of grants passed.</p>	Passed	
<b>Closing Comments</b>	None		
<b>Next Meeting</b>	Next BOD meeting is February 18, 2015		
<b>Meeting Adjourned</b>	Meeting adjourned at 8:53 PM		

RESPECTFULLY SUBMITTED BY,  
MARIE LIN  
SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS