



PACIFIC SWIMMING OFFICER’S REPORT

To be submitted to boardmeeting@pacswim.org the Sunday prior to the next BOD meeting

Board Member: Verónica Hernández, Administrative Vice Chair

Member of: DDEI **Non-Voting Participant of:** Governance, Athlete & Athlete Executive Committees, Senior, Personnel and Age Group Committee, Attendance at Staff Meetings, and Assisting with the duties of the Secretary

Action Items Completed:

1. Co-ran the LSB BOD Workshop September 7th. Item covered included board members annual signing of the Conflict of Interest Statement, review of committee meeting calendar, revision of Vision Statement, committee goal setting session, and discussion on future meet structures and schedules.
2. Attended the LSC Leaders monthly calls with USAS and leaders from the other WZ LSC’s.
3. Attended the Senior, Age Group, Governance, Personnel, Athlete and Athlete Executive Committee meetings to help take notes, assist in motion formulation, when needed, and to provide information/resources when needed.
4. Also attend regular staff meetings to coordinate with other on all of the activities of the LSC.
5. Ran a Task Force to review the financial outcome of the 2024 Sectional meet hosted by TCA and presented a motion to assist the host team.
6. Prepared documents for PC BOD, Exec Comm and HOD meetings: double checked minutes, collected motions, published agenda, updated motions summary chart.
7. Attended and facilitated the August Z1S Executive Committee meeting and the September Z1S BOD meeting to take notes and run through the election process.
8. Attended the 2024 USAS Workshop and House of Delegates meeting.
9. Hosting of the 5th annual Athlete Leadership Summit in conjunction with a Fitter & Faster Clinic

Action Items In-Progress / Pending: Development/planning of the first joint LSC DDEI Camp hosted with Sierra Nevada at Solano Community College on November 2. Application found here <https://forms.gle/8YMjk3PXi8iVhwKGA>
Completion of Athlete Rep Code of Conduct/Bullying Policy, Assisting Committee Chairs where needed, Job Descriptions for all Board positions, Email list to Coach Reps so they can begin more outreach,

Announcements: New Vision Statement: To provide opportunities for members to pursue their goals.
Lehla and I will be meeting with Jennifer La Mont of ASCA to discuss how PC can be more involved with the Napa Clinic.
Please send me your input so we can share what coaches would like to have featured at the clinic.

Questions for the Board / Larger Group: _____

Notes/ Other: _____