

Meeting Title: Pacific Swimming BOD Executive Committee Meeting

Date: January 15, 2025

Attendance:

Lehla Irwin	X	Don Heidary		Zone Reps		Guests		Athlete Reps		Staff	
Verónica Hernández	X	Doug Reed		1N – Bob Hill	X	Clint Benton	X	Steph Anderson		Cindy Rowland	X
Kyler Van Swol	X	Erik Scalise	X	1S – Trent Larsen	X	Larry Rice	X	Aly Cutforth		Mary Ruddell	X
Amy Chen		Tyler Long	X	2 – Mark Ryan		Kent Yoshiwara	X	Joyce Lee			
Gracie Goss				3 – Kevin Twohey		Mike Davis	X	Isabelle Pflieger	X		
Debbie Tucker	X			4 – Jim Morefield	X	Chris Lam - Zone 2	X	Paige Griffis	X		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:32 PM		
Conflict of Interest	Conflict of Interest Statement was read by Lehla Irwin		
Approval of Exec Min	Executive Committee Meeting minutes – N/A		
Presentation of Financial Reports	No Report		
Old Motions	<p>1. 2411ATH01 - Minimum Athlete Representative Age The Athlete Committee moves to amend the Policies and Procedures to set the minimum age requirement for Athlete Representatives as 13 years of age and enrolled in at least 8th grade, and to introduce a new requirement for Athlete Representatives to complete the USA Swimming Athlete Protection Training course applicable to their age category. SECTION XVIII COMMITTEES AND COORDINATORS C. Athlete Committee 1. Definitions b. An Athlete Representative is any athlete elected or appointed to serve as a representative to the LSC, and who is eligible as defined in Article 14 of the Pacific Swimming Bylaws. <u>Athletes shall be at least 13 years of age and enrolled in 8th grade or above and must complete the USA Swimming Athlete Protection course applicable to their age category to become a representative.</u> c. The Athlete Committee is made up of the athlete representatives elected or appointed to serve as a representative for all athletes competing with the LSC.</p> <p>2. 2411AG01 - R&R Housekeeping Changes The Age Group Committee moves to amend the Rules & Regulations to reflect the name change of Junior Olympics to Age Group Championships. R&R SECTION 6</p>	<p>Approved</p> <p>Approved</p>	

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	<p>AGE GROUP COMPETITION</p> <p>A. Meet Formats & Qualifying</p> <p>2. Junior Olympic Age Group Championships</p> <p>6. Only times in the USA Swimming SWIMS database shall be acceptable to qualify for Junior Olympics Age Group Championships and Far Westerns level competition and LSC Championship meets.</p> <p>B. Eligibility</p> <p>1. Individual Eligibility</p> <p>e. Athletes registered in other LSC's may swim in Pacific meets for which they qualify with the exception of Junior Olympics Age Group Championships and 10 & Under Championships.</p> <p>3. 2411AG02 - LSC Championship Meets</p> <p>The Age Group Committee moves to make slight adjustments to the Policies and Procedures to reflect what is already being done in practice and to allow more flexibility for when championship meets are scheduled.</p> <p>P&P SECTION VII</p> <p>LSC AGE GROUP CHAMPIONSHIP MEETS</p> <p>A. Far Western Championships</p> <p>1-3. Meet Conduct</p> <p>e-f. Short Course Far Western Championships shall be held <u>between March-April, on the first full weekend in April, unless there is a conflict with Easter Sunday.</u> A complete sanction and meet announcement shall be made available by December 1. Preliminaries shall start at 9:00 a.m. and finish no later than 1:30 p.m. (including distance timed finals).</p> <p>f-g. Long Course Far Western Championships should normally be conducted <u>in the summer as the conclusion to the long course season, in the last week in July.</u> A complete sanction and meet announcement shall be available by April 1. Preliminaries shall start <u>at no earlier than 8:30 a.m. 9:00 a.m. and finish no later than 2:30 p.m. (including distance timed finals).</u></p> <p>B. Age Group Championships</p> <p>3. Meet Conduct</p> <p>a. Meets shall be no more than 3 competition days <u>and may be</u> held at two venues.</p> <p>b. The Winter meet shall be held 2 Saturdays after Thanksgiving in December.</p> <p>4. 2411FVC01 - National Meets Sanctioned by Pacific Swimming</p> <p>The Finance Vice Chair moves to amend the Rules and Regulations to include the sanctioning of National level meets within Pacific Swimming at a rate of 20% on all individual and relay entry fees.</p> <p>SECTION 4 SWIM MEET PREPARATION</p> <p>B. Entry Fees</p> <p>1. Notes:</p> <p>...</p>	<p>Approved as amended</p> <p>Approved</p>	

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	<p>g. The Pacific Swimming fee collected on individual and relay entries <u>for national level meets hosted by Pacific Swimming clubs</u> will be 20% of the designated amount listed in the meet announcement.</p> <p>5. 2411GOV01 - Policies and Procedures Committee Updates Motion to amend the following Pacific Swimming Policies and Procedures, as detailed herein: 1. Section I, Governance, to add provisions to define, streamline, and document non-substantive housekeeping changes to our governing documents. (This includes updating contact information in the Crisis Management & Disaster Recovery Plan, added as new Section XX below.) 2. Section XVIII, Committees and Coordinators, to add a new placeholder section for the Club Development Committee, whose Chair is designated as a member of the HOD by R&R 2.B.3.a. 3. 3. Section XVIII, Committees and Coordinators, to add new policies and procedures for the DDEI, Finance, and Safe Sport committees. 4. Add new Section XX to contain the Pacific Swimming Crisis Management & Disaster Recovery Plan approved by the Board of Directors, with some suggested non-substantive housekeeping adjustments.</p> <p>6. 2411GOV02 - Rules and Regulation Housekeeping Motion to amend the Rules & Regulations to remove references to two obsolete committees, the Nominating Committee (now part of the Governance Committee per our Bylaws), and the Times Recognition Committee. R&R SECTION 1 ZONES K. Zone Representatives 1. Each Zone is responsible for appointing and/or electing Zone representatives to LSC committees such as the Nominating Committee, Officials Committee, Scheduling Committee, Athlete Committees and other standing or ad hoc LSC committees when Zone representation is required or desired. SECTION 13 JOB DESCRIPTIONS C. Duties and Responsibilities of General Chair and Vice Chairs 3. Program Operations Vice Chair a. (3) The Program Operations Vice Chair is an ex-officio member and shall direct, supervise, and coordinate the activities for the following committees: Officials Committee, Time Recognition, Zone Chairs, and Governance Committee.</p> <p>7. 2411FIN02 - Annual Club Registration Fee for New Clubs The finance Committee moves to amend the Rules and Regulations, Section 3.A.4. Registration and Membership Fee to add the following j. <u>The membership fee for a New Annual Club shall be the USA Swimming New Annual Club membership fee plus \$25</u> j.k. The membership fee for an Outreach Club shall...</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p>	

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New Business	<ol style="list-style-type: none"> 1. Review of Crisis Management Plan <ol style="list-style-type: none"> a. Please review the Crisis Management Plan and the designated contact persons. b. Please refrain from creating any rumors or having any unofficial discussion. c. If anyone contacts you asking questions or for comment, please do not comment and refer questions to the LSC Chair. 2. 2025-2026 LSC Meet Schedule <ol style="list-style-type: none"> a. Motion to amend the 2025-2026 LSC meet schedule to correct the December Speedo Sectional dates to Dec 19-22, 2025. J.Morefield moved, K.VanSwol 2nd b. V.Hernandez moved to approve the 2025-2026 LSC meet schedule as amended. J.Morefield 2nd 3. Block party times for qualifying meets - Mike Davis <ol style="list-style-type: none"> a. Looking into what other LSC's are doing. Some LSC's are beginning to create a policy to not allow times to count for qualifying meets. b. We don't use USAS's OME, so we are unable to verify block party times for our meets. We therefore can not restrict block party times from counting at championship meets. c. USAS is supposed to publish a report in April at which point they will likely tell LSC's that they need to keep block party going or create their own program. d. Possible idea - set a maximum number of block party meets a team can host per year. 	<p>Approved</p> <p>Approved</p>	
New Motions	<ol style="list-style-type: none"> 1. 2501FIN01 - Zone Facility Fee The Finance Committee moves to allow host clubs of Zone meets to impose a facility fee not to exceed \$20.00 per athlete. Outreach registered athletes are exempt from the facility surcharge. Discussion: To coincide with similar motions from the Senior and Age Group committees this will be effective immediately until August 31, 2025. Prior to September 1, 2025 the respective committees will need to evaluate the effectiveness of the three motions (2407SR01, 2409AG01 and 2501FIN01) and if the facility fees need to become a permanent item for Rules and Regulations Section 4. 	Approved	
Next Meeting	Next regular Executive Committee Meeting: March 19, 2025		
Meeting Adjourned	Meeting adjourned at 8:32 PM		

Respectfully Submitted by Verónica Hernández
Administrative Vice Chair sitting in for the Co-Secretaries